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Safeguarding Office

**Role: Music Leader for Children’s Group**

*(This role is subject to an enhanced DBS with a check against the child workforce with barred list. This role should not be taken up until the volunteer has completed the DBS process and has been formally appointed.)*

**Responsible to:** The Parish Priest or his Delegate

**Aim:** To work with musicians and singers to provide Liturgical Muss during Mass and Major Feasts.

**Purpose: Age range:** Up to 18 years

**Main Responsibilities**

**(a)** To organise and direct regular rehearsals for singers/ and or instrumentalists.

**(b)** To work with the Parish Priest to plan the Liturgy and its music

**(c)** To provide a safe and supportive environment in which young people can freely share their experiences, opinions and questions.

**(d)** To encourage the recruit parish musicians and be active in their training, development and general welfare.

**(e)** To maintain appropriate boundaries.

**(f)** To help ensure that all sessions are conducted in accordance with Diocesan Safeguarding Procedures.

**Person Specification**

**(a)** Commitment to working with others in exploring and planning Liturgy and a willingness to give time to this task of shared planning and preparation.

**(b)** Ability to relate with respect and ease to young people and to communicate clearly.

**(c)** To enjoy sharing and making music.

**(d)** All volunteers responsible for a children’s music group must be over 18 years of age.

**Protection of Children:**

**(a)** To familiarise themselves with National Safeguarding Policies. (<http://www.catholicsafeguarding.org.uk/national-safeguarding-standards/national-safeguarding-policy/practice-guidance/>)

**(b)** To refer any concerns about a child to the Safeguarding Representative in the Parish and/ or to the Safeguarding Office.

**(c)** To have completed the online Educare module(s) as directed by the Safeguarding Office

**Training Requirements:**

**Educare Modules- Safeguarding Children**

**Safeguarding Adults**

**Domestic Abuse Children and Young People**

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(FOR OFFICE USE ONLY: DBS Product – CM3)

Review 2022