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Safeguarding Office

**Role: Parish Visitor**

*(This role is subject to an enhanced DBS with a check against the adult workforce with possible adult barred list. This role should not be taken up until the volunteer has completed the DBS process and has been formally appointed.)*

**Responsible to:** The Parish Priest, his Delegate or Leader for the Group

**Aim:** To assist the Priest with pastoral support and care

**Main Responsibilities**

**(a)** To assist the Priest in a range of pastoral support situations.

**(b)** To assist the Priest in providing care for parishioners who are not able to come to Mass.

**(c)** To work to ensure that the Diocesan Safeguarding Procedures are in place and are monitored.

**(d)** To meet regularly to discuss with parish priest or other appointed person your ministry and those whom you visit to enable sharing of any concerns.

**(e)**To work within specific role and group remits that may be in place for the parish.

**Person Specification**

**(a)** Caring attitude.

**(b)** The ability to relate with ease to both young and older adults.

**(c)** To regularly visit those in need and engage with them on a face-to-face basis offering what assistance may be available within the resources of the parish.

**(d)** Commitment to the Catholic/Christian principles of the parish group.

**(e)** All volunteers must be over 18 years of age.

**Protection of Children and Adults at Risk:**

**(a)** To familiarise themselves with National Safeguarding Policies. (http://www.catholicsafeguarding.org.uk/national-safeguarding-standards/national-safeguarding-policy/practice-guidance/)

**(b)** To refer any concerns about a child or adult at risk to the Safeguarding Representative in the Parish and or to the Safeguarding Office.

**(c)** If concerned that a person is at immediate risk of harm, contact 999 and inform the Parish Priest, Safeguarding Representative and/or the Safeguarding Office.

**(d)** To have completed the online Educare module(s) as directed by the Safeguarding Office

**Training Requirements:**

**Educare Modules- Safeguarding Children**

**Safeguarding Adults**

**Mental Capacity Act**

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(FOR OFFICE USE ONLY: DBS Product – CM2)

Review 2022