

The Roman Catholic Diocese of Plymouth

Plymouth Diocesan Trust



Trustees Report and Financial Statements

for the year ended 31 March 2021

PLYMOUTH DIOCESAN TRUST

Charity Number: 213227

Trustees Report and Financial Statements

for the year ended 31 March 2021



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INTRODUCTION FROM BISHOP MARK O'TOOLE

Covid 19 marked a shift in our world as we know it. It has shaped our perspectives, our priorities and our expectations. Sadly, there have been losses: lives and livelihood, on a scale that was unimaginable before March 2020. Our churches were closed during the lockdowns.

Yet, even in that period of darkness and uncertainty there were signs of hope and encouragement, particularly as humanity adapted and reached out to each other with love and courage. Before the pandemic, the Church had always grasped with the challenge of reaching out to take the Gospel of our Lord to not only those who were baptised and regularly attended our services i.e. 'baptised and churched', but also to those who were baptised and lapsed, or neither. Whilst this distinction remains valid, the Covid pandemic has highlighted the universality of the message of our Lord Jesus Christ, which is rooted firmly in love and service to others.



Our spirit and our act of generosity and kindness stem from Jesus, who is our beacon of hope and the light that shines. John 1 verse 5 *'The light shines in darkness, and the darkness has not overcome it'*. That light shines in each of us, as evident by the various wonderful stories that emerged from across our churches and communities working together to help the most vulnerable. At the height of the lockdown, our Cathedral of St Mary and St Boniface in Plymouth broadcasted daily Mass, which brought real time church experiences to our local communities and also nationally. There are now 3,250 regular subscribers to our diocesan YouTube channel, from a base that was less than 500 pre-pandemic. Many of our churches also introduced this digital openness and were able to engage with their parishioners. Similarly, our schools were able to continue to provide lessons for pupils. The parish secretaries in our churches regularly kept in touch with the elderly and those isolated. Online rosary prayer groups and other prayer sessions were held regularly using collaborative technology. These simple but effective steps, among many others, kept us together and demonstrated a sense of belonging to a faith that not only inhabits our individual and family experiences, but also one that offered hope in the period of a global darkness.

As we move towards some sense of normality, it is important that we challenge ourselves to question how we can apply what we have learnt about our faith and about ourselves during the last 18 months of the pandemic. This reflection is timely in that it coincides with the Synodal Journey of consultation and discernment, which the Holy Father Pope Francis has asked us to carry out in order that the Church can engage everyone in being more missionary, more outgoing towards our brothers and sisters. This will culminate in a gathering in Rome in October 2023.

Synod literally means 'walking together' and we need to reflect on:

- How is this journeying together happening in our own local situation – as an individual, in our family, and as a person in our local community?
- What steps does the Holy Spirit invite us to take to grow in this journeying together so that we can reach out to our brothers and sisters effectively, and so that they too can be part of this journeying with us?

A listening phase of this journey will take place during Advent 2021, which will give everyone an opportunity to be heard. The aim is to foster a broad consultation reaching to the poor and the excluded as well as engaging those who have any role and responsibility in the life of our parishes. The process will continue into 2022, and it offers an opportunity to listen to each other in an ongoing process of consultation and discernment about our future, which will include the ongoing reality of living with Covid.



CHIEF OPERATING OFFICER OVERVIEW

The principal activities of our diocese rest primarily on the clergy and liturgy, but also on the generosity and the kindheartedness of the layfaithfuls, who are the volunteers and benefactors in our local parishes. The impact of Covid-19 on all of us has been far reaching, encompassing medical i.e. mental and physical but also liturgical, pastoral and socio economic.

On behalf of the Trustees of the Diocese, I would like to thank the clergy, our staff and the volunteers in our churches and schools for their response and their dedication particularly in the last year.



The pandemic has necessitated a review of the support for our parishes, so that we can continue to ensure the safety of everyone. During the lockdowns, our offices were closed and we had to furlough some staff in the curia and in the parishes. Nonetheless, sufficient arrangements were put in place that enabled the continuity of the Mission in terms of liturgy and compliance. A specialist Health & Safety consultancy firm was commissioned to derive a diocesan risk assessment checklist for our churches, so that only the churches that carried out the checks were issued with a *Decree of Reopening* by the Bishop. Regular guidelines were issued on the safety and wellbeing of the clergy and parishioners. A new Homeworking Policy was introduced for our staff, which has enabled them to work remotely.

Thus, our responsibility remains to ensure the safety and wellbeing of our clergy, our parishioners and our staff, and also to assure ourselves of the hope in the Lord as we resume the journey towards normality, even if that normality is going to be new or redefined. Part of the reality of this newness and redefinition is the requirement to focus on the initiatives that will shape the future of our diocese. I am pleased that some of these initiatives started before the pandemic, for instance *Caritas Plymouth*, developing the youth ministry and improving the fabric of our churches, albeit some we've had to adapt based on our experience of operating during the restrictions, and some will evolve as we learn more in the future. The emerging themes about the care of the environment will also warrant due consideration.

Overall, the pandemic has intensified the need for the Curia to continue to assist and respond to the parishes not just in the areas of safeguarding, health and safety, HR and payroll, property repairs and maintenance and finance administration, but also in their expanded role to actively and visibly interface and respond more to the environmental issues and the needs of those that are vulnerable in their respective communities, leveraging the work of *Plymouth Caritas*. Financing this expanded support will entail shifting resources from one aspect of the Mission to the other, and inevitably would also require additional funding. The Trustees envisage that the extra funding will come from a combination of external sources for instance by way of grants and fundraising, and internal funding through efficiencies, sale of non-functional assets and sale of investments as may be necessary.

It is reassuring that, in spite of the uncertainty and disruption that the pandemic has brought, the support and the commitment of our parishioners and volunteers has not diminished as we initially feared. Total donations received by the parishes were down by 6% of the pre-Covid level. The introduction of Contactless Giving and the campaign to encourage more giving by standing orders helped to mitigate the initial decline in Mass attendance. Since the Government lifted the restrictions and with the positive impact of vaccinations, Mass attendance has increased to more than 75% of their pre-Covid level.

Therefore, our objective over the next year will remain to focus on the core mission by supporting the parishes as they respond to the challenges of the new post pandemic world. We are fortunate to have a committed team of staff and volunteers in our parishes and schools to enable that focus.



INTRODUCTION

The Trustees present their annual report and financial statements of Plymouth Diocesan Trust (the Charity) for the year ended 31 March 2021. The financial statements have been prepared in accordance with the accounting policies on pages 29 to 35 of the attached accounts and comply with the Charity’s Trust Deed, applicable laws, applicable United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and the requirements of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (Charities SORP (FRS 102)).

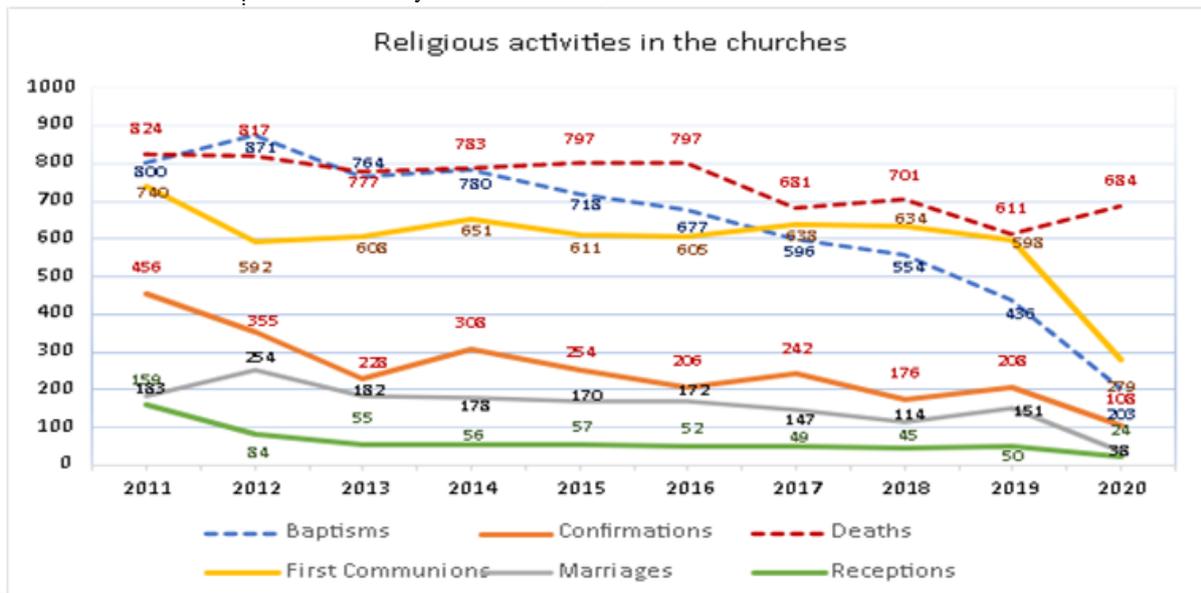
OBJECTS AND ACTIVITIES OF THE CHARITY FOR PUBLIC BENEFIT

Plymouth Diocesan Trust is the charity of the Roman Catholic Diocese of Plymouth, and it has been established for religious and educational purposes. The Catholic Church was founded by Jesus Christ to bring his light into the world. Everyone who follows the Catholic faith is called to become more like Christ, shining as he did with loving obedience to God the Father and loving care for all persons. It is the teachings and actions of Jesus that shape Catholic practice, and therefore the activities of the Charity. These include worship of God and participation in the sacraments, all of which Catholics believe to be effective signs instituted by Christ himself; the education of children and all the faithful; and also the work of the Church to build, support, and sustain the wider community and care for all those in need.

The Charity therefore fulfils its purpose by offering religious and pastoral services, educational programmes, and charitable support and assistance to all who live within its borders. The main vehicles for these ministries are parishes, chaplaincies, schools, and outreach agencies.

This report seeks to demonstrate that the aims of the Trust as set out in the Trust Deed dated 15 April 1931, as amended, fall within such descriptions of charitable purposes. It also seeks to demonstrate that in its work by advancing religion and education, it is providing public benefits that are clear and relate to the aims of the Trust. The aims of the Trust are set out in clause 2 of the Trust Deed. Each of such aims is considered below in the context of its connection with the religious and educational charitable purposes; it is clearly indicated in each case, how that objective meets the public benefit requirement.

<i>Charitable Objective</i>	<i>Public Benefit provided</i>
<i>The provision of religious services of the Roman Catholic Church in such Churches and public Chapels in the Diocese.</i>	Religion is advanced through providing places of worship and facilitating religious practice, particularly through the Mass in our 63 parishes. There is a public celebration of mass on virtually every day in every parish and at weekends the main Sunday celebration of mass will take place generally more than once in every parish. The activities include conducting religious ceremonies (such as baptisms, weddings and funerals), maintaining religious burial grounds, celebrating public Masses, and providing and maintaining devotional artefacts and other religious works of art in places of worship. There is also a benefit to the general public as these churches are open to people of all faiths and none, for personal spiritual contemplation. Parishes themselves are communities which contribute to the moral and spiritual wellbeing of those who attend, and from these centres educational, social and pastoral work is carried out as a practical expression of faith. Average weekly Mass attendance in the Diocese was 5,427 (12,367 in the previous year). The trend of other activities over the last 10 years is as follows:





OBJECTIVES AND ACTIVITIES OF THE CHARITY FOR PUBLIC BENEFIT continued

<i>Charitable Objective</i>	<i>Public Benefit provided</i>
	<p>No fees are payable in respect of any of the religious services provided in the Diocese and so access to the services is never restricted on the grounds of ability to pay. In addition, members of the Catholic community are encouraged, through their faith, to contribute towards a better society by becoming active volunteers for the Common Good through membership of numerous non-Church charities, societies and groups and through participation in the wider civil society, through voluntary work, membership of governing bodies, magistrates, membership of Independent Monitoring Boards of prisons and in politics and in other ways.</p> <p>Besides the work that is being accomplished in parishes, the central services of the Diocese also offers various support and at the same time started key programmes to help encourage and nurture parishioners' faith so that they can better serve the Common Good, including the support for Marriage and Family Life.</p> <p>Marriage and Family Life - Families figure prominently in the life of the Catholic Church, so that the Church can be a place where family life is nurtured and supported. During the year, 38 marriages (151 in the previous year) were celebrated in the parishes. A variety of assistance and support is offered, starting with marriage preparation for engaged couples, which can be provided by the Parish Priest, and / or by teams of lay volunteers. Post wedding, the Church continues to offer support programmes such as <i>Retrouvaille</i> and <i>Encounter</i>.</p> <p>When children enlarge a family, the Church continues to walk with families in its catechetical programmes. Parents who wish to have their children baptised in the Church are offered baptismal preparation sessions that aim to prepare them for the responsibility of raising Catholic children, and also to show them the ways in which the practice of the Catholic faith strengthens the family. 203 baptisms took place in the parishes during the year (436 in the previous year). The Catechism of the Catholic Church states that parents are the first educators of their children in the faith, and baptismal preparation is one of the ways the Church supports them in this role. There is also a growing trend towards family catechesis in the broader Church, and within the Diocese. Family catechesis is faith education given to different generations of the family together. Most commonly this is undertaken in connection with the sacramental preparation of a child. When a child begins preparation for his or her First Holy Communion, for example, the parents (or sometimes grandparents) are invited to shared or parallel sessions. This is in part in response to the lack of confidence expressed by many parents concerning their ability to transmit the substance of the Catholic faith to their children, but the enthusiasm with which families approach these courses speaks of the value they place on Catholic family life. 279 First Communions were held during the year (598 in the previous year).</p>
<p>Provision, maintenance and upkeep of Churches, Public Chapels and Presbyteries.....</p>	<p>At 31 March 2021 there were approximately 100 churches or public chapels and over 70 presbyteries provided under this aim. The Diocese continue to invest £3.182m (£4.017m in the previous year) on refurbishments, maintenance and repairs to church buildings, presbyteries and halls, notably Lanherne Convent. This level of investment reflects the importance that the Diocese attaches to maintaining its sacred places of celebrations.</p> <p>The public benefit provided is through the provision of safe and worthy places of assembly for the Catholic community and through upkeep and public access to such buildings, many of which are listed as being of special or historical architectural interest. The provision of places of worship encourages and facilitates the practice of the religion by existing followers and adherents as well as allowing all people to enter and benefit from personal, spiritual contemplation. The proper care of such buildings for current and future generations is safeguarded through the Diocese's formal approval procedures with the direction of the Diocesan Property Commission. The responsible care of the Diocesan Trust for its 23 listed buildings is also exercised through the Historic Churches Committee of the five dioceses in southern England, including Plymouth. Its specific approval must be obtained in the place of listed building consent under the ecclesiastical exemption. The Trust is represented on that Committee.</p>

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OBJECTIVES AND ACTIVITIES OF THE CHARITY FOR PUBLIC BENEFIT continued

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	<p>The public benefit is also served through the emphasis given by the Trustees to their moral and legal obligations for the safety of all who have access to the buildings. As a result, systems have been put in place to ensure that regular building condition surveys are carried out, and the implementation of recommended work is now being monitored. The Trustees effect insurance cover in respect of its buildings so that public access should not be unduly restricted by lack of funds to repair or restore buildings harmed, as a result of, accidental or other damage.</p>																																													
<p><i>The acquisition of sites.....and the erection, restoring, altering, enlarging, maintaining and repairing of any buildings for any of such [Roman Catholic] purposes.</i></p>	<p>This is a very major area of work funded through the Trust. The maintenance and development of churches so that they can be worthy places in which to worship according to changing needs, is seen as being fundamental to relate what is being offered by the Diocese and its parishes to the people they serve. The Church must be prepared to change to do this and be in places where people can be accompanied through their lives as they are actually lived. A considerable proportion of parish expenditure is on building enlargement, alteration or repair and renewal. Curial support is sometimes financial but also through the support and advice of the Liturgy Commission and the Diocesan Property Commission.</p> <p>The public benefits not only result from an inclusive and diverse community having appropriate places in which to worship, but also more generally because the buildings are signs of continuity; from times past through to the present and looking forward to the future, they are conspicuous symbols of the structure in our lives that helps bind our society together.</p>																																													
<p><i>The provision of colleges for the training of priests.....</i></p>	<p>No such colleges are located within the Diocese of Plymouth, but support is given to such colleges located elsewhere in the United Kingdom and abroad through payment of fees for the training of candidates for the priesthood. The Church's teaching is that only males can be considered for such training but fees for training are paid by the Charity so that no candidate is prevented from pursuing his calling through lack of funds.</p>																																													
<p><i>The provision of, or contribution towards the stipends and payments in the nature of a pension of priests' teachers, organists, choristers and other officers and assistants of the Roman Catholic Church in the Diocese.</i></p>	<p><u>Priests in active ministry</u></p> <p>The main support of priests, organists, choristers and others is provided by the Trust through the parishes. During the year, the Diocese incurred the following expenditure in support of priests in active ministry:</p> <table style="margin-left: 40px;"> <thead> <tr> <th style="text-align: left;">Support payments to priests in active ministry</th> <th style="text-align: right;">2021</th> <th style="text-align: right;">2020</th> </tr> <tr> <th></th> <th style="text-align: right;">£'000</th> <th style="text-align: right;">£'000</th> </tr> </thead> <tbody> <tr> <td>Allowances and stipend</td> <td style="text-align: right;">£278</td> <td style="text-align: right;">£221</td> </tr> <tr> <td>Housekeeping</td> <td style="text-align: right;">£114</td> <td style="text-align: right;">£85</td> </tr> <tr> <td>Travel</td> <td style="text-align: right;">£65</td> <td style="text-align: right;">£129</td> </tr> <tr> <td>Miscellaneous</td> <td style="text-align: right;">£22</td> <td style="text-align: right;">£65</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">£479</td> <td style="text-align: right;">£500</td> </tr> </tbody> </table> <table style="margin-left: 40px;"> <thead> <tr> <th style="text-align: left;">Number of priests in active ministry</th> <th style="text-align: right;">2021</th> <th style="text-align: right;">2020</th> </tr> </thead> <tbody> <tr> <td><u>Diocesan priests</u></td> <td></td> <td></td> </tr> <tr> <td>On active work in the Diocese</td> <td style="text-align: right;">45</td> <td style="text-align: right;">46</td> </tr> <tr> <td><u>Other priests</u></td> <td></td> <td></td> </tr> <tr> <td>From other dioceses</td> <td style="text-align: right;">10</td> <td style="text-align: right;">10</td> </tr> <tr> <td>From the Ordinariate</td> <td style="text-align: right;">3</td> <td style="text-align: right;">3</td> </tr> <tr> <td>From Religious Orders</td> <td style="text-align: right;">22</td> <td style="text-align: right;">22</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">80</td> <td style="text-align: right;">81</td> </tr> </tbody> </table> <p>Included within such support is the appropriate support of permanent deacons who are normally non-stipendiary ordained clerics. The public benefit provided by such support is achieved through the services provided by the people so supported. Such benefits are necessary and incidental and meet reasonable and modest personal needs. The Trust cannot fulfil its main aims without properly trained and supported clergy and others who are essential for the worthy celebration of religious services and the provision of pastoral care.</p>	Support payments to priests in active ministry	2021	2020		£'000	£'000	Allowances and stipend	£278	£221	Housekeeping	£114	£85	Travel	£65	£129	Miscellaneous	£22	£65	Total	£479	£500	Number of priests in active ministry	2021	2020	<u>Diocesan priests</u>			On active work in the Diocese	45	46	<u>Other priests</u>			From other dioceses	10	10	From the Ordinariate	3	3	From Religious Orders	22	22	Total	80	81
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OBJECTIVES AND ACTIVITIES OF THE CHARITY FOR PUBLIC BENEFIT continued

<i>Charitable Objective</i>	<i>Public Benefit provided</i>										
	<p><u>Priests who have resigned from active ministry</u></p> <p>The provision of stipends or payment in the nature of a pension is generally through the support of the Plymouth Secular Clergy Fund (registered charity number: 213232). Each year collections are made, generally following church services throughout the Diocese. Provision is also being made to cover similar payments to the Bishop when he retires from office.</p> <p>During the year, the Diocesan Trust contributed £117k (2020:£123k) of costs in its books in relation to priests who have resigned from ministry but who were not eligible to receive the benefits offered by the Plymouth Secular Clergy Fund. The published accounts of Plymouth Secular Clergy Fund (registered charity number: 213232) for the year ended 31 March 2021 shows the following:</p> <table style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th></th> <th style="text-align: right;">2021</th> <th style="text-align: right;">2020</th> </tr> </thead> <tbody> <tr> <td style="text-align: right;">Allowances paid to priests</td> <td style="text-align: right;">£318,081</td> <td style="text-align: right;">£319,829</td> </tr> <tr> <td style="text-align: right;">Number of priests that received allowances</td> <td style="text-align: right;">31</td> <td style="text-align: right;">31</td> </tr> </tbody> </table>			2021	2020	Allowances paid to priests	£318,081	£319,829	Number of priests that received allowances	31	31
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	<p><u>Employment</u></p> <p>Employment practice is supported and monitored for all employees, both curial and parochial, through the services of the Human Resources section (and the direction of the HR Sub-Committee), who together with the curia administrative staff ensure that contributions and pensions are paid when appropriate and that correct statutory returns and payments are made. The Episcopal Vicars and the Chief Operating Officer work together so that the duties of the curial administrative staff employed in secretarial, finance, property and human resources are aligned to ensure public benefit is provided through proper governance, and proper stewardship of the Trust’s resources.</p>										
<p><i>The provision, maintenance and upkeep of schools and colleges for the general education both religious and secular or religious or secular of children or young persons members of the Roman Catholic Church either with or without other children or young persons.</i></p>	<p>The Roman Catholic schools in the Diocese provide the environment where children learn and develop across a wide spectrum of disciplines, some more obvious, such as the academic disciplines, sports, music, and practical subjects. In line with the national Catholic agenda, the Trustees are committed towards ensuring that Catholic schools should offer opportunity for students to collaborate with others for the common good of all, ultimately in life becoming confident, responsible citizens striving for the good of the society.</p> <p>As at 31 March 2021, the following Catholic schools were in the Diocese:</p> <ul style="list-style-type: none"> • In Plymouth CAST, 33 Catholic primary schools, 2 Catholic secondary schools and 1 pre-school • Joint schools - 2 Joint Catholic and Church of England maintained secondary schools • Independent schools - 2 Independent Catholic Schools <p>* The 33 RC primary schools, the 2 RC primary schools and the pre-school are contained in a single multi-academy trust, Plymouth CAST which was set up in August 2013, with the schools finally converted on 1 April 2014. Plymouth CAST is a separate legal entity, limited by guarantee and also an exempt charity under the Charities Act 2011.</p> <p>The Diocese provides its support through the work of the Diocesan Schools Commission, which seek to support the governing bodies, head teachers and staff in maintaining and developing the Catholic ethos of the schools, and in managing and developing their sites and buildings. Also, the parishes support these schools through substantial involvement in the governing bodies and occasionally with finance. The public benefit is provided through the Church being a partner of the State in the provision of education within the state-maintained sector, and through the direct and indirect teaching of Catholic values to all who are involved with the school communities, including pupils, staff, parents and families. This work contributes directly to the spiritual and moral education of children. Not all pupils or staff at the schools are Catholic: approximately two-third of pupils are non-Catholic, for example. The schools are socially diverse and inclusive and often are placed in areas of social deprivation.</p>										



ACHIEVEMENTS AND PERFORMANCE

Pastoral and general charitable objectives

The Catholic Church has a large body of doctrine, its social teaching, which presents a rounded understanding of the human person and of the importance of solidarity. One focus of the doctrine is the Common Good, which refers to what belongs to everyone by virtue of their common humanity. The simple definition of the Common Good is ‘the sum total of social conditions which allows people, either as groups or individuals, to reach their fulfilment more fully and more easily’.

Some of the key activities and achievements in the areas of religious and pastoral services through parishes and the provision of education through the Catholic schools in the Diocese are as follows:

Evangelisation

The Diocese’s New Evangelisation programme has continued to focus on God’s call to “Go make Disciples”, which is call for each Christian to be missionary in outreach. It is also an invitation to share in the goodness, the truthfulness, the joy and the beauty that comes with an encounter with Jesus Christ. Our aim remains to provide opportunities for others to see or experience the beauty of this encounter. And in providing the opportunities, we will continue to take everything along i.e. our liturgy, our sacred music, the ambience of our church, our Eucharistic adoration, the sacraments – all these are vital in discovering this way of beauty, and we must never underestimate their importance.

Phase 2 of the New Evangelisation programme is ongoing, and it has entailed engagement and interface with mission practitioners and building new relationships in the process.

Ecclesiastical Education

There were 2 students preparing for priestly ordination and 3 preparing for the Permanent Diaconate. Training for priestly ordination at seminary lasts for between four and seven years, and to raise money to help fund the cost of the increased number of students in recent years, (around £30k per annum, each), the Diocese launched an appeal in 2011 in commemoration of the jubilee of Bishop Emeritus Christopher Budd. The appeal is ongoing, and during the year it raised £51k.



ACHIEVEMENTS AND PERFORMANCE continued

The Implementation of Catholic Social Teaching through Plymouth Caritas

Taking the lead from Pope Francis, the Bishop's aim is to facilitate a 'Ministry of Charity' that will entail working in partnership with existing social action organisations to implement initiatives that correspond to the ever changing needs of his flock, particularly in the areas of services for children, young people, the elderly, the homeless, the sick, immigrants and refugees- for whom the Church's charitable assistance must be ever accessible and ever available. At the heart of the Ministry is a network of stakeholders that consists of our parishes, the clergy, the schools, and charities, all engaging and working collaboratively in various initiatives in the name of the Church, and by so doing they strive to live out the Gospel by supporting the disadvantaged and vulnerable people in local communities.

Already, Caritas Plymouth has been visible, particularly during the Covid pandemic, in encouraging the parishes to implement social action projects that respond to needs in their own local area, notably through the following:

Facilitating a 'Ministry of Charity' - The pandemic has taken a heavy toll on the economy, which means more people than before have found themselves struggling to afford to feed themselves and their families. According to the government statistics, the number of families relying on foodbanks rose sharply during the pandemic. In response to this, Caritas Plymouth provided £45,000 in emergency food parcels and vouchers to the families affected. Over 2,500 people were supported through this scheme. The Albert Gubay Foundation provided £80,000 emergency funding to Caritas Plymouth, of which £45,000 was spent directly through our parishes and schools, and £35,000 through the Catholic Children Society (Plymouth).

Intergenerational Project – Caritas Plymouth has initiated a new intergenerational project linking 10 of our schools with 10 care homes across the diocese. the project will be operational during 2021/22.

Commitment to the environment - Caritas Plymouth is playing a lead role in implementing the diocesan policy on the environment, with the objective that we will be carbon neutral by 2030. An audit is being carried out, which will highlight our current state in the parishes and the schools. The outcome of the audit in 2022 will inform our next steps. Our existing ongoing initiatives include the following:

- Working with ChurchMarketplace and Inter diocesan Fuel Management Limited IFM to ensure that the energy supply for the curia offices and the parishes are largely sourced from green energy
- Working with the Church Investors Group to secure a constructive dialogue with energy companies that do not have plans that are aligned to 2C world, and in time to restrict our investments accordingly
- Initiate a decarbonisation strategy for agreement by the Trustees during 2022.

Volunteers

Volunteering is at the very heart of Catholic social teaching: it is a form of the universal Christian vocation, or calling, to use our gifts for the benefit of others, be they in our local community or in the wider world. The Diocesan Trust is dependent on volunteers who serve mainly in the parishes, in various committees and positions, including parish finance committees, parish building committees, treasurers and flower arrangers. In Church law, each parish is required to maintain a Pastoral Council, which consists of the parish priests and willing members of the parish. Accordingly, parish priests are assisted in their pastoral duties by volunteers in activities such as visiting the sick, the elderly and others in need. It is estimated that each of the 63 parishes in the Diocese benefit from up to 120 hours of volunteering a month, which at the national living wage of £8.72 / hour equate to £791,078 per annum.



ACHIEVEMENTS AND PERFORMANCE continued

- Expenditure has increased by £248k, predominately in the parishes within Provision for Worship. This is due to the extensive reclassification and disposal of assets in the year, resulting in an increase in both depreciation and repairs costs totalling c£1m. In contrast, the majority of other costs have decreased across the board.

- Investment gains in the year total £11,182k against £46k last year, and this resulted in the net income (after investment gains / losses) to be £9,882k.
- The overall position is therefore a £9,882k surplus compared to £1,107k last year.
- Voluntary income received by the parishes has remained fairly constant: Donations decreased slightly at just over £3 million.

The Balance Sheet for the Group is detailed on pages 26 to 27. The following is a summary:

	Curia			Parochial			Total		
	2021 £'000	2020 £'000	Change £'000	2021 £'000	2020 £'000	Change £'000	2021 £'000	2020 £'000	Change £'000
Tangible fixed assets	£4,745	£4,593	£152	£28,045	£27,201	£844	£32,790	£31,794	£996
Investment in Joint Venture	£4,206	£3,806	£400	£0	£0	£0	£4,206	£3,806	£400
Properties awaiting sale	£1,435	£1,435	£0	£849	£575	£274	£2,284	£2,010	£274
Investments	£30,953	£27,103	£3,850	£19,437	£16,531	£2,906	£50,390	£43,634	£6,756
Total fixed assets	£41,339	£36,937	£4,402	£48,331	£44,307	£4,024	£89,670	£81,244	£8,426
Debtors	-£39	-£17	-£22	£1,462	£1,328	£134	£1,423	£1,311	£112
Cash at bank	£6,727	£5,924	£803	£7,374	£6,680	£694	£14,101	£12,604	£1,497
	£6,688	£5,907	£781	£8,836	£8,008	£828	£15,524	£13,915	£1,609
Creditors (including long term)	-£661	-£1,251	£590	-£1,376	-£633	-£743	-£2,037	-£1,884	-£153
Bank overdrafts	-£4,750	-£4,750	£0	£0	£0	£0	-£4,750	-£4,750	£0
	-£5,411	-£6,001	£590	-£1,376	-£633	-£743	-£6,787	-£6,634	-£153
Total Funds	£42,616	£36,843	£5,773	£55,791	£51,682	£4,109	£98,407	£88,525	£9,882

There are ongoing capital projects both in the Curia, mainly the Stoodley Knowle joint venture scheme, and in the parishes, which have been largely financed by both withdrawals from investments in conjunction with Historic England grants.

Investments policy and performance

Investment Powers - Under the trust deed of the Charity, the Trustees may invest any money in any manner in which trust money may be invested, according to the law for the time being in force and also in the purchase of real property of any nature or tenure. In the case of property held as permanent endowments, no investment may be made in any manner not authorised by or without such consent required by the instrument creating the permanent endowment and no sale or exchange of real property shall be made without the consent of the Charity Commissioners.

Investment Objectives and Policy - The Plymouth Roman Catholic Diocesan Common Investment Fund was established with the objective of pooling long-term investments of the Diocese and its parishes into a collective investment scheme. The general aims of the investments are:

- To provide a real absolute return equivalent to inflation over a five-year rolling period, (calculated in accordance with RPI), plus 4.0% per annum, by reference to the average unit price over the previous five years and thereby:
- If considered prudent in the context of the overall investment performance or is considered to be in the best interests of the unit holders, to fund a distribution, (which may be met from income or capital), that rises annually, to allow the Diocese to carry out its charitable purposes consistently, year on year, with due and proper consideration for future needs.
- If practical, to maintain and, if possible, enhance the real value of the underlying investments after such distributions.
- To do all the above within the confines of the fiduciary responsibilities of the Trust, its ethical guidelines and the need to reduce volatility so far as reasonably possible.

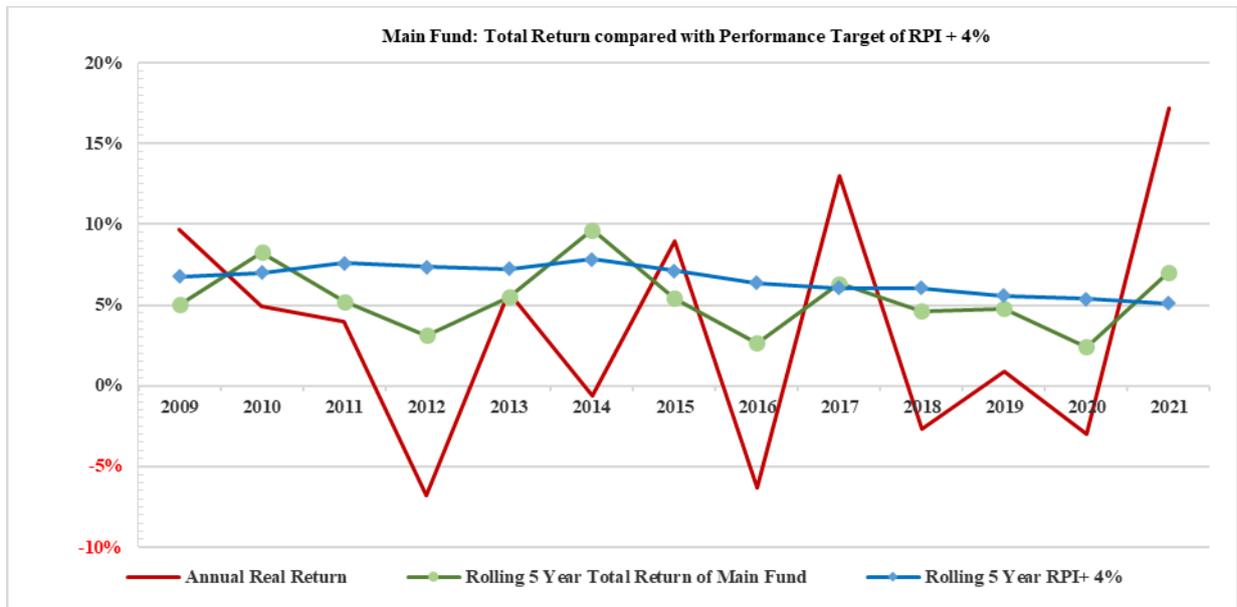


ACHIEVEMENTS AND PERFORMANCE continued

The Trustees adopted a formal Investment Policy, that sets out, in detail, the responsibilities and roles of the Trustees and others involved in the management of the Fund, its aims, attitude to risk, ethical investment policy, asset allocation strategy, performance benchmarks and investment restrictions. The Trustees are bound by the restrictions placed on them by the Charities Acts, the Trustee Act 2000, the Trust Deed and Orders of the Charity Commission. The Investment Managers must comply with these restrictions and limitations.

Investment Performance - The investment managers that manage the Diocese’s investments have reported the following:

- **Main Fund:** The Fund generated a return of 16.3% (2020: Real loss of 2.96%). The value of the Fund increased by £6,324 million from £38.798 million to £45.122 million.
- **Permanent Endowment Fund** - The Fund generated a return of 32% (2020: loss of 5.08%). The value of the Fund increased by £546k from £1.708 million to £2.254 million.
- **Total Return** - The Trustees have set a target performance rate of RPI+4% on total investments, measured on a 5-year rolling average basis. Global economic cycles and geo-political events impact on investment returns and increase their volatility, as was the case in 2008 and the Covid-19 pandemic in 2020. Data in the graph below show, (for the Main Fund only), the target performance rate and the actual total return, together with the 5-year rolling average Total Return. (Note that this particular target did not apply in the earliest years, but they have been included purely for comparison purposes). The red line in the graph demonstrates the volatility of the investment returns. The green line represents the 5-year average rolling Total Returns, compared with the blue rolling 5-year Target of RPI+4%. A simple average of the 12 years since 2009 shows that the Main Fund has performed above the rolling target performance of RPI+4% with the substantially better performance of the earlier years enhancing the overall result.





ACHIEVEMENTS AND PERFORMANCE continued

Reserves

Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), defines “reserves” as that part of a Charity’s income funds that is freely available. Of the total funds of the Charity as at 31 March 2021 of £98.407million this definition of reserves, therefore, normally will exclude £47.783million, as demonstrated below:

	Curial and subsidiaries	Parochial	Group Total	Note to the Accounts
	£'000	£'000	£'000	
• Permanent endowment funds	1,572	682	2,254	19
• Restricted funds	6,992	6,944	13,936	19
• Unrestricted funds not readily available for spending, specifically income funds which could only be realised by disposing of:				19
Fixed assets held for charity use	3,548	28,045	31,593	19
	12,112	35,671	47,783	

This implies that the level of free reserves is £50.624million. The Statement of Recommended Practice acknowledges that this is a simplified calculation and that individual charities may have more or fewer reserves available to them where funds are earmarked or designated for essential future spending and therefore reduce the amount of income that is freely available. Such cases occur in the Diocese, where for example, parishes commonly hold funds as cash, pending the money being spent on major capital or repair building projects. Even disregarding the cash that might be held pending expenditure on building projects, 63 parishes currently exist in the Diocese, some with two or more churches located within them and therefore, in aggregate, a substantial amount has to be held as cash, spread over individual parish and curial bank accounts, in order to facilitate the day-to-day running of the Curia and parishes. The Trustees’ policy on reserves remains unchanged.

The Trustees aim is that this level should be sufficient to cover at least 12 months total expenditure, although they also acknowledge the flexibility in order to accommodate changes in future investment values and exceptional expenditure.

Grant making

Plymouth Diocesan Trust is not primarily a grant-making charity. A small number of discretionary grants were made to contribute towards the costs of particular initiatives run by other charities where their objects correlated with those of the Diocesan Trust. Further information is detailed in Note 6(d).

Risk Management

The Trustees have overall responsibility for ensuring that the Charity has an appropriate system of controls, financial and otherwise. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities and to provide reassurance that:

- its assets are safeguarded against unauthorised use or disposition;
- proper records are maintained and financial information used within the Charity or for publication is reliable;
- the Charity complies with relevant laws and regulations.

The Trustees have delegated oversight responsibility for risk management to the Finance Sub-Committee (FSC), and the duties of the Sub-committee in this regard are to assess the scope and effectiveness of the systems in place to identify, assess, manage, and monitor significant risks. The Moderator of the Curia (a Trustee) is the Chief Risk Officer who chairs risk meetings in the FSC and works with the FSC to carry out its duties.

A Risk Register is maintained, which identifies strengths and weaknesses of controls, in particular with regard to the operations and finances of the Charity, together with actions required and taken to rectify weaknesses. Procedures are in place to continually monitor those risks and any new ones identified. Risks have been categorised into broad headings including, (1) Safeguarding; (2) Ageing



ACHIEVEMENTS AND PERFORMANCE continued

Clergy; (3) Education; (4) Financial; (5) Governance. These were then assessed as to the likelihood of their occurring and the severity of the effects of the risk leading to a potential overall impact calculation in order to give a scale of relative importance/urgency to each one.

Safeguarding: The Bishop and the Trustees are mindful of their responsibilities in maintaining a safe environment for children and adults in the Diocese when they come into contact with any member of the Church. Being loved and being kept safe is at the heart of the Church's ministry, and hence failing to prevent abuse of the vulnerable has repercussions of the individual, the Church and the society. To mitigate this risk, the Diocese follows the policies and procedures put in place by the Catholic Safeguarding Standards Agency CSSA.

In spite of the closure of our offices, the Diocesan Safeguarding Team has continued to provide services to our churches, focusing on the following:

Transitioning into online activities, providing virtual training workshops and keeping close contact with the Parish Safeguarding Representatives. Over the last six years, the Diocese has invested in electronic CRB procedures, which proved vital during pandemic.

Recognising and responding to concerns of allegations, both current and historic. This work is complex, and it entails listening to victims / survivors and ensuring that they are responded to and that the appropriate level of support is provided.

Providing training to the clergy and the Parish Safeguarding Representatives – Due to the Covid restrictions, our normal face to face training programme was suspended, and emphasis was on smaller group sessions.

Clergy: The number of clergy in the Diocese has been static, and entry into vocation is very low. At the same time the age profile of those in active service is rising – in 5 years i.e. by 2026, half of the clergy in the Diocese will be aged 75+ The Trustees have taken practical steps, including (a) planning for fewer priests as part of pastoral reorganisation; (b) active encouragement of new vocations through appeals, and the implementation of new initiatives to strengthen ongoing formation of the clergy; (c) greater involvement of the laity in the liturgy and other Church activities; and (d) policy and funding strategy to provide support for the ageing clergy.

Financial: Although the financial position of the Diocese is stable (as shown in the financial summary section of this report), the overall financial health is susceptible to variables outside its control, notably the level of investment income received in the parishes and the value of investment funds, which is linked to global economic conditions. The steps taken by the Trustees include (a) ensuring that an annual budget is prepared covering the Diocesan Curial Offices' activities, and approved by the Finance Sub-Committee; (b) regular consideration by the Finance Sub-Committee (together with the Investment Group as appropriate) of the financial results, variances from budgets, investment performance, non-financial performance indicators and benchmarking reviews; (c) strategic planning to include the resources that will be needed to cater for the ageing clergy in the future; and (d) delegation of authority, segregation of duties and formal supervision structures.

In common with most Roman Catholic dioceses in the country, Mass attendance in the Diocese is on a declining trend. Since 2008, average weekly Mass attendance has fallen from 12,001 to 5,427 in 2021 (54%). But this decline has not impacted on the voluntary income received in parishes.

Furthermore, there is a risk of significant drain on financial resources of maintaining functional properties many of which are listed to some degree.

Governance risks: The structure of the Diocese is such that its parishes have a significant degree of independence notwithstanding that their activities remain the responsibility of the Bishop and the Trustees. Measures including information systems and controls are established to monitor these activities, particularly those relating to statutory and regulatory compliance including Employment, Safeguarding, Health & Safety and Property Maintenance. Also, Parish Finance Mentors support the parishes and improve controls.

Impact of COVID-19: Since the year end, the UK Government has lifted the Covid restrictions that were previously in place, which signalled a degree of resumption to normality. The diocesan churches have returned to their normal operations, albeit with attendance reduced to average of between 40-70%. At the year end, total donations and legacies received by the churches was £3,017m, which represents 6% reduction from £3,223m in 2020. At the same time, the Charity benefited from an uplift in the diocesan investments by £10,563m i.e. 26.07% when expressed on the opening position. This has more than covered the diminution in the value of the diocesan investment portfolio of £1.268 million, which was accounted for in the financial statements in 2020.



ACHIEVEMENTS AND PERFORMANCE continued

Outlook for the future

The Trustees of the Diocese have established the following list of priorities which will inform their governance strategy:

- the fostering of the new evangelisation at all levels of the Diocese
- the development of youth ministry
- the promotion of Faith formation and vocational discernment
- the promotion of the well-being of the clergy
- the improvement of our church buildings and the securing of parish life
- the support of the Liturgy and liturgical formation, with a particular concern for the central role of the Cathedral in the life of the diocese
- the development and on-going support of the mission of Caritas Plymouth
- the support of education and places of education, especially the Catholic schools of the diocese
- the sustaining of the work of the Diocesan Chancery and Diocesan Tribunal

Having an agreed set of principles and priorities is important for when it comes to making decisions at the level of governance, particularly with regards to the investment and allocation of resources. These same principles and priorities will also determine the response to issues which are due to causes outside of the Diocese's control, for example, new compliance issues which arise from civil or canonical legislation, the sudden death of a key individual, or the occurrence of an unforeseen matter requiring major financial expenditure.

PLYMOUTH DIOCESAN TRUST

Charity Number: 213227

Trustees Report and Financial Statements for the year ended 31 March 2021



REFERENCE AND ADMINISTRATIVE INFORMATION

TRUSTEES

Plymouth Roman Catholic Diocesan Trustees Registered,
comprising:

- Right Reverend M O'Toole, Bishop of Plymouth (Chairman)
- Right Reverend Monsignor R Draper (Resigned 28th October 2020)
- Very Reverend Canon J Deeny
- Very Reverend Canon P Cummins
- Reverend J Bielawski
- Reverend K Kirby
- Very Reverend Canon K Paver
- Very Reverend Canon M O'Keeffe
- Mr D M Butler BSc FRICS
- Sir N Butterfield QC BA
- Mr J Acton
- Mr J Love (Resigned 28th October 2020)
- Mrs C Theyer
- Mr D Keogh
- Ms J Burbury
- Mr B Bargent (Appointed 28th January 2021)

FINANCE SUB-COMMITTEE

- Reverend K Kirby (Chairman)
- Very Reverend Canon J Deeny (Acting Chairman)
- Mr D M Butler BSc, FRICS
- Mr J Love (Resigned 28th October 2020)
- Mr B Bargent
- Mr A Akinpelu BSc, FCCA (Chief Operating Officer)
- Kelly Parker-Trout (Finance Manager)

INVESTMENT COMMITTEE

- Mr D M Butler BSc, FRICS (Chairman)
- Mr J Love (Resigned 28th October 2020)
- Mr A Akinpelu BSc, FCCA (Chief Operating Officer and Secretary)
- JT Financial Management Ltd (Consultants)
- Mr B Bargent

SECRETARY TO THE TRUSTEES

Mr A Akinpelu BSc, FCCA

CHIEF OPERATING OFFICER

Mr A Akinpelu BSc, FCCA

AUDITORS

PKF Francis Clark, Torquay

SOLICITORS

Tozers LLP, Exeter

INVESTMENT MANAGERS

- Newton Investment Management Limited, London
(Authorised and regulated by the Financial Conduct Authority)
- Ruffer LLP, London
(Authorised and regulated by the Financial Conduct Authority)

PRINCIPAL BANKERS

National Westminster Bank plc,
Plymouth

INSURERS

The Catholic National Mutual Limited
Westbourne
The Grange
St. Peter Port
Guernsey GY1 4LP

PRINCIPAL ECCLESIASTICAL ADDRESS

Bishop's House
45 Cecil Street
Plymouth PL1 5HW

PRINCIPAL ADDRESS OF THE CHARITY

St Boniface House
Ashburton
Newton Abbot
TQ13 7JL

PLYMOUTH DIOCESAN TRUST

Charity Number: 213227

Trustees Report and Financial Statements

for the year ended 31 March 2021



LEGAL STRUCTURE AND CONSTITUTION

Plymouth Diocesan Trust is the charity of the Roman Catholic Diocese of Plymouth, established by a Trust Deed dated 15 April 1931, as amended on 29 November 1971 and 27 September 2001. The assets of the Diocese are held subject to that deed. The Charity is registered with the Charity Commission (Registration number 213227). By a certificate dated 12 June 1931, the Trustees of Plymouth Diocesan Trust are registered as a body corporate known as Plymouth Roman Catholic Diocesan Trustees Registered.

The diocesan boundaries include the counties of Cornwall, Devon and Dorset and recent statistics showed the number of mass attenders was 5,427 spread through 63 parishes, stretching from the Holy Family parish, Penwith, (that includes Penzance, St Ives, Hayle and the Isles of Scilly), in the west, to parts of Bournemouth in the east. The Diocese is divided into 5 deaneries: Dorset, Exeter and North and East Devon, Torbay, Plymouth and Cornwall.

The affairs of the Trust are managed in several areas as illustrated below, and the accounts of all the areas as they affect the Diocese are brought together in the Group Accounts:

PLYMOUTH DIOCESAN TRUST CHARITABLE GROUP			
Charity		Plymouth R C Diocesan Common Investment Fund (CIF)	Non-charitable subsidiary undertakings
Curia	Parishes		
The Curia is the central administrative hub of the Diocese and exists to support the mission of the Church which is carried out in the parishes and schools of the Diocese, and to promote good practice and offer training and resources to enhance Catholic life. The Moderator of the Curia together with Episcopal Vicars and the Chief Operating Officer exercise oversight over Curia activities, keeping in view the good of the Diocese as a whole. Curial funds are used in providing diocese-wide services and pastoral care.	Parishes are the focal point of each community. Each parish signifies where Catholics come together each Sunday to worship, and where children are educated in the faith. It is also the base from which the community reaches out to others of all faiths, caring for those in need, working towards the common good and celebrating with neighbours. Parish funds are used to carry out the work of the Diocese at a local level and to help fund the curia. Each parish is required to have a Finance Committee which meets at least twice per annum to support and advise the parish priest particularly in the areas of finance and property.	The Common Investment Fund was established by Charity Commissioners' Order dated 7 February 1977. This order established a scheme whereby Plymouth Diocesan Trust may consolidate investments and moneys belonging to charities into one combined pool. The scheme is a Common Investment Fund within the meaning of the Charities Act 2011, and it is registered with the Charity Commission under the same registration 213227 as the Diocesan Trust. The Fund is designed specifically for the needs of the Diocese of Plymouth and its parishes. The Trustees have divided the Fund into a "Main Fund" (comprising unrestricted funds and restricted funds, other than permanent endowment funds) and a "Permanent Endowment Fund"; the purpose of this is to allow the two funds to follow different investment objectives, although both have now adopted a Total Return policy.	<p>Diocesan Trading Limited</p> <p>Diocesan Trading Limited, a company registered in England and Wales (Regd. 02564900) is a wholly owned subsidiary company of Plymouth Diocesan Trust, and it is used for trading and income generating activities so that the risks of those activities do not directly impact upon the Diocese.</p> <p>Ansteys Cove Development LLP</p> <p>Ansteys Cove Development LLP is a limited liability partnership registered in England and Wales (Regd. OC420048), set up to undertake property development as a joint venture between Diocesan Trading Limited and Dart Abbey Enterprises Limited, who are equal members with equal voting rights.</p>

Subsidiary Charities and Other Charities with common trustees –

Other connected charities under the control of the Diocesan Bishop or Trustees:

Separately registered charities

- Catholic Children's Society (Plymouth)
- Clarence, Ada and Winnifred Halse Trust

Charities united with Plymouth Diocesan Trust for registration and accounting purposes

- Cornish Missions Trust
- Plymouth Diocesan Children's Welfare Trust
- St. Scholastica's Abbey – Trust Deed Dated 9.3.1923
- St. Scholastica's Trust

Charities exempted from registration

- Kathleen Maude Clark Trust Fund

Endowed legacies and gifts (see note 1 (e) to the Accounts for more details)



GOVERNANCE AND MANAGEMENT

Trustees

The Trustees who served during the year are listed on page 15.

The affairs of the charity are governed by the Trustees, who are recruited from the senior clergy (Episcopal Vicars) and suitably qualified and experienced lay faithful of the Diocese. The Bishop's prior approval is required for the appointment of new Trustees, who are introduced to their role and responsibilities by the Vicar General and the Chief Operating Officer at which time relevant Charity Commission literature is issued together with the trust deed and latest financial information available. As and when required trustees attend informal training sessions ensuring that they have an appreciation of the balance of their canonical and civil responsibilities.

The Trustees meet at least 6 times a year to conduct the operations of the charity and implement its investment and other policies of the Diocese. In the fulfilment of their responsibilities, the Bishop and Trustees are assisted in their work by the following sub-committees: the Finance Sub-committee, the Diocesan Property Commission, the Human Resources Sub-committee, the Caritas Committee and the Diocesan Education Commission

The Finance Sub-committee, chaired by the Moderator of the Curia, provides advice and assistance in matters relating to budget, finance and investment. As the need arises, professionals with particular expertise in financial and investment matters, may be asked to assist the work of the sub-committee as advisers. The Finance Sub-committee also fulfils the responsibility for Audit and Risk. The Investment Group, and the Capital Development Group (CDG), which has a strategic planning role with regards to the future development of the land and buildings belonging to the Trust also reports to this sub-committee.

The Diocesan Property Commission, chaired by the Moderator of the Curia, has the responsibility of overseeing and preparing for approval all projects relating to the property owned by the Diocese, fulfilling where necessary the obligations of the Diocese with reference to the Historic Churches Commission.

The Human Resources Sub-committee, chaired by a lay trustee, assists the Trustees in the fulfilment of their responsibilities particularly with regards to employment and related issues. The membership of the Sub-committee consists of the Vicar General, Moderator of the Curia and other representative Trustees, together with the Human Resources Officer of the Diocese.

The Diocesan Education Commission, chaired by the Episcopal Vicar for Schools, has the oversight for monitoring the Catholic ethos of the diocesan schools, working principally with the Diocesan Schools Commissioner, an officer of the Diocese.

The Caritas Committee, chaired by the Vicar General, is responsible for the strategic direction and policy framework on social action in the diocese, advising and reviewing the activity of *Caritas Plymouth*, ensuring that its programmes accord with stated objectives and achieve desired impacts.

The Curial Office

The day to day administration of the charity is operated from the registered office (known as the "Curia"). The Curia consists of a small number of paid officers and staff, some of whom are assigned and report to an Episcopal Vicar in for the direct Mission activities including Evangelisation, Youth Ministry, Clergy, Vocations, Tribunal and Chancery, Education and Caritas. Other paid staff whose roles are mainly operational or support, including Finance, Property, Human Resources, Safeguarding, Communications, Grants & Fundraising and IT – all report to the Chief Operating Officer.

Within the Curial complex are the Diocesan Chancery and Tribunal office which is the office of the Chancellor and also deals with marriage annulment petitions. The Judicial Vicar exercises the bishop's judicial authority.

The Episcopal Vicars, together with the Bishop's Private Secretary, form the Bishop's Council. The Council is assisted by the Chief Operating Officer, who is also the secretary to the trustees.

The Chief Operating Officer

The Bishop and the Trustees are ultimately responsible for the financial management of the Diocese as a charity. The Chief Operating Officer is the Diocese's principal officer, and accountable in canon law for the stewardship of fiscal resources of the Diocese in order to support its mission and goals. Under Canon 494 of the Code of Canon Law, the Chief Operating Officer role is to "administer the goods of the Diocese under the authority of the Bishop in accord with the budget determined by the Finance Council (the body of Trustees) and, from the income of the Diocese, to meet expenses which the Bishop or others designated by him have legitimately authorised" (Canon 494, §3). He is also the Trust Secretary, and the nominated contact at the Charity Commission.



GOVERNANCE AND MANAGEMENT continued

Pastoral oversight

In Church terms, a diocese is a district or an area under the pastoral care of a bishop. The Diocese of Plymouth is under the pastoral care of Bishop Mark O’Toole and his vicars. Pastoral services are delivered in each and every parish under a parish priest, and there is a Vicariate for Pastoral Services (in conjunction with Safeguarding) that ensures chaplaincy provision for hospitals, universities, and prisons is in place.

The Bishop exercises his pastoral oversight in regular consultations with the Bishop’s Council and the following: Council of Priests which meets twice per year with the Bishop to discuss and give advice on a wide range of issues. The Council is composed of nominated priests of the Diocese, including the Deans who represent their respective deaneries together with ex officio priests with diocesan responsibilities and the members of the Bishop’s Council. The Bishop must consult the Council of Priests:

- before erecting, suppressing or notably altering parishes (canon 515§2)
- before establishing regulations concerning the allocation of offerings received on the occasion of the performance of certain parochial functions and the remuneration of clerics who fulfil these functions
- before consenting to the construction of a new church (canon 1215§2)
- before relegating a church to profane use (canon 1222§2)
- before imposing a moderate tax for the needs of the Diocese upon public juridical persons subject to his governance (canon 1263).

Chapter of Canons: At the re-establishment of historic forms of church government in 1850, each Diocesan Bishop was empowered to appoint a Chapter of Canons to take responsibility for the organisation and maintenance of his Cathedral. Within the Diocese of Plymouth, 16 senior priests constitute the Chapter of Canons and are consulted by the Bishop on important diocesan matters (Code of Canon Law 503ff).

The Clergy

At parish level, the parish priest is responsible for all aspects of running his parish. Parish priests are not employees; in HM Revenue and Customs terms they are Holders of Religious Office and effectively act as agents for the Trustees in all but the purchase and disposal of property and investment assets. Each parish is required to have a finance committee which meets at least twice per annum to support and advise the priest particularly in the areas of finance and property. A comprehensive “Parish Financial and Administration Guidelines” manual is issued by the Curia to the parishes. The manual is updated regularly and is the basis for internal audit. Also, an “ad clerum” is issued by the Bishop regularly through which policies are communicated to priests covering both liturgical/pastoral and, when required, financial and administrative matters. Further support is also available from Deans and Curia.

In active ministry as at the date of the last survey, there were 45 Diocesan priests and 28 permanent deacons of the Diocese. In addition, some of the work of the Church in the Diocese is carried out by priests and permanent deacons from other dioceses, by priests of the Ordinariate and by priests and religious brothers and sisters, members of religious orders. Surveys carried out in the last few years show the following numbers:

	2013	2014	2015	2016	2017	2018	2019	2020	2021
<u>Diocesan priests</u>									
On active work in the Diocese	55	48	51	48	49	47	44	46	45
On active work outside Diocese	1	1	1	1	0	0	0	0	2
<u>Other priests</u>									
From other dioceses	4	4	4	8	8	14	10	10	12
From the Ordinariate	4	4	4	3	3	3	5	3	3
From Religious Orders	23	22	20	18	18	20	22	22	19
<u>Permanent deacons</u>									
Diocesan	23	24	23	28	30	31	31	28	28
From other dioceses	3	2	3	3	3	3	3	3	4
<u>Religious houses</u>									
Houses of male Religious	2	2	2	2	2	2	2	2	2
Houses of Religious sisters	23	21	22	20	19	19	19	19	19

The Religious Orders and Religious Houses are separate charities, and their results are not included in these Accounts.



GOVERNANCE AND MANAGEMENT continued

Roman Catholic Schools in the Diocese

36 out of the 40 RC schools in the Diocese are contained in a single multi academy trust, Plymouth CAST, which was set up in August 2013. Plymouth CAST is a separate legal entity, limited by guarantee and also an exempt charity under the Charities Act 2011. Plymouth Diocesan Trust is the legal owner of the land and buildings that are occupied by the Catholic schools in the Diocese (other than that of independent schools). These assets are occupied by the schools for educational purposes under a supplemental agreement between the Diocese, the Secretary of State and each school. The nature of such occupation means that the Trustees do not have the power to dispose of the land and buildings until a school ceases occupation, which in turn requires the approval of the school local governing body and the Secretary of State. Consequently, the land and buildings are deemed to have nil value and are therefore not included in these accounts. The non-property assets, liabilities and transactions of the schools are not included in the accounts as they are neither owned nor controlled by the Trustees.

The Bishop and the Vicar General are members of the Multi Academy Trust, but they do not partake in its day to day running nor do they control how resources are expended or allocated. Nonetheless, the Bishop appoints a majority of the directors and by so doing can exercise significant influence on strategic direction of the Multi Academy Trust. Legal advice obtained by the Trustees of Plymouth Diocesan Trust during 2015 confirmed that there was no requirement to treat Plymouth CAST as a subsidiary for the purposes of consolidation in the Charity's Accounts. The Trustees are of the view that this position remains valid.

Key management personnel

The key management personnel of the Diocese comprise of the Chief Operating Officer and the senior management team of the curial offices. The officers of the following vicariates and departments are part of the senior management team: Safeguarding and Pastoral Services, Property Maintenance, Human Resources and Communications. Key management remuneration is set by the Human Resources Sub-Committee, taking into consideration the market rates for similar roles. It is also the role of the Human Resources Sub-Committee to review the remuneration of the key management periodically in order to recognise and reward outstanding performance.

Trustees' expenses

A number of the Trustees are clergy of the Diocese. They are housed and remunerated in the parishes for their priestly duties and are reimbursed expenses for carrying out their ministry in the same way as other priests of the Diocese. No Trustee received any remuneration or expenses from the Charity in connection with their duties as Trustees during the year. No Trustee had any special interest in any contract with the Charity.

Statement of Trustees' Responsibilities for the preparation of Accounts

The Trustees are responsible for preparing the annual report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). The law applicable to charities in England and Wales requires the Trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources of the Charity for that period. In preparing these accounts the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable United Kingdom Accounting Standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the accounts comply with the Charities Act 2011, the applicable Charity (Accounts and Reports) and the provisions of the Trust Deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.



GOVERNANCE AND MANAGEMENT continued

Public Benefit

This report is written in accordance with the requirements of the Charities Act and having had regard to the advice and guidance given by the Charity Commission. The Trustees understand their statutory requirement to report on their charity's public benefit and have sought to prepare their annual report with due regard to the general and statutory public benefit guidance.

Consultation has been had between the Charity Commission and religious charities in relation to the question of public benefit. The Trustees are encouraged that the Commission acknowledge the intangible spiritual benefits that the charity provides. Jesus said "you shall love your neighbour as yourself". Our parishes reach out beyond their own congregations locally, nationally and indeed internationally, via all sorts of initiatives from simple collections at the end of Mass, to more practical assistance such as assisting the disabled, bereavement counselling and visiting the sick at home and in hospital. Catholic schools are increasingly populated with non-Catholic children whose parents' value not just their proven educational excellence, but also the moral codes and practices which support it. The young adults leaving our schools will go on to become valued members of society. Our churches and the services of our clergy are open to all who wish to explore whether the Catholic Church can help them to enrich their spiritual lives. The trustees believe that they have complied with the duty in Section 17 of the 2011 Charities Act to give due regard to the various guidance notes published by the Commission.

Going Concern

The activities of the Diocesan Trust, together with the factors likely to affect future development, principal risks and uncertainties facing the Trust and its availability of unencumbered cash reserves are set out within the Trustees Report, on the previous pages. Its financial position in terms of the year's results, its assets and liabilities and movement in cash is set out in the principal financial statements on pages 24 to 28. The Trust has considerable financial resources, mainly in the form of investments and property, and whilst the Trustees recognise that attendance in the parishes is following a downward trend, they have taken steps to mitigate this by diversifying the investment portfolio, and investigating additional income streams, including external grant funding.

Since the year end, the UK Government has lifted the Covid restrictions that were previously in place, which signalled a degree of resumption to normality. Nonetheless, the Trustees acknowledge and recognise that there are ongoing risks connected to the pandemic, which may impact on the operations of the Charity, its beneficiaries, partners, stakeholders and on the wider society, and have ensured that both resources and processes are in place to mitigate any disruption to the operations. Overall, the Trustees believe that there are no material uncertainties about the Diocesan Trust's ability to continue as a going concern and that it is well placed to manage the risks that are associated with the pandemic.

The Trustees therefore have a reasonable expectation that the Charity has adequate resources to continue its operations for the foreseeable future. Accordingly, they continue to adopt the going concern basis in preparing the annual report and accounts.

Signed on behalf of the Trustees on 9th December 2021

Handwritten signature in blue ink: "+ Mark O'Toole ."

Right Reverend M O'Toole, Bishop of Plymouth
Trustee

Handwritten signature in black ink: "Anthony Akinpelu".

Mr Anthony Akinpelu BSc, FCCA
Chief Operating Officer



INDEPENDENT AUDITORS' REPORT TO THE TRUSTEES OF PLYMOUTH DIOCESAN TRUST

Opinion

We have audited the financial statements of Plymouth Diocesan Trust (the 'Group') for the year ended 31 March 2021, which comprise the group Statement of Financial Activities, the Group and Charity Balance Sheet, the group Statement of Cash Flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is United Kingdom Accounting Standards, comprising Charities SORP - FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and applicable law (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity and the group affairs as at 31 March 2021 and of the groups incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the group financial statements section of our report. We are independent of both the group and the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the group and charity's ability to continue as a going concern for a period of at least twelve months from when the original financial statements were authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the group financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the group financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the group financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the group financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

In the light of our knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Annual Report.



INDEPENDENT AUDITORS' REPORT TO THE TRUSTEES OF PLYMOUTH DIOCESAN TRUST

We have nothing to report in respect of the following matters where the Charities Act 2011 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement (set out on page 19), the trustees are responsible for the preparation of the group financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of group financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

As part of our audit planning we obtained an understanding of the legal and regulatory framework that is applicable to the Charity and the sector in which it operates to identify the key laws and regulations affecting the Charity. The key regulations we identified were Charity legislation, Safeguarding legislation and standards set by the National Catholic Safeguarding Commission, Health & Safety regulations, The General Data Protection Regulation (GDPR) and Charity Commission requirements. We also considered those laws and regulations that have a direct impact on the preparation of the financial statements, primarily the Charities Act and the Charities SORP.

We discussed with management how the compliance with these laws and regulations is monitored and discussed policies and procedures in place. We also identified the individuals who have responsibility for ensuring that the Charity complies with laws and regulations and deals with reporting any issues if they arise. As part of our planning procedures, we assessed the risk of any non-compliance with laws and regulations on the Charity's ability to continue its activities and the risk of material misstatement to the accounts.

Based on this understanding we designed our audit procedures to identify non-compliance with such laws and regulations. Our procedures involved the following:

- Enquiries of management and those charged with governance regarding their knowledge of any non-compliance with laws and regulations by the charity that could affect the financial statements. As part of these enquiries we also discussed with management whether there have been any known instances, allegations or suspicions of fraud, of which there were none.
- Reviewed filings with the Charity Commission and enquired with management whether there were any Serious Incident Reports made during the year of which there were none.
- Reviewed legal and professional costs to identify any possible non compliance or legal costs in respect of non compliance;
- Reviewed Board minutes;

PLYMOUTH DIOCESAN TRUST

Charity Number: 213227

Trustees Report and Financial Statements

for the year ended 31 March 2021



INDEPENDENT AUDITORS' REPORT TO THE TRUSTEES OF PLYMOUTH DIOCESAN TRUST

- Audited the risk of management override of controls, including through testing journal entries and other adjustments for appropriateness, and evaluating the business rationale of significant transactions outside the normal course of business of which there were none.
- Reviewed estimates and judgements made in the accounts for any indication of bias and challenged assumptions used by management in making the estimates.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements. This risk increases the further removed non-compliance with laws and regulations is from the events and transactions reflected in the financial statements as we are less likely to become aware of instances of non-compliance. The risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment, collusion, omission or misrepresentation.

A further description of our responsibilities is available on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charity trustees, as a body, in accordance with section 144 of the Charities Act 2011 and regulations made under section 154 of that Act. Our work has been undertaken so that we might state to the trustees those matters we are required to state to trustees in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and its trustees as a body, for our audit work, for this report, or for the opinions we have formed.

A handwritten signature in blue ink that reads "PKF Francis Clark".

PKF Francis Clark
Chartered Accountants and Statutory Auditors

Sigma House
Oak View Close
Edginswell Park
Torquay
Devon
TQ2 7FF

Date: 28 January 2022

PKF Francis Clark is eligible for appointment as auditor of the charity by virtue of its eligibility for appointment as auditor of a company under section 1212 of the Companies Act 2006.



GROUP STATEMENT OF FINANCIAL ACTIVITIES 2021

	Notes	Curial and Subsidiaries			Sub- Total £'000
		Unrestricted £'000	Restricted £'000	Endowment £'000	
INCOME AND ENDOWMENTS FROM:					
Donations and legacies	2	76	116	5	197
Grants receivable	2	-	148	-	148
Charitable activities	3	39	20	-	59
Gross trading income of trading subsidiary		113	-	-	113
Investments	4	339	40	26	405
Other – gains/(losses) on fixed asset disposals		-	-	-	-
Total Income	5	567	324	31	922
EXPENDITURE ON:					
Raising funds		109	25	-	134
Cost of sales of trading subsidiary		89	-	-	89
		198	25	-	223
Charitable activities					
Provision for worship & Liturgy		210	1	-	211
Ministry support		401	84	-	485
Pastoral and community		296	158	-	454
New evangelisation, Catechesis & youth		127	-	-	127
Caritas		153	-	-	153
Faith & vocational discernment		125	-	-	125
Diocesan Education & schools		134	86	-	220
Total expenditure	5, 6	1,644	354	-	1,998
Net income / (expenditure) before other recognised gains and (losses)		(1,077)	(30)	31	(1,076)
Other recognised gains and (losses)					
Gains, losses and revaluations on properties	13, 15	35	-	-	35
Gains, losses and revaluations on other investments		5,554	702	385	6,641
Total		5,589	702	385	6,676
Net income / (expenditure) after gains and losses		4,512	672	416	5,600
Transfers between Curial Office and Parishes		176	(3)	-	173
Permanent Endowment Fund Transfers		-	37	(37)	-
Other transfers between funds		4	(4)	-	-
Net income / (expenditure) and net movement in funds		4,692	702	379	5,773
Reconciliation of funds					
Total funds brought forward		29,360	6,290	1,193	36,843
Total funds carried forward		34,052	6,992	1,572	42,616

The results derive from continuing activities.

The notes on pages 29 to 58 form part of these accounts.

The Comparative SOFA for the year ended 31 March 2020 is included at Note 23.

PLYMOUTH DIOCESAN TRUST

Charity Number: 213227

Trustees Report and Financial Statements

for the year ended 31 March 2021

GROUP STATEMENT OF FINANCIAL ACTIVITIES 2021

Notes	Parochial			Sub- Total	2021 Total	2020 Total
	Unrestricted	Restricted	Endowment			
	£'000	£'000	£'000	£'000	£'000	£'000
2	3,151	441	-	3,592	3,789	5,507
2	479	313	-	792	940	284
3	518	4	-	522	581	1,158
	-	-	-	-	113	6
4	133	54	30	217	622	1,000
	(201)	-	-	(201)	(201)	2
5	4,080	812	30	4,922	5,844	7,957
	122	34	-	156	290	395
	-	-	-	-	89	119
	122	34	-	156	379	514
	3,781	276	-	4,057	4,268	3,683
	815	35	-	850	1,335	1,634
	59	17	-	76	530	509
	-	-	-	-	127	119
	-	-	-	-	153	50
	-	-	-	-	125	131
	7	-	-	7	227	256
5, 6	4,784	362	-	5,146	7,144	6,896
	(704)	450	30	(224)	(1,300)	1,061
	586	-	-	586	621	5
	2,758	1,008	154	3,920	10,561	41
	3,344	1,008	154	4,506	11,182	46
	2,640	1,458	184	4,282	9,882	1,107
	(173)	-	-	(173)	-	-
	-	17	(17)	-	-	-
	10	(10)	-	-	-	-
	2,477	1,465	167	4,109	9,882	1,107
	45,688	5,479	515	51,682	88,525	87,418
	48,165	6,944	682	55,791	98,407	88,525

PLYMOUTH DIOCESAN TRUST

Charity Number: 213227

Trustees Report and Financial Statements

for the year ended 31 March 2021

BALANCE SHEET

	Notes	2021				Group £'000
		Curial £'000	Parochial £'000	Charity £'000	Charitable & trading subsidiaries £'000	
FIXED ASSETS						
Tangible fixed assets	12a & b	4,196	28,045	32,241	549	32,790
Properties awaiting sale	13	435	349	784	-	784
Investments	15	30,429	19,437	49,866	524	50,390
Investment in Joint Venture - Share of net assets	15	-	-	-	-	4,206
		35,060	47,831	82,891	1,073	88,170
CURRENT ASSETS						
Properties awaiting sale	13	1,000	500	1,500	-	1,500
Debtors	16	4,111	1,462	5,573	56	1,423
Cash at bank and in hand		6,523	7,374	13,897	204	14,101
		11,634	9,336	20,970	260	17,024
CREDITORS: amounts falling due within one year						
Short term loans	17	827	(827)	-	-	-
Other creditors	18a	(706)	(549)	(1,255)	(282)	(1,537)
Bank overdrafts		(4,750)	-	(4,750)	-	(4,750)
		(4,629)	(1,376)	(6,005)	(282)	(6,287)
Net current assets		7,005	7,960	14,965	(22)	10,737
CREDITORS: amounts falling due over one year	18b	(500)	-	(500)	-	(500)
Total net assets		41,565	55,791	97,356	1,051	98,407
FUNDS						
Endowment	19	1,329	682	2,011	243	2,254
Restricted		6,298	6,944	13,242	694	13,936
Unrestricted - Designated and General		33,938	48,165	82,103	114	82,217
Total funds		41,565	55,791	97,356	1,051	98,407

PLYMOUTH DIOCESAN TRUST

Charity Number: 213227

Trustees Report and Financial Statements

for the year ended 31 March 2021



BALANCE SHEET

2020		
Charity	Charitable & trading subsidiaries	Group
£'000	£'000	£'000
31,236	558	31,794
510	-	510
43,147	487	43,634
-	-	3,806
74,893	1,045	79,744
1,500	-	1,500
5,316	62	1,311
12,465	139	12,604
19,281	201	15,415
-	-	-
(869)	(265)	(1,134)
(4,750)	-	(4,750)
(5,619)	(265)	(5,884)
13,662	(64)	9,531
(750)	-	(750)
87,805	981	88,525
1,498	210	1,708
11,153	616	11,769
75,154	115	75,309
87,805	981	88,525

The notes on pages 29 to 58 form part of these Accounts.

+ Mark O'Toole .

Right Reverend M O'Toole, Bishop of Plymouth
Trustee

John Deeny

Very Reverend Canon J Deeny
Trustee

Date : 9th December 2021



GROUP STATEMENT OF CASH FLOWS

	2021	2020
	£'000	£'000
Cash flows from operating activities		
Net cash provided by/(used in) operating activities (note 1 below)	(623)	473
Cash flows from Investing activities		
Investment income	622	1,000
Purchase of tangible fixed assets	(2,260)	(3,328)
Proceeds from disposal of tangible fixed assets	-	-
Purchase of units in Common Investment Fund	(9,776)	(8,455)
Proceeds from disposal of units in Common Investment Fund	13,291	12,538
Purchase of former functional properties	(54)	-
Purchase of investment properties	-	(17)
Proceeds from disposal of investment properties	656	82
Purchase of other investments	(400)	(309)
Proceeds from disposal of other investments	63	64
Purchase of other investments	(27)	-
Net cash provided by/(used in) investing activities	2,115	1,575
Cash flows from financing activities		
Receipt of endowments	5	1
Change in cash equivalents in the year (note 2 below)	1,497	2,049
Cash and cash equivalents at 1 April 2020	7,854	5,805
Cash and cash equivalents at 31 March 2021	9,351	7,854

NOTES TO THE CASHFLOW STATEMENT

1 Reconciliation of net income/(expenditure) to net cash flow from operating activities		
Net Income/(Expenditure) for the reporting period	9,882	1,107
Depreciation	1,062	662
(Gains)/losses on investments	(10,561)	(46)
Investment income	(622)	(1,000)
Donations to endowment funds	(5)	(1)
(Gain) on sale of investment property	(621)	-
Loss/(Profit) on sale of fixed assets	201	(9)
(Increase)/Decrease in debtors	(112)	160
Increase/(Decrease) in creditors	153	(416)
Net cash provided by/(used in) operating activities	(623)	473

2 Analysis of cash and cash equivalents			
	At 1 April 2020 £'000	Cash flows £'000	At 31 March 2021 £'000
Cash at bank and in hand	12,604	1,497	14,101
Bank overdrafts	(4,750)	-	(4,750)
	<u>7,854</u>	<u>1,497</u>	<u>9,351</u>

The notes on pages 29 to 58 form part of these Accounts.



1 PRINCIPAL ACCOUNTING POLICIES

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the accounts are set out below.

(A) BASIS OF PREPARATION

These accounts have been prepared for the year to 31 March 2021.

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant accounting policy below or the notes to these accounts.

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (Charities SORP FRS 102) effective 1 January 2019, the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The Charity constitutes a public benefit entity as defined by FRS 102.

(B) CRITICAL ACCOUNTING ESTIMATES & AREAS OF JUDGEMENT

Preparation of the accounts requires the Trustees and management to make significant judgements and estimates. The items in the accounts where these judgements and estimates have been made include:

- assessing the probability of the receipt of legacy income;
- estimating the useful economic life of tangible fixed assets to determine a depreciation rate;
- assessing the appropriateness of the assumptions and methodology used in determining the fair value of investment properties;
- determining the value of designated funds needed at the year end to meet specific future expenditure.
- estimating the cost of the parish functional fixed assets, including property, that were held at 31 March 1996.

(C) ASSESSMENT OF GOING CONCERN

The Trustees have assessed whether the use of the going concern assumption is appropriate in preparing these accounts. The Trustees have made this assessment in respect to a period of one year from the date of approval of these accounts, as per page 20 of the Trustees Report.

The Trustees of the charity have concluded that there are no material uncertainties related to events or conditions that may cast significant doubt on the ability of the Charity to continue as a going concern. The Trustees are of the opinion that the Charity will have sufficient resources to meet its liabilities as they fall due. The most significant areas of judgement that affect items in the accounts are detailed above. With regard to the next accounting period, the year ended 31 March 2022, the most significant areas that affect the carrying value of the assets held by the Charity are the level of investment return, the performance of the investment markets and property values (see the investment policy and the risk management sections of the Trustees' report for more information).



1 PRINCIPAL ACCOUNTING POLICIES continued

(D) BASIS OF CONSOLIDATION AND SCOPE OF THE ACCOUNTS

The Accounts comprise the consolidation of the Accounts of the following:

the main charity, Plymouth Diocesan Trust, (Charity Number 213227), consisting of:

- the Curia and subsidiary charities subject to a uniting direction for the purposes of registration and accounting;
- the Parishes;
- The Plymouth Diocesan Common Investment Fund
- subsidiary charities of the main charity that are not subject to a uniting direction for the purposes of registration and accounting;
- the individual trusts that are under the control of the Trustees of Plymouth Diocesan Trust;
- a small number of other trusts, which historically have invested in the Common Investment Fund operated by the Trustees;
- the trading subsidiary, Diocesan Trading Limited; and
- The joint Venture, Ansteys Cove Developments LLP, of which a 50% share is owned by the trading subsidiary, Diocesan Trading Limited, that is consolidated using the Equity method.

The Common Investment Fund was established by Charity Commissioners' Order dated 7 February 1977. This order established a scheme whereby Plymouth Diocesan Trust may consolidate investments and moneys belonging to charities into one combined pool. The scheme is a Common Investment Fund within the meaning of the Charities Act 2011. The Common Investment Fund is registered under the Charity registration number 213227. The Common Investment Fund is designed specifically for the needs of the Diocese of Plymouth and its parishes. The Trustees have divided the Common Investment Fund into a "Main Fund" (comprising unrestricted funds and restricted funds, other than permanent endowment funds) and a "Permanent Endowment Fund"; the purpose of this is to allow the two funds to follow different investment objectives, although both have now adopted a Total Return policy.

The Common Investment Fund was fully consolidated in the accounts of Plymouth Diocesan Trust for the first time in the year ended 31 March 2017. For earlier years, separate audited statutory accounts were prepared and published, and consequently the accounts were not consolidated. Following legal advice, separate statutory accounts are now no longer required, and therefore the accounts of the Common Investment Fund are now consolidated.

Further details of the Common Investment Fund may be found in note 15 to these Accounts.

The consolidated Statement of Financial Activities for the charitable group is shown on pages 24 to 25 of these Accounts. No separate statement of financial activities has been prepared for the Charity as the results of the charitable and trading subsidiaries are clearly shown in the consolidated statement of financial activities and supporting notes.

(E) FUND ACCOUNTING

The Charity's funds are broken into three distinct areas:

Curial funds

Amounts received for use across the whole of the Diocese.

Parish funds

Amounts paid by Parishes for investment in the Common Investment Fund and other legacies or donations that specify that the parish is the beneficiary.

Other funds

Amounts invested in the Common Investment Fund by other complementary charities that do not have common trustees.

Under each of these headings, the funds are further subdivided:

Permanent endowment funds

After extensive research and in the absence of evidence to the contrary, the Trustees believe the endowments to be of a permanent rather than an expendable nature and, taking a prudent approach, have treated them as such in the Accounts. The funds are invested in the Common Investment Fund unless they represent tangible fixed assets.



1 PRINCIPAL ACCOUNTING POLICIES continued

In April 2014, the Trustees passed a number of resolutions under the powers granted by s281 of The Charities Act 2011 in relation to certain permanent endowment funds of less than £10,000. This enabled the capital of these funds to be spent as income and, as a result, these funds were transferred to restricted funds in the year ended 31 March 2015.

Where the remaining permanent endowment funds are invested in the Common Investment Fund, a total return approach to investment has been adopted. Where the remaining permanent endowment funds are represented by tangible fixed assets, the capital must remain intact and only the income may be distributed for the purposes of the fund.

Other restricted funds

Both the income and capital may be used for the purpose of the fund. Until they are spent, most funds are invested in the Common Investment Fund or put on deposit.

Unrestricted funds (designated and general)

Both the income and the capital may be used for the general purposes of the charity, with particular reference to the parish, (if appropriate). Funds contained within Designated Funds and General Funds are classified, which includes transfers of the net amount of unrestricted funds invested in tangible fixed assets to a Tangible Fixed Asset Fund.

Designated funds are amounts of unrestricted funds that have been put aside at the discretion of the Trustees for particular purposes or projects. They can include:

- (i) amounts set aside for contingencies; and
- (ii) expenditure that the charity is not obliged to incur, either legally or constructively but which is, nevertheless, planned.

Further details of designated funds may be found in note 19 to the Accounts.

General funds comprise accumulated surpluses and deficits after transfers to designated funds.

These funds provide for the maintenance and improvement of all properties. They also pay for the administration of the affairs of the charity and for the various pastoral activities with which the charity is involved.

(F) INCOME RECOGNITION

Income is recognised in the period in which the charity and/or group has entitlement to the income, the amount of income can be measured reliably, and it is probable that the income will be received. Income comprises donations and legacies, income from the commercial trading activities of trading subsidiaries, investment income and interest receivable, income from charitable activities comprising rental income from functional properties and income from parish and similar activities, and other income comprising income or gains linked to tangible fixed assets.

(i) Donations and legacies

Donations (including income from offertory and similar collections) are recognised when the Group and/or Charity has confirmation of both the amount and settlement date. They include associated tax claims on a receivable basis. In the event of donations pledged but not received, the amount is accrued for when the receipt is considered probable. In the event that a donation or grant is subject to conditions that require a level of performance before the Group and/or Charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the Group and/or Charity and it is probable that those conditions will be fulfilled in the reporting period.

In accordance with the Charities SORP FRS 102 volunteer time is not recognised.

Legacies are included in the statement of financial activities when the Group and/or Charity is entitled to the legacy, the executors have established that there are sufficient surplus assets in the estate to pay the legacy, and any conditions attached to the legacy are within the control of the Group and/or Charity. Entitlement is taken as the earlier of the date on which either: the Group and/or Charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor to the Group and/or Charity that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably, and the Group and/or Charity has been notified of the executor's intention to make a distribution. In the event that the gift is in the form of an asset other than cash or a financial asset traded on a recognised stock exchange, recognition is subject to the value of the gift being reliably measurable with a degree of reasonable accuracy and the title of the asset having been transferred to the Group and/or Charity. Legacies subject to a life interest held by another party are not accounted for until their death.



1 PRINCIPAL ACCOUNTING POLICIES continued

(ii) Income from charitable activities

Income from the rental of functional properties is recognised when the income is receivable under the contract for hire or lease document, when the amount can be measured reliably, and it is probable such income will be received. Income from parish and similar activities is recognised when the relevant parish has entitlement to the income, the amount can be measured reliably, and it is probable that the income will be received.

(iii) Investment Income

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due. Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the bank.

(iv) Other Income

Other income is measured at fair value and accounted for on an accruals basis.

(G) EXPENDITURE RECOGNITION

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the group and/or charity to make a payment to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. All expenditure is accounted for on an accruals basis, inclusive of irrecoverable Value Added Tax. Expenditure comprises direct costs and support costs. All expenses, including support costs, are allocated or apportioned to the applicable expenditure headings.

Expenditure on charitable activities includes all costs associated with furthering the charitable purposes of the charity and its subsidiary charities through the provision of charitable activities. Such costs include staff costs and other direct overheads attributable to those purposes. A detailed analysis of the expenditure is provided in note 6.

Charitable donations and grants are included in the statement of financial activities in the year when approved and when the intended recipient has either received the funds or been informed of the decision to make the grant and has satisfied all performance conditions. Grants approved but not paid at the end of the financial year are accrued.

(H) SUPPORT AND GOVERNANCE COSTS

Support costs represent indirect charitable expenditure. In order to carry out the primary purposes of the Charity and its subsidiary charities, it is necessary to provide support in the form of personnel development, financial procedures, provision of office services and equipment and a suitable working environment. Governance costs comprise the costs involving the public accountability of the Charity (including audit costs) and costs in respect to its compliance with regulation and good practice. All support costs and governance costs are allocated across the activities of the charity, based on the Trustees' estimate of usage of resources. Further details may be found in notes 6, 7 and 8 to the Accounts.

(I) CREDITORS AND PROVISIONS

Creditors and provisions are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Creditors and provisions are recognised at the amount the charity anticipates it will pay to settle the debt.

(J) INVESTMENTS

Listed investments are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price.

As noted above one of the financial risks the Charity is exposed to is that of volatility in equity markets and investment markets due to wider economic conditions.

Properties held for investment purposes are included in these accounts at open market value. The valuation has been determined by the Trustees, with professional assistance. Details of the dates and basis of the valuations are given in note 15 to the accounts. Disposals of investment properties are accounted for on completion.

Realised and unrealised investment gains (or losses) are combined in the statement of financial activities and are credited (or debited) in the year in which they arise.

Investments in subsidiary companies are included on the balance sheet at cost.



1 PRINCIPAL ACCOUNTING POLICIES continued

(K) FIXTURES, FITTINGS AND EQUIPMENT

Fixtures, Fittings and Equipment that were in use at 31 March 1996 and that had a current replacement cost exceeding £1,000, have been capitalised and included in the Accounts at an estimate of their historical cost *, (or in the case of donated assets, at an estimate of value at the date of acquisition). Subsequent acquisitions with a cost, (or in the case of donated assets, estimated value), of over £1,000, are capitalised on the same basis. They are depreciated at rates calculated to write off the cost or valuation, less the estimated residual value, of each asset evenly over its expected useful life as follows:

Church contents	<i>10 to 100 years</i>
Presbytery contents	<i>10 years</i>
Office furniture and equipment	<i>10 years</i>
Mechanical and electrical equipment	<i>5 years</i>
Hall contents	<i>10 years</i>

During the year the charity reclassified the parish assets held within Fixtures and Fittings, into the categories listed above. This has resulted in assets with an original cost of £2,223k and net book value of £nil being written off in the year. In addition, this has had the effect of increasing the depreciation charge by £99k in the year.

* The estimates of the historic cost of fixtures, fittings and equipment and of freehold land and buildings (see below) were arrived at by establishing the average costs relating to a sample of parishes in detail and applying these values to the remaining parishes not sampled. For the purpose of these accounts, and consistent with the transitional rules set out in FRS 102, the 1996 valuations are defined as deemed cost.

(L) FREEHOLD AND LEASEHOLD LAND AND BUILDINGS

Functional Land and Buildings

Churches, Presbyteries, Halls and Offices etc.

Freehold Land: functional land, (i.e. land used for the prime purpose of the charity), is included in the Accounts at original cost or where this is not available, at an estimate of its historical cost *, (or in the case of donated land, at its fair value at the date of receipt). Freehold land is not depreciated because it has an indefinitely long useful life.

Freehold Buildings: functional buildings, (i.e. buildings used for the prime purpose of the charity), that are still in use by the charity, are included in the Accounts at original cost or where this is not available at an estimate of their historical cost *, (or in the case of donated buildings, at an estimate of their fair value at the date of receipt). All new functional buildings, improvements and major renovations are capitalised at the cost of construction.

Buildings that were in use at 31 March 1996 are depreciated at rates calculated to write off their estimated historical cost, (less the estimated residual value), evenly over the whole of their useful life. Subsequent additions are depreciated on the same basis.

The estimate of the useful life of a building varies, depending on the condition and future use of the building. However, in general it is expected that a building in a reasonable state of repair will continue in use without major renovations or improvements for the following period:

Structure	<i>100 to 150 years</i>
Roof	<i>60 years</i>
Windows	<i>35 years</i>
Electrical system	<i>25 years</i>
Boiler	<i>15 years</i>
Heating system	<i>25 years</i>
Internal decoration	<i>10 to 15 years</i>
Kitchen and bathroom	<i>10 to 25 years</i>

During the year the charity reclassified the parish assets held within Functional Land and Buildings, into the categories listed above. This has resulted in assets with an original cost of £109k and net book value of £82k being written off in the year. In addition, this has had the effect of increasing the depreciation charge by £273k in the year.



1 PRINCIPAL ACCOUNTING POLICIES continued

The condition and net book values of all properties are regularly reviewed to ensure that the depreciation policies adopted are and remain appropriate. Disposals of freehold property are accounted for on completion.

Leasehold Land and Buildings: leasehold land and buildings, are depreciated over the life of the lease on a straight-line basis.

Details and addresses of the Diocesan churches and other buildings, (freehold and leasehold), can be found in the Diocesan Year Book. Note 14 to the Accounts gives the total insured value of these buildings.

Schools

Land: the charity owns the land on which the 35 Roman Catholic schools and 2 joint Roman Catholic and Church of England maintained schools are built. The nature of the occupation of the land by these schools means that the Diocesan Trustees do not have the power to dispose of the land until a school ceases its occupation, which in turn would require the approval of the school and the Secretary of State. For the 35 Roman Catholic schools, each an academy under Plymouth CAST multi-academy trust (itself an exempt charity and publicly funded), a Supplemental Agreement exists documenting the Trustees' commitment to the Secretary of State to continue to make the land available to each academy in the same way as when the schools were maintained schools. The cost of any land held for the purposes of a school is not capitalised. The Diocesan Trustees consider that no meaningful value can be attributed to these assets since they are not used directly by the Charity, do not generate income, and cannot be disposed of in the open market or put to alternative use while such occupation, which may be indefinite, continues.

Buildings: the school buildings are occupied, improved, extended and repaired by each school. The nature of the occupation of these buildings by each school means that the Diocesan Trustees do not have control over the buildings until the school ceases its occupation, which in turn would require the approval of the school and the Secretary of State. For the schools that are academies in the multi-academy trust, the approval of Plymouth CAST would also be required. As with land and for the same reason, buildings are not capitalised.

The school governors account for the building, improvement and repair costs of the schools and account for any grants received in respect of these costs.

Details of the Diocesan Schools, (freehold and leasehold), are given in the Diocesan Year Book. The insured value of these school buildings is given in note 14 to these Accounts.

Donated Property awaiting sale

Donated properties awaiting sale are shown in the Balance Sheet at the Trustees' best estimate of their ultimate net sale proceeds. If the asset is expected to be realised within 12 months then it is analysed in note 13 as "current". If the asset is expected to be realised after more than 12 months, then it is analysed in note 13 as "non current".

At the time the assets are received, the Trustees place a fair value upon the property and this value is disclosed in the Incoming Resources section of the Statement of Financial Activities under legacies and donations. All changes in value during the year are reported in the "gains on investment assets" section of the Statement of Financial Activities. Details of the date and basis of the valuations and valuer are given in note 13 to these Accounts. The fair value at the date of receipt of these assets is separately disclosed in note 13. As these assets are not used by the charity, no charge for depreciation is made in the Accounts.



1 PRINCIPAL ACCOUNTING POLICIES continued

Former Functional Land and Buildings

Properties that were previously occupied for charity use but are now no longer in use, fall into two categories.

Those that can now be sold or are awaiting sale

Properties awaiting sale are shown at the Trustees' best estimate of their ultimate net sale proceeds. If it is expected to realise the asset within 12 months, then it is analysed in note 13 as "current". If it is expected to realise the asset after more than 12 months, then it is analysed in note 13 as "non current". All changes in value during the year are reported in the "gains on investment assets" section of the Statement of Financial Activities. Details of the date and basis of the valuations and valuer are given in note 13 to these Accounts. The estimated historical cost of these assets is separately disclosed in note 13. As these assets are no longer used by the charity, no charge for depreciation is made in the Accounts.

(M) WORKS OF ART AND HISTORIC TREASURES

Works of art, treasures and plate are not capitalised in these accounts. They are considered to be heritage assets for the purposes of the Statement of Recommended Practice Accounting and Reporting by Charities. The assets are integral to the Charity's overall objective of advancing the Catholic religion. They all have very long lives and are worth preserving indefinitely. The Trustees consider that it would be prejudicial to the safe custody of these assets to disclose details of their value and usage in these accounts.

(N) MOTOR VEHICLES

Motor vehicles are capitalised and depreciated so as to write off the cost of each vehicle over their estimated lives as follows:

Motor cars	<i>4 years</i>	Mini buses	<i>7 years</i>
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(O) PENSIONS POLICY

The charity participates in the Teachers' Pension Scheme, (a defined benefit scheme), (which is now closed to new entrants of the charity), and a money purchase scheme, which are funded by contributions from the charity and by the employees. Contributions are charged to the Statement of Financial Activities in the year in which they are paid. Further details may be found in notes 10 and 11 to the Accounts.

PLYMOUTH DIOCESAN TRUST

Charity Number: 213227

Trustees Report and Financial Statements

for the year ended 31 March 2021



2 DONATIONS AND LEGACIES

	Donations (including in the nature of kind) £'000	Grants (in the nature of donations) £'000	Legacies £'000	2021 Total £'000	2020 Total £'000
Curial	193	148	4	345	1,288
Parochial	3,017	792	575	4,384	4,503
	3,210	940	579	4,729	5,791

Included in parochial grants is £165,781 (2020:£114,182) from the Listed Places of Worship Grant Scheme and £430,565 (2020:£nil) received from the Catholic Trust for England and Wales Historic England grant scheme. In addition, included in total grants is £111,697 (2020:£nil) from the UK Government's Coronavirus Job Retention Scheme.

3 CHARITABLE ACTIVITIES

	Fundraising £'000	Rental income from functional properties £'000	Other charitable activities £'000	2021 Total £'000	2020 Total £'000
Curial	2	-	57	59	207
Parochial	41	387	94	522	951
	43	387	151	581	1,158

4 INVESTMENTS

	Common Investment Fund £'000	Other £'000	2021 Total £'000	2020 Total £'000
Income received from:				
Listed investments and cash held as part of investment portfolio	602	-	602	980
UK cash held at bank	-	20	20	20
	602	20	622	1,000

5 THIRD PARTY INCOME AND EXPENDITURE

Where the Charity does not have any discretion in collection and distribution of donations and has no entitlement to the donations, then these amounts are treated as conduit funding. Amounts relating to conduit funding are not included in the Statement of Financial Activities of the Charity.

In the year ended 31 March 2021, this conduit funding amounted to £314,000; (2020: £737,000).

Details of amounts collected but not remitted to Third Parties at 31 March 2021 are shown in note 18.



6 RESOURCES EXPENDED Year ended 31 March 2021

Provision for worship and Liturgy

Our churches and chaplaincies provide places for prayer, worship and the celebration of Mass.

Ministry support

Our clergy are trained and supported both during and after their active ministry by the Diocese and are housed and remunerated for their dedicated life to the Church and the local community.

Pastoral and community

The Church provides a wide range of pastoral care and support in the community, including providing aid to those in need.

New Evangelisation, Catechesis and Youth

Aims to introduce the person and the love of Jesus Christ through simple and non-intrusive outreach initiatives. The New Evangelisation and Catechesis initiative were introduced to assist the parishes in forming Evangelisation teams and also promoting discipleships that will be equipped to ‘reach out’ and gently engage the community on the person and the love of Jesus.

Caritas

The church supports the network of social action charities and parishes within the Plymouth Diocese, working in partnership with them to help poor, vulnerable, and marginalised people.

Faith and Vocational discernment

The church supports people on their vocational path to Priesthood. This is a vital call in our Church because a priest is ordained to be a sign and instrument of Jesus, the Good Shepherd. For others, their vocational call may be to marriage, the consecrated single life, to a life in community or the permanent diaconate.

Diocesan Education and Schools

Schools are essential to the mission of the Church in nurturing the faith of our young people. Opportunities are provided for continuing education into adulthood.

a) Analysis by Activity	Activities undertaken directly £'000	Grant funding of activities £'000	Support Costs £'000	2021 Total £'000	2020 Total £'000
Curia and Subsidiaries					
Provision for worship & Liturgy	137	17	57	211	37
Ministry support	274	95	116	485	722
Pastoral and Community	243	104	107	454	418
New Evangelisation, Catechesis & Youth	87	-	40	127	119
Caritas	66	56	31	153	50
Faith & vocational discernment	77	16	32	125	131
Diocesan Education & schools	149	9	62	220	248
Raising funds	-	-	223	223	343
	1,033	297	668	1,998	2,068

Parish

Provision for worship & Liturgy	2,501	-	1,556	4,057	3,646
Ministry support	552	-	298	850	912
Pastoral and Community	-	76	-	76	91
Education	-	7	-	7	8
Raising funds	114	-	42	156	171
	3,167	83	1,896	5,146	4,828

PLYMOUTH DIOCESAN TRUST

Charity Number: 213227

Trustees Report and Financial Statements

for the year ended 31 March 2021



6 RESOURCES EXPENDED Year ended 31 March 2021

a) 2020 Analysis by Activity	Activities undertaken directly	Grant funding of activities	Support Costs	2020 Total
	£'000	£'000	£'000	£'000
Curia and Subsidiaries				
Provision for worship	19	12	6	37
Ministry support	404	154	164	722
Pastoral and Community	283	48	87	418
New Evangelisation, Catechesis & Youth	91	-	28	119
Caritas	37	1	12	50
Faith & vocational discernment	94	9	28	131
Education	158	5	85	248
Raising funds	-	-	343	343
	1,086	229	753	2,068
Parishes				
Provision for worship	2,673	-	973	3,646
Ministry support	589	-	323	912
Pastoral and Community	-	91	-	91
Education	-	8	-	8
Raising funds	125	-	46	171
	3,387	99	1,342	4,828

b) Analysis of Support Costs	(Memo) (Parish levy)	Raising Funds	Provision for Worship & Liturgy	Community & Pastoral	Diocesan Education & schools	New Evangelisation, Catechesis & Youth	Caritas	Faith & vocational discernment	Ministry Support	2021 Total	2020 Total
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Curia											
Raising funds	-	223	-	-	-	-	-	-	-	223	343
St Boniface House	363	-	29	55	32	20	16	16	59	227	265
Bishops Council	23	-	2	3	1	2	1	1	4	14	65
Other	324	-	26	49	29	18	14	15	53	204	80
	710	223	57	107	62	40	31	32	116	668	753
Parish											
Raising funds	-	42	-	-	-	-	-	-	-	42	46
Administration wages	-	-	-	-	-	-	-	-	298	298	323
Office and administration	-	-	772	-	-	-	-	-	-	772	196
Parish levy (see above)	-	-	710	-	-	-	-	-	-	710	714
Other	-	-	74	-	-	-	-	-	-	74	63
		42	1,556	-	-	-	-	-	298	1,896	1,342

A parish levy is raised by the Curia to the parishes in respect of central costs. This has the effect of reducing curia and increasing parish costs.



Common Investment Fund	Subsidiaries	Main Charity	2021 Total	2020 Total
£'000	£'000	£'000	£'000	£'000

c) The following payments have been made to the external auditors:

Audit fees	12	4	48	64	74
Financial advice / other	-	-	1	1	3
	12	4	49	65	77

d) Analysis of Grant Payments

	Curia	Parishes	2021 Total	2020 Total
	£'000	£'000	£'000	£'000
Ministry Support:				
• Grants to Religious Orders and Former Religious Orders that provide religious or ministry activities	21	-	21	21
• Grants to provide support for priests when they cease active ministry (mainly to the Plymouth Secular Clergy Fund)	23	-	23	7
• Grants to support priests in ill-health, those in active ministry who do not have a parish, the Bishop, the Bishop Emeritus and Seminarians	97	-	97	121
Pastoral and Community:				
• Grants to improve living conditions of children, young people and families (including non-Catholics)	41	-	41	33
• Grants to support pupils travelling to attend Catholic schools in the Diocese	14	-	14	9
• Grants to Religious Orders that provide pastoral support for disadvantaged individuals and groups	87	-	87	15
• Grants to non-religious organisations that provide pastoral support for disadvantaged individuals and groups (e.g. refugees, marriage and family care)	6	76	82	106
Education:				
• Grants to the Roman Catholic schools in the Diocese	8	7	15	16
	297	83	380	328



7 GOVERNANCE COSTS

	2021 £'000	2020 £'000
Governance costs (included within support costs) comprise the following:		
Main charity audit fees (see note 6c) - current year	62	60
- (over) / under-provision previous years	(2)	9
Trading subsidiary's audit fees and taxation work	4	5
Subsidiary charities' independent examination fees and accounts preparation		
General advice, including legal and financial	1	3
Trustees' meeting expenses of the main and subsidiary charities, insofar as they relate to the general management of the charities, including the costs of travel	2	7
	67	84

8 DIRECT AND INDIRECT SUPPORT COSTS

Costs that are directly attributable to activities of the Charity are allocated to the respective cost headings during the year. This allocation includes support costs where they are directly attributable. For example, in the case of the costs of a parish, both directly attributable costs and the direct support costs of running that parish have been allocated to that parish during the year.

The Vicariate for Administration offers general advice and help to all parishes and central agencies. The Vicariate for Administration, together with the Office of the Moderator, administers accounts, trusts, investments, banking, payroll and human resources matters, insurances, some parish projects, property management and transactions, legal matters, tax reclaims, parish assessments, the parish administration manual and health and safety. Where these support costs are directly attributable to activities of the Charity, they are allocated to the respective cost headings during the year. Those costs not directly attributable have been allocated across the activities of the Charity, based on the Trustees' estimate of usage of resources.

9 TRUSTEE EMOLUMENTS AND RELATED PARTY TRANSACTIONS

Trustees do not receive any remuneration by virtue of their positions as trustees. Trustees who are Roman Catholic priests of the Diocese of Plymouth are housed and remunerated in their parishes and are reimbursed expenses for carrying out their priestly duties in the same way as priests who are not trustees. To assist him in the performance of his duties, the Bishop is provided with a flat and his expenses in carrying out his office as Bishop are borne out of curial funds.

One Trustee (2020: four Trustees) received travel expenses totalling £19 (2020: £943) in their capacity as trustees during the year. In addition, costs of Trustee meetings of £1,697 (2020 £1,198) were paid directly by the charity.

Throughout the year, Trustees who are not members of the clergy attend Mass and other services and events within the Diocese of Plymouth in their capacity as parishioners. In the course of doing so, they will contribute to the offertory and make other financial contributions. The nature of such giving means that it is not possible to quantify the amount donated to the Charity by its Trustees during any financial year.



10 STAFF COSTS AND REMUNERATION OF KEY MANAGEMENT PERSONNEL

	2021 £'000	2020 £'000
Gross wages and salaries	1,373	1,289
Employer's National Insurance Contributions	75	72
Pension Contributions (money purchase schemes – see note 11)	113	107
Termination Payments (2020:4 employees)	0	11
The average number of employees, (both full-time and part-time), by the charity and its subsidiaries during the year was:	Number	Number
Parishes (mainly part-time employees)	88	103
Pastoral (full-time equivalent: 11)	25	21
Central management (full-time equivalent: 16)	25	24
	138	148

The following table shows the number of employees whose emoluments, excluding pension contributions, but including benefits in kind, were at a rate equal to or greater than £60,000 per annum:

	Number	Number
£60,001 to £70,000	-	-
£70,001 to £80,000	1	-
£80,001 to £90,000+	1	1
	£'000	£'000
The amount of pension contributions, (money purchase scheme), paid in the year for the above employees amounted to:	18	10
The number of staff to whom retirement benefits are accruing is:		
Money purchase schemes	48	51
Final salary schemes	-	-

Voluntary workers

In addition to employees, the Charity has a number of unpaid volunteers who help in the parishes.

Priests and Deacons

In addition to employees, there were 45 priests and 33 permanent deacons in active ministry in the year.

Key management personnel

The key management personnel of the Charity in charge of directing and controlling, running and operating the charity on a day to day basis comprise the Trustees, the Oeconomus and the senior management team of the curial offices of the Plymouth Roman Catholic Diocesan Trust. The total remuneration (including taxable benefits, employer's national insurance and employer's pension contributions) of the key management personnel for the year was £324,343 (2020 - £336,776).

11 PENSIONS

The Charity participates in a money purchase scheme. The scheme is funded by contributions from the Charity and by the employees. Contributions are charged to the Statement of Financial Activities in the year in which they are paid. The total employer's costs charged for the year were as follows and there was £10,826 outstanding at the balance sheet date:

	2021 £'000	2020 £'000
Money purchase schemes	113	107
	113	107



12A TANGIBLE FIXED ASSETS - CHARITY (excluding schools, works of art and historic treasures)

	Functional land	Functional buildings	Motor vehicles	Fixtures, fittings and equipment	Total
	£'000	£'000	£'000	£'000	£'000
Historical cost/fair value at acquisition (if donated)					
At 1 April 2020	319	37,394	75	4,271	42,059
Additions	-	1,948	-	311	2,259
Disposals	-	(264)	-	(2,223)	(2,487)
At 31 March 2021	319	39,078	75	2,359	41,831
Accumulated Depreciation					
At 1 April 2020	-	7,182	75	3,566	10,823
Charged this year	-	758	-	294	1,052
Disposals	-	(66)	-	(2,219)	(2,285)
At 31 March 2021	-	7,874	75	1,641	9,590
Net Book Value					
At 31 March 2021	319	31,204	-	718	32,241
At 31 March 2020	319	30,212	-	705	31,236

Functional Land and Functional Buildings include former functional properties with sale restrictions.

Details of insurance values of buildings are given in note 14.

The net book value of functional buildings includes £423,703 (2020:£430,561) in respect of buildings built on leasehold land.

Works of art, treasures and plate are not capitalised in these accounts. They are considered to be heritage assets for the purposes of the Statement of Recommended Practice Accounting and Reporting by Charities. The assets are integral to the Charity's overall objective of advancing the Catholic religion. They all have very long lives and are worth preserving indefinitely. The Trustees consider that it would be prejudicial to the safe custody of these assets to disclose details of their value and usage in these accounts.

Schools' land and buildings are not capitalised in these Accounts (see accounting policy note 1(l) for further details).



12B TANGIBLE FIXED ASSETS - GROUP (excluding schools, works of art and historic treasures)

	Functional land	Functional Buildings	Motor vehicles	Fixtures, fittings and equipment	Total
	£'000	£'000	£'000	£'000	£'000
Historical cost/ fair value at acquisition (if donated)					
At 1 April 2020	319	38,027	75	4,289	42,710
Additions	-	1,948	-	312	2,260
Disposals	-	(264)	-	(2,223)	(2,487)
At 31 March 2021	319	39,711	75	2,378	42,483
Accumulated Depreciation					
At 1 April 2020	-	7,264	75	3,577	10,916
Charged this year	-	767	-	295	1,062
Disposals	-	(66)	-	(2,219)	(2,285)
At 31 March 2021	-	7,965	75	1,653	9,693
Net Book Value					
At 31 March 2021	319	31,746	-	725	32,790
At 31 March 2020	319	30,763	-	712	31,794

Functional Land and Functional Buildings include former functional properties with sale restrictions.

Details of insurance values of buildings are given in note 14.

The net book value of functional buildings includes £634,483 (2020:£643,240) in respect of buildings built on leasehold land.

Works of art, treasures and plate are not capitalised in these accounts. They are considered to be heritage assets for the purposes of the Statement of Recommended Practice Accounting and Reporting by Charities. The assets are integral to the Charity's overall objective of advancing the Catholic religion. They all have very long lives and are worth preserving indefinitely. The Trustees consider that it would be prejudicial to the safe custody of these assets to disclose details of their value and usage in these accounts.

Schools' land and buildings are not capitalised in these Accounts; (see accounting policy note 1(l) for further details).



13 PROPERTIES AWAITING SALE - CHARITY

	Current	Non Current		Total £'000
	Former functional properties	Former functional properties	Donated properties	
	£'000	£'000	£'000	
At 1 April 2020	1,500	75	435	2,010
Transfers	-	-	-	-
Additions	-	54	-	54
Net gain on revaluation	-	220	-	220
Other	-	-	-	-
At 31 March 2021	1,500	349	435	2,284
Historical cost / fair value at acquisition (if donated)				
At 31 March 2021	232	120	69	421
At 31 March 2020	232	66	69	367

Details of insurance values of buildings are given in note 14.

Independent professional valuations were carried out as at 31 March 2021.

14 INSURANCE VALUE OF BUILDINGS

As detailed in accounting policy note 1(l), schools are not capitalised in these Accounts, unless it is planned to close a school and realise its assets in the foreseeable future. The insurance (rebuilding/ reinstatement) value of buildings on 31 March 2021, (including those properties that are capitalised in notes 12, 13 and 15 of these Accounts), was as set out below. These values do not represent the market value and exclude the value of the land. The reinstatement values are set by insurers, not the Trustees and as such it is the responsibility of the insurers to cover any shortfall should this be necessary.

	2021 £'000	2020 £'000
Diocesan and parish property, churches, presbyteries and halls	298,345	298,839
	298,345	298,839



15A FIXED ASSET INVESTMENTS

	Charity £'000	Charitable & trading subsidiaries £'000	Group £'000	Investment properties £'000	Other investments £'000	Common Investment Fund £'000
At 1 April 2020	43,147	487	43,634	2,845	283	40,506
Additions	9,796	7	9,803	-	27	9,776
Disposal at opening book value	(13,974)	(35)	(14,009)	(656)	(62)	(13,291)
Net gain/ (loss) on revaluation	10,897	65	10,962	401	(2)	10,563
At 31 March 2021	49,866	524	50,390	2,590	246	47,554
Represented by:						
UK investment properties	2,590	-	2,590	2,590	-	-
Direct investment in listed UK securities	4,171	166	4,337	-	166	4,171
Direct investment in listed international securities	6,530	73	6,603	-	73	6,530
Multi-asset funds – non region specific	27,188	283	27,471	-	-	27,471
Credit and illiquid strategies	2,413	-	2,413	-	-	2,413
Global funds	3,980	-	3,980	-	-	3,980
Gold and precious metals	1,209	-	1,209	-	-	1,209
Forward foreign exchange	10	-	10	-	-	10
Options	963	-	963	-	-	963
UK cash funds and cash held as part of investment portfolio	732	3	735	-	3	732
Investments in UK subsidiary and associated company	1	(1)	-	-	-	-
Other investments	79	-	79	-	4	75
At 31 March 2021	49,866	524	50,390	2,590	246	47,554
Analysed between:						
Endowment funds	1,969	285	2,254	-	-	2,254
Restricted funds	7,554	240	7,794	-	240	7,554
Unrestricted and Designated funds	40,343	(1)	40,342	2,590	6	37,746
	49,866	524	50,390	2,590	246	47,554
Historical cost at 31 March 2021	37,122	366	37,488	1,589	201	35,698

During the year the Common Investment Fund generated investment income of £602,000 (2020: £980,000), net investment gains of £10,562,853 (2020: losses of £1,268,000) and incurred administration costs, including investment managers' fees, of £290,000 (2020: £395,000).

At 31 March 2021 multi asset funds held as part of the Common Investment Fund included the following holdings deemed material when compared with the overall value of the fund at that date:

Newton SRI Fund for Charities £27,470,691

The Common Investment Fund relates to the investment portfolio of Plymouth Roman Catholic Diocesan Common Investment Fund. No material restrictions affect the realisation of the investments. The Trustees have estimated property values for the above properties using independent professional valuations carried out by WG Lean (RICS registered valuer) as at 31 March 2021. Details of insurance values of buildings are given in note 14. Common Investment Fund investments at 31 March 2021 include £103,250 cash awaiting conversion into units.

Anstey's Cove Development LLP – Joint Venture £4,205,680

The charity's wholly owned subsidiary, DTL, is a member of Anstey's Cove Development LLP, and is entitled to 50% of any profit share arising. The joint venture's principal activity is property development. In the period to 31 March 2021 there was no material profit or loss in the joint venture, and the balance due to the charitable group represents its share of the underlying net assets at cost.



15B FIXED ASSET INVESTMENTS

Total return investment of Permanent Endowments

A resolution to adopt the total return approach to investments of permanent endowment funds was made by the Trustees in April 2014. Detailed records had been maintained that identified the original gifts and the subsequent separate unapplied total returns.

The power of total return permits the trustees to invest permanently endowed funds to maximise total return and to apply an appropriate portion of the unapplied total return to income each year. Until the power is exercised to transfer a portion of unapplied total return to income, the unapplied total return remains invested as part of the permanent endowment.

The power allows the trustees to decide in each year how much of the unapplied total return is transferred to income funds and so available for expenditure. Having considered their obligations under the duty of even-handedness, the trustees made a transfer of £53,747 unapplied total return to restricted income funds. In making this decision the trustees have taken account of the investment climate, the return on investment for the year and the income needs of the charity.

A summary of the movements on the permanent endowment funds as well as the movements on the individual permanent endowment funds that are invested on a total return basis are as follows:

Summary of Movements

	Trust for Investment £'000	Unapplied Total Return £'000	Income Fund £'000	Total Endowment £'000
At 1 April 2020				
Gift component of permanent endowment	685	-	-	685
Unapplied total return	-	1,023	-	1,023
Income fund	-	-	-	-
Total	685	1,023	-	1,708
Movement in unapplied total return and endowment in the year:				
Gift of endowment funds	5	-	-	5
Investment return: dividends and interest	-	56	-	56
Investment return: recognised and unrecognised gains/(losses)	-	539	-	539
Management costs	-	-	-	-
Total	690	1,618	-	2,308
Unapplied total return allocated to income	-	(54)	54	-
Income fund transferred to restricted funds	-	-	(54)	(54)
Net movement in the year	690	1,564	-	2,254
Closing value of permanent endowment				
Gift component of permanent endowment	690	-	-	690
Unapplied total return	-	1,564	-	1,564
Total at 31 March 2021	690	1,564	-	2,254

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15B FIXED ASSET INVESTMENTS

FUND	Carried forward 1 April 2020 £	MOVEMENTS IN YEAR						Carried forward 31 March 2021 £		
		Gift of Endowment Funds £	Investment return		Unapplied total return transferred to income £	Final distribution from income £	Interim distribution from income (paid) £		Net movements in year	
			Dividends and interest £	Realised/ unrealised gains (and losses) £						
Parishes										
Vincent Hopkins Hogg dec'd Trust Separately registered - No. 117259	Trust for investment Unapplied total return Income fund	7 55 -	- 2 -	- 20 -	- (2) 2	- - (1)	- - (1)	- 20 -	7 75 -	
Miss T A V Meeson-Davies Trust Re: Chulmleigh (E079)	Trust for investment Unapplied total return Income fund	15 123 -	- 5 -	- 44 -	- (4) 4	- - (2)	- - (2)	- 44 -	15 167 -	
Endowment (transferred from charity number 267898 - Mrs B J Roskilly)	Trust for investment Unapplied total return Income fund	18 90 -	- 4 -	- 34 -	- (3) 3	- - (1)	- - (2)	- 34 -	18 125 -	
H V Lean Trust (E075)	Trust for investment Unapplied total return Income fund	11 90 -	- 3 -	- 32 -	- (3) 3	- - (2)	- - (2)	- 32 -	11 122 -	
Miss E M Freame Trust (E066)	Trust for investment Unapplied total return Income fund	6 30 -	- 1 -	- 11 -	- (1) 1	- - (1)	- - (1)	- 11 -	6 42 -	
Marnhull No. 4 Fund (Grove Cottage E053)	Trust for investment Unapplied total return Income fund	6 35 -	- 1 -	- 13 -	- (1) 1	- - (1)	- - (1)	- 13 -	6 48 -	
Potts-Chatto Bequest (E049)	Trust for investment Unapplied total return Income fund	7 30 -	- 1 -	- 12 -	- (1) 1	- - (1)	- - (1)	- 12 -	7 42 -	
		37	-	1	12	(0)	(1)	(1)	12	49
Curia										
Holden - Priests holiday home fund	Trust for investment Unapplied total return Income fund	92 102 -	- 6 -	- 62 -	- (6) 6	- - (3)	- - (3)	- 62 -	92 164 -	
St Scholastica's Trust - Separately registered - No. 1050950	Trust for investment Unapplied total return Income fund	228 200 -	- 14 -	- 135 -	- (13) 13	- - (6)	- - (7)	- 136 -	228 336 -	
Diocesan Mass Fund Units (E038)	Trust for investment Unapplied total return Income fund	104 175 -	5 9 -	- 88 -	- (9) 9	- - (4)	- - (4)	5 88 -	109 263 -	
Harold Lister Sunderland Trust (U18162)	Trust for investment Unapplied total return Income fund	10 34 -	- 1 -	- 14 -	- (1) 1	- - (1)	- - (1)	- 14 -	10 48 -	
John Woolcott Trust for Young people (split between Exeter parishes)	Trust for investment Unapplied total return Income fund	15 13 -	- 1 -	- 9 -	- (1) 1	- - (0)	- - (0)	- 9 -	15 22 -	
CA & W Halse Fund Separately registered - No. 1074291	Trust for investment Unapplied total return Income fund	167 43 -	- 7 -	- 66 -	- (6) 6	- - (3)	- - (3)	- 67 -	167 110 -	
		210	-	7	66	0	(3)	(3)	67	277
TOTAL PER STATEMENT OF MOVEMENT IN FUNDS	Trust for investment Unapplied total return Income fund	685 1,023 -	5 56 -	- 539 -	- (54) 54	- - (27)	- - (27)	5 541 -	690 1,564 -	
		1,708	5	56	539	(0)	(27)	(27)	546	2,254

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16 DEBTORS

	2021				Group	2020	
	Curial	Parochial	Charity	Charitable & trading subsidiaries		Charity	Group
	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Legacy debtors	-	319	319	-	319	483	483
Owed between Curia and Parishes	(403)	403	-	-	-	-	-
Taxation recoverable	-	448	448	-	448	492	492
Net amount due (to)/from subsidiary	4,206	-	4,206	-	-	4,067	-
Net amount due (to)/from associated company (note 22)	17	-	17	-	17	13	13
Other debtors/ prepayments	291	292	583	56	639	261	323
	4,111	1,462	5,573	56	1,423	5,316	1,311
Due within one year	4,111	1,462	5,573	56	1,423	5,316	1,311
Due after more than one year	-	-	-	-	-	-	-
	4,111	1,462	5,573	56	1,423	5,316	1,311

The Charity is also entitled to three legacies subject to a life interest held by another party, which have not been accrued in these accounts, in accordance with Accounting Policy note 1(f).

17 SHORT AND LONG TERM LOANS

These relate to loans between the Curial Office and the Parishes and are interest free and unsecured.

18A CREDITORS

	2021				Group	2020	
	Curial	Parochial	Charity	Charitable & trading subsidiaries		Charity	Group
	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Due to Common Investment Fund	105	-	105	-	105	11	11
Purchase ledger balances	137	-	137	(3)	134	168	165
Other loans	-	88	88	-	88	88	88
Owed to third parties (note 5)	-	41	41	-	41	40	40
Accruals	208	312	520	163	683	319	501
Sundry creditors	256	108	364	122	486	243	329
	706	549	1,255	282	1,537	869	1,134

18B CREDITORS OVER ONE YEAR

	2021				Group	2020	
	Curial	Parochial	Charity	Charitable & trading subsidiaries		Charity	Group
	£'000	£'000	£'000	£'000	£'000	£'000	
Accruals	500	-	500	-	500	750	750
	500	-	500	-	500	750	750

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19 FUNDS – CURRENT YEAR

Analysis of charitable funds	Balance at	Statement of Financial Activities			Transfers	Balance at
	1 April 2020	Incoming resources	Resources expended	Investment gains and (losses)	and other movements	31 March 2021
	£'000	£'000	£'000	£'000	£'000	£'000
Permanent Endowments						
St Scholastica's Trust (a)	429	13	-	136	-	578
Other	764	18	-	249	(37)	994
Curia and subsidiaries	1,193	31	-	385	(37)	1,572
Parishes	515	30	-	154	(17)	682
Total	1,708	61	-	539	(54)	2,254
Restricted Reserves						
Active Religious (b)	843	12	-	57	-	912
Catholic Children's Society Plymouth (c)	306	70	(102)	(2)	-	272
Children's Welfare (d)	388	16	-	76	-	480
Clergy Abroad (e)	324	10	-	47	-	381
Ecclesiastical Education (f)	715	23	-	113	-	851
Elderly support (g)	445	20	-	97	(9)	553
Formation (h)	474	20	-	95	-	589
Kathleen Maude Clark Trust (i)	382	-	(10)	-	-	372
Other	2,413	153	(242)	219	39	2,582
Curia and subsidiaries	6,290	324	(354)	702	30	6,992
Parishes	5,479	812	(362)	1,008	7	6,944
Total	11,769	1,136	(716)	1,710	37	13,936
Designated and Unrestricted Reserves						
Active Religious (b)	5,523	160	(24)	777	(3,135)	3,301
Ecclesiastical Education (f)	1,737	64	(6)	308	(639)	1,464
Safeguarding (j)	36	30	(147)	114	7	40
Church Building Fund (k)	2,568	75	(10)	365	54	3,052
Poor Missions (l)	1,435	86	-	260	-	1,781
Schools Commission (m)	914	43	(60)	185	1,427	2,509
Tribunal (n)	1,011	40	(20)	176	363	1,570
Formation (h)	6,178	236	(47)	1,131	(4,918)	2,580
Other	9,958	(280)	(1,241)	2,273	7,021	17,731
Trading subsidiary	-	113	(89)	-	-	24
Curia and subsidiaries	29,360	567	(1,644)	5,589	180	34,052
Parishes	45,688	4,080	(4,784)	3,344	(163)	48,165
Total	75,048	4,647	(6,428)	8,933	17	82,217
Total Charitable Group funds	88,525	5,844	(7,144)	11,182	-	98,407

Descriptions of the different types of funds, (a, b, c etc.) are shown on page 53.

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19 FUNDS – PRIOR YEAR

Analysis of charitable funds	Balance at	Statement of Financial Activities			Transfers	Balance at
	1 April 2019	Incoming resources	Resources expended	Investment gains and (losses)	and other movements	31 March 2020
	£'000	£'000	£'000	£'000	£'000	£'000
Permanent Endowments						
St Scholastica's Trust (a)	465	13	-	(36)	(13)	429
Other	810	24	-	(46)	(24)	764
Curia and subsidiaries	1,275	37	-	(82)	(37)	1,193
Parishes	576	15	-	(60)	(16)	515
Total	1,851	52	-	(142)	(53)	1,708
Restricted Reserves						
Active Religious (b)	847	10	-	(14)	-	843
Catholic Children's Society Plymouth (c)	272	88	(95)	41	-	306
Children's Welfare (d)	394	14	-	(20)	-	388
Clergy Abroad (e)	336	-	-	(12)	-	324
Ecclesiastical Education (f)	723	17	-	(25)	-	715
Elderly support (g)	470	17	-	(25)	(17)	445
Formation (h)	482	21	-	(29)	-	474
Kathleen Maude Clark Trust (i)	392	-	(10)	-	-	382
Other	1,396	1,122	(175)	33	37	2,413
Curia and subsidiaries	5,312	1,289	(280)	(51)	20	6,290
Parishes	5,380	490	(270)	(74)	(47)	5,479
Total	10,692	1,779	(550)	(125)	(27)	11,769
Designated and Unrestricted Reserves						
Active Religious (b)	5,362	137	(14)	61	(23)	5,523
Ecclesiastical Education (f)	1,669	54	(10)	24	-	1,737
Safeguarding (j)	138	21	(139)	9	7	36
Church Building Fund (k)	2,490	64	(7)	29	(8)	2,568
Poor Missions (l)	1,398	46	-	21	(30)	1,435
Schools Commission (m)	908	33	(42)	15	-	914
Tribunal (n)	991	35	(40)	14	11	1,011
Formation (h)	5,954	199	(47)	73	(1)	6,178
Other	11,364	95	(1,370)	3	(134)	9,958
Trading subsidiary	(19)	138	(119)	-	-	-
Curia and subsidiaries	30,255	822	(1,788)	249	(178)	29,360
Parishes	44,620	5,304	(4,558)	64	258	45,688
Total	74,875	6,126	(6,346)	313	80	75,048
Total Charitable Group funds	87,418	7,957	(6,896)	46	-	88,525



19 FUNDS continued

The Trustees consider that the long-term nature of the aims of the Charity require that they exercise their power to accumulate surplus income and hold such funds as designated funds. These funds are necessary in order to secure the Charity's ability to support the fundamental objectives of the Plymouth Roman Catholic Diocese now and in future years.

The large geographical area covered by the Plymouth Diocese and the relatively small mass attendance, means that the Charity has to maintain a large number of buildings and provide services over a wide area, with limited annual voluntary income.

It is, therefore, the Trustees' policy to accumulate surpluses and one-off income such as legacies and invest these funds for the long term. This action will in turn provide a growing income stream for future years to cover the costs mentioned above.

Total funds at 31 March 2021 were represented by:

	-----Curial-----		-----Parochial-----	
	Restricted funds £'000	Unrestricted funds £'000	Restricted Funds £'000	Unrestricted funds £'000
Fixed Assets				
Tangible fixed assets	648	3,548	-	28,045
Properties awaiting sale	-	1,435	-	849
Investment in joint venture	-	-	-	-
Investments (note a)	4,488	25,915	5,036	14,427
Creditors over one year	-	(500)	-	-
Net current assets	2,491	3,540	2,590	4,844
	7,627	33,938	7,626	48,165
Endowment	1,329	-	682	-
Restricted	6,298	-	6,944	-
Unrestricted – Designated and General	-	33,938	-	48,165
	7,627	33,938	7,626	48,165
Note a:				
Investments comprise:				
Investment properties	-	1,168	-	1,422
Funds awaiting introduction to Common Investment Fund	1	-	-	102
Investments in Common Investment Fund	4,487	24,740	5,036	12,903
Other investments	-	6	-	-
Investment in UK subsidiary	-	1	-	-
	4,488	25,915	5,036	14,427

Sufficient funds are held in an appropriate form to enable each fund to be applied in accordance with any restriction imposed.

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19 FUNDS continued

Monies collected and accumulated in parishes are, according to Canon Law, under the control and direction of the Parish Priest. Parishes are encouraged to participate fully in the local and universal church and, indeed, contribute to the diocese-wide activities via the parish levy. Although the Trustees of the Charity have ultimate responsibility for all charitable funds, the juridical person who holds parish funds is the Parish Priest and, therefore, in the Accounts of the Plymouth Diocese, although there are parish funds that are shown as unrestricted, they are unrestricted only insofar as their usage within the relevant parishes.

The Trustees can foresee substantial increases in expenditure in the future, which are unlikely to be met from future increases in voluntary or fund-raising income. The Trustees have, therefore, formulated the reserves policy, which enables the Charity to fulfil its objectives and allow for expansion in the future. Many of the designated funds that follow are formed as a result of donor-implied intentions for the moneys rather than binding legal obligations placed on the Trustees.

	Charity Total £'000	Charitable and Trading -----Subsidiaries----- ----		Group Total £'000
		Restricted Funds £'000	Unrestricted Funds £'000	
Fixed Assets				
Tangible fixed assets	32,241	549	-	32,790
Properties awaiting sale	2,284	-	-	2,284
Investment in joint venture	-	-	-	4,206
Investments (note a)	49,866	525	(1)	50,390
Creditors over one year	(500)	-	-	(500)
Net current assets	13,465	(137)	115	9,237
	97,356	937	114	98,407
Endowment	2,011	243	-	2,254
Restricted	13,242	694	-	13,936
Unrestricted – Designated and General	82,103	-	114	82,217
	97,356	937	114	98,407
Note a:				
Investments comprise:				
Investment properties	2,590	-	-	2,590
Funds awaiting introduction to Common Investment Fund	103	-	-	103
Investments in Common Investment Fund	47,166	285	-	47,451
Other investments	6	240	-	246
Investment in UK subsidiary	1	-	(1)	-
	49,866	525	(1)	50,390

Further analysis of investments may be found in note 15.



19 FUNDS continued

The movement of funds shown on page 49 is classified in accordance with note 1 I to the Accounts.

The funds carried forward at 31 March 2021 represent:

- (a) *St Scholastica's Trust* is a subsidiary charity of the main charity (and united for registration and accounting purposes). It provides moneys for the support of contemplative religious orders within the Diocese.
- (b) *The Active Religious Fund* provides moneys for the support of active religious orders within the Diocese.
- (c) *Catholic Children's Society (Plymouth)*: a subsidiary charity of the main charity, whose principal activity is the relief of children in need of care and protection and in particular Roman Catholic children. The Society promotes good parenting, provides general support in the parishes and schools of the Diocese and makes grants to individuals in need.
- (d) *Children's Welfare*: the income from Bishop Restieaux's Jubilee Fund is used to promote children's welfare in the parishes. In recent years, the income from the Plymouth Diocesan Children's Welfare Trust has been used to fund children's safeguarding work in the Diocese: see (j) below.
- (e) *Clergy Abroad*: moneys to support clergy performing their ministry overseas.
- (f) *The Ecclesiastical Education Fund* caters for the education and training of students wishing to enter the Roman Catholic priesthood within the Diocese and on-going training of ordained clergy.
- (g) *The Elderly Support Fund* is for the benefit of the elderly in the Diocese. In recent years the income has been used to assist in funding clergy pension contributions.
- (h) *The Vicariate for Formation* provides resources, courses and education material for religious education of adults and children throughout the Diocese. After the year-end, this Vicariate has been re-organised to become the Vicariate for Evangelisation.
- (i) *The Kathleen Maude Clark Trust* was established to provide a rest home for Priests of the Roman Catholic Church or Nuns or Nursing Sisters.
- (j) *Safeguarding* deals with the expenses involved in setting up procedures to handle children's safeguarding and vulnerable adults' issues sympathetically and positively.
- (k) *The Church Building Fund* deals with the grants and loans made to parishes in order to assist them in the building of their churches and presbyteries.
- (l) *The Poor Missions Fund* provides assistance to those parishes which, because of the low level of their income, are unable to support either the parish priest or the necessary repair work to the parish church or presbytery.
- (m) *The Schools' Commission* deals with the costs of providing clerical, professional and financial assistance to assist schools in the Diocese to undertake building contracts.
- (n) *The Tribunal's* funds have been set aside for the judicial processing of petitions for declarations of nullity of marriage and other Canon Law matters.



20 COMMITMENTS AND CONTINGENT LIABILITIES

Commitments

The Charity has leased St Boniface House, Ashburton from Buckfast Abbey. The lease is for 20 years from January 2013 and the annual rental payments are £65,776, making the total capital commitment at 31 March 2021 £772,868 (2020:£838,644).

In addition, the Charity’s wholly owned subsidiary, Diocesan Trading Limited, has entered into a loan agreement with its joint venture, Ansteys Cove Development LLP, to provide a facility of up to £4m.

Parish commitments were as follows:

	£'000
Reconciliation of movement in the year	
Commitment at 31 March 2020	91
Less: falling due within the year ended 31 March 2021	(91)
	-
Add: estimated commitments falling due in the year ended 31 March 2021	399
Commitments at 31 March 2020 (falling due within one year)	399

At 31 March 2021 there were three (2020: one) forward foreign exchange contracts within the Common Investment Fund, with a value of £10,469 (2020 : (£46,729)). The post year end settlement was a payment of £15,872 (2020: receipt £47,914).

Contingent Liabilities

Included within tangible fixed assets is a property with a carrying value of £1,632,382 (2020:£1,519,374) that was gifted to the charity in 2015. The terms of the gift include a covenant that requires for a period of twenty five years the charity uses the property for the advancement of the Roman Catholic Religion or that they preserve and protect the property and its Roman Catholic heritage as a place of religious, historical and architectural interest. If the property is not used for either of these purposes during this time the property must be transferred back to the donor. Alternatively, if the property is sold within twenty five years of the transfer there is a clawback clause that requires a proportion of the proceeds to be repaid to the donor. The Trustees have no plans to dispose of the property in the foreseeable future and intend to adhere to the terms of the covenant.

In addition to the above, there is another property included within tangible fixed assets with a carrying value of £425,000 (2020:£425,000) that was gifted to the charity in 2018. The terms of the gift include a clause that if the property is sold within twenty one years of the transfer there is a clawback clause that requires a proportion of the proceeds to be repaid to the donor. The Trustees have no plans to dispose of the property in the foreseeable future and intend to adhere to the terms of the covenant.

21 PLYMOUTH CAST

Plymouth CAST is a Multi Academy Trust operating 33 primary and 2 secondary academies across Cornwall, Devon and Dorset. The schools are predominantly Catholic schools and there are some joint schools. The Trust is a company limited by guarantee and an exempt charity. As at 31 March 2021, the Trust had 3 members, including The Plymouth Diocese and Right Reverend M O’Toole, Bishop of Plymouth.

The Bishop of Plymouth controls Plymouth CAST by virtue of his ability to appoint the majority of the Board of Trustees. Plymouth Diocese does not consider that it controls Plymouth CAST and therefore it is not a subsidiary company as defined within SORP (FRS102). Plymouth Diocese does not have significant influence over Plymouth CAST by virtue of its membership in the company. Through the direction of The Bishop of Plymouth the Diocese offers support and guidance where appropriate in order to deliver the educational objectives of that charity. Further details are contained within the Trustees’ Report.

The Plymouth Diocese has granted Plymouth CAST use of its school freehold land and buildings as specified in the Church Supplemental Agreements, which require not less than 2 years written notice to Plymouth CAST to terminate the agreement. The Academies Financial Handbook makes clear that in the opinion of the Education Funding Agency the risks and rewards of ownership of the land and buildings lie with Plymouth Diocese.

As explained in accounting policy 1(m) these land and buildings are, and have historically been, included at £nil value in the accounts of Plymouth Diocese. The Diocesan Trustees consider that no meaningful value can be attributed to these assets since they are not used directly by the Charity, do not generate income, and cannot be disposed of in the open market or put to alternative use while such occupation by the schools, which may be indefinite, continues. As a consequence, no value is attributed to the investment in Plymouth CAST in the entity or consolidated balance sheet.

PLYMOUTH DIOCESAN TRUST

Charity Number: 213227

Trustees Report and Financial Statements

for the year ended 31 March 2021



In the year to 31 August 2020 The Plymouth Diocese supplied Plymouth CAST with resources, services and fixed assets at a cost of £76,215 (2019: £62,815). The Plymouth Diocese provided Plymouth CAST with the use of school land and buildings during the year to 31 August 2020 that are deemed to have a notional rent value of £1,956,450 (2019:£1,948,335). This is not included in income of The Plymouth Diocesan Trust. A full copy of the accounts of Plymouth CAST may be obtained from <http://castportal.plymouth-diocese.org.uk> or the Companies House website.

22 INTER-DIOCESAN FUEL MANAGEMENT LIMITED

The Diocese holds one of the nine £1 ordinary shares issued by Inter-Diocesan Fuel Management Limited, a company set up in conjunction with eight other Dioceses in order to obtain competitively priced energy for Diocesan properties. The profits of the company are gift-aided to the participating Dioceses.



23 GROUP STATEMENT OF FINANCIAL ACTIVITIES 2020

	Notes	Curial and Subsidiaries			Sub- Total £'000
		Unrestricted	Restricted	Endowment	
		£'000	£'000	£'000	
INCOME AND ENDOWMENTS FROM:					
Donations and legacies	2	92	1,194	2	1,288
Charitable activities	3	171	36	-	207
Gross trading income of trading subsidiary		6	-	-	6
Investments	4	553	59	35	647
Other		-	-	-	-
Total Income	5	822	1,289	37	2,148
EXPENDITURE ON:					
Raising funds		202	22	-	224
Cost of sales of trading subsidiary		119	-	-	119
		321	22	-	343
Charitable activities					
Provision for worship & Liturgy		36	1	-	37
Ministry support		639	83	-	722
Pastoral and community		334	84	-	418
New evangelisation, Catechesis & youth		119	-	-	119
Caritas		50	-	-	50
Faith & vocational discernment		131	-	-	131
Diocesan Education & schools		158	90	-	248
Total expenditure	5, 6	1,788	280	-	2,068
Net income / (expenditure) before other recognised gains and (losses)		(966)	1,009	37	80
Other recognised gains and (losses)					
Gains, losses and revaluations on properties	13, 15	-	-	-	-
Gains, losses and revaluations on other investments		249	(51)	(82)	116
Total		249	(51)	(82)	116
Net income / (expenditure) after gains and losses		(717)	958	(45)	196
Transfers between Curial Office and Parishes		(195)	-	-	(195)
Permanent Endowment fund transfers		-	37	(37)	-
Other transfers between funds		17	(17)	-	-
Net income / (expenditure) and net movement in funds		(895)	978	(82)	1
Reconciliation of funds					
Total funds brought forward		30,255	5,312	1,275	36,842
Total funds carried forward		29,360	6,290	1,193	36,843

The results derive from continuing activities.



GROUP STATEMENT OF FINANCIAL ACTIVITIES 2020

Notes	Parochial			Sub-Total	2020 Total	2019 Total
	Unrestricted	Restricted	Endowment			
	£'000	£'000	£'000	£'000	£'000	£'000
2	4,306	197	-	4,503	5,791	4,859
3	732	219	-	951	1,158	1,274
	-	-	-	-	6	124
4	264	74	15	353	1,000	942
	2	-	-	2	2	32
5	5,304	490	15	5,809	7,957	7,231
	142	29	-	171	395	445
	-	-	-	-	119	149
	142	29	-	171	514	594
	3,452	194	-	3,646	3,683	3,710
	884	28	-	912	1,634	1,663
	75	16	-	91	509	466
	-	-	-	-	119	120
	-	-	-	-	50	36
	-	-	-	-	131	72
	5	3	-	8	256	93
5, 6	4,558	270	-	4,828	6,896	6,754
	746	220	15	981	1,061	477
	5	-	-	5	5	767
	59	(74)	(60)	(75)	41	798
	64	(74)	(60)	(70)	46	1,565
	810	146	(45)	911	1,107	2,042
	254	(59)	-	195	-	-
	-	16	(16)	-	-	-
	4	(4)	-	-	-	-
	1,068	99	(61)	1,106	1,107	2,042
	44,620	5,380	576	50,576	87,418	85,376
	45,688	5,479	515	51,682	88,525	87,418



24 FINANCIAL ACTIVITIES OF SUBSIDIARIES

The group accounts include the following results of its subsidiaries:	2021 £'000	2020 £'000
Total income	189	232
Total expenditure	(201)	(224)
Net Gains	65	23
Net income/deficit	53	31

Net assets by subsidiary:

Kathleen Maude Clark Trust	392	402
Clarence Ada & Winnifred Halse Trust	358	284
Catholic Children's Society	270	305
Diocesan Trading Limited	31	7
	1,051	998