



VACANCY

Management Accountant – 1 Part Time Post

Location: St. Boniface House near Ashburton, Devon

Hours: 4 days per week (28 hours)

The Diocese of Plymouth is seeking to recruit a Financial Management Accountant to work as part of the Finance Team in the Central Office at St Boniface House in Ashburton. Reporting to the Central Team Leader, this role entails being specifically involved in the creation of management accounts and supporting the payroll operation in order to support the mission and goals of the Diocesan Trust.

Candidates must have at least part qualifications ACA, CIMA or ICAEW or equivalent (relevant experience will be considered). Some experience of working as an accountant and excellent IT skills, particularly Excel, are essential. Also, candidates should possess a professional and flexible attitude to work, and the empathy to work in a faith environment.

For a copy of the job description please contact the HR Department on 01364 645383 or email recruitment@prcdtr.org.uk. Applications are by application form and covering letter. The closing date for applications is Monday 11 October 2021. Interviews will be held during week commencing 18 October 2021.

Charity Number 213227