DoP Logotype blue.png

Safeguarding Office

**Role: Helper – Children and Young People**

*(This role is subject to an enhanced DBS with a check against the child workforce with barred list. This role should not be taken up until the volunteer has completed the DBS process and has been formally appointed.)*

**Responsible to:** The Parish Priest or his Delegate

**Aim:** To provide general assistance to those working with children and young people in the Parish.

**Purpose: Age range:** Up to approx 11 years of age

**Main Responsibilities**

**(a)** To provide support to the designated worker in the area, for example First Holy Communion or Confirmation catechists.

**(b)** To support the development of the faith of young people in their care.

**(c)** To provide a safe and supportive environment in which young people can freely share their experiences, opinions and questions.

**(d)** To maintain appropriate boundaries.

**(e)** To help ensure that all sessions are conducted in accordance with Diocesan Safeguarding Procedures.

**Person Specification**

**(a)** Commitment to the teachings of the Catholic Church and the development of the parish community.

**(b)** Ability to relate with respect and ease to young people and to communicate clearly.

**(c)** Willingness to share your own faith experience with others, to be open to challenge and to grow in your own faith.

**(d)** Willingness to give your time to support of sessions involving young people and children.

**(e)** All volunteers should be over 18 years of age.

**Protection of Children:**

**(a)** To familiarise themselves with National Safeguarding Policies. (<http://www.catholicsafeguarding.org.uk/national-safeguarding-standards/national-safeguarding-policy/practice-guidance/>)

**(b)** To refer any concerns about a child to the Safeguarding Representative in the Parish and/ or to the Safeguarding Office.

**(c)** To have completed the online Educare module(s) as directed by the Safeguarding Office

**Training Requirements:**

**Educare Modules- Safeguarding Children**

**Safeguarding Adults**

**Domestic Abuse Children and Young People**

**……………………………………………………………………………………………………….**

(FOR OFFICE USE ONLY: DBS Product – CM3)

Review 2022