

The Roman Catholic Diocese of Plymouth

Plymouth Diocesan Trust



Trustees Report and Financial Statements

for the year ended 31 March 2020



INDEX

Page	Contents
1 – 19	Annual Report
20 - 21	Independent Auditors' Report
22 – 23	Group Statement of Financial Activities 2020
24 – 25	Charity and Group Balance Sheet
26	Group Statement of Cash Flows
27 – 56	Notes to the Accounts



INTRODUCTION

The Trustees present their annual report and financial statements of Plymouth Diocesan Trust (the Charity) for the year ended 31 March 2020. The financial statements have been prepared in accordance with the accounting policies on pages 27 to 33 of the attached accounts and comply with the Charity’s Trust Deed, applicable laws, applicable United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and the requirements of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (Charities SORP (FRS 102)).

OBJECTS AND ACTIVITIES OF THE CHARITY FOR PUBLIC BENEFIT

Plymouth Diocesan Trust is the charity of the Roman Catholic Diocese of Plymouth, and it has been established for religious and educational purposes. The Catholic Church was founded by Jesus Christ to bring his light into the world. Everyone who follows the Catholic faith is called to become more like Christ, shining as he did with loving obedience to God the Father and loving care for all persons. It is the teachings and actions of Jesus that shape Catholic practice, and therefore the activities of the Charity. These include worship of God and participation in the sacraments, all of which Catholics believe to be effective signs instituted by Christ himself; the education of children and all the faithful; and also the work of the Church to build, support, and sustain the wider community and care for all those in need.

The Charity therefore fulfils its purpose by offering religious and pastoral services, educational programmes, and charitable support and assistance to all who live within its borders. The main vehicles for these ministries are parishes, chaplaincies, schools, and outreach agencies.

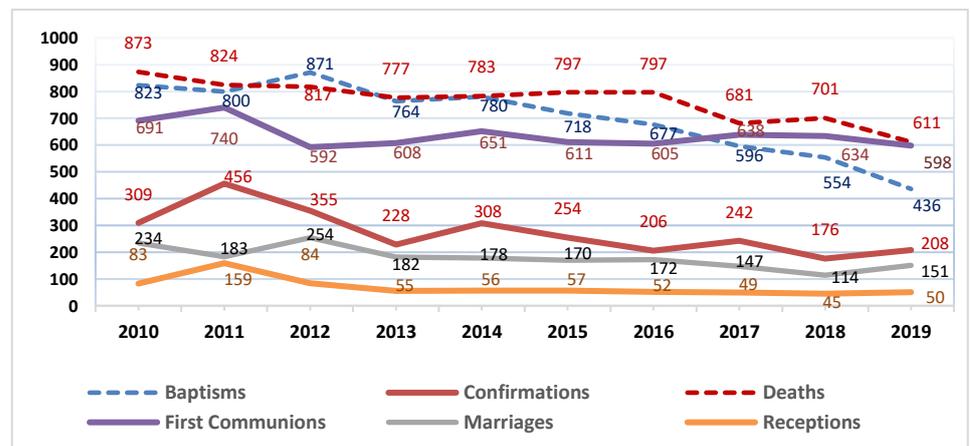
This report seeks to demonstrate that the aims of the Trust as set out in the Trust Deed dated 15 April 1931, as amended, fall within such descriptions of charitable purposes. It also seeks to demonstrate that in its work by advancing religion and education, it is providing public benefits that are clear and relate to the aims of the Trust. The aims of the Trust are set out in clause 2 of the Trust Deed. Each of such aims is considered below in the context of its connection with the religious and educational charitable purposes; it is clearly indicated in each case, how that objective meets the public benefit requirement.

Charitable Objective

The provision of religious services of the Roman Catholic Church in such Churches and public Chapels in the Diocese.

Public Benefit provided

Religion is advanced through providing places of worship and facilitating religious practice, particularly through the Mass in our 68 parishes. There is a public celebration of **mass** on virtually every day in every parish and at weekends the main Sunday celebration of mass will take place generally more than once in every parish. The activities include conducting religious ceremonies (such as baptisms, weddings and funerals), maintaining religious burial grounds, celebrating public Masses, and providing and maintaining devotional artefacts and other religious works of art in places of worship. There is also a benefit to the general public as these churches are open to people of all faiths and none, for personal spiritual contemplation. Parishes themselves are communities which contribute to the moral and spiritual wellbeing of those who attend, and from these centres educational, social and pastoral work is carried out as a practical expression of faith. Average weekly Mass attendance in the Diocese was 12,367 (12,603 in the previous year). The trend of other activities over the last 10 years is as follows:





OBJECTIVES AND ACTIVITIES OF THE CHARITY FOR PUBLIC BENEFIT continued

<i>Charitable Objective</i>	<i>Public Benefit provided</i>
	<p>No fees are payable in respect of any of the religious services provided in the Diocese and so access to the services is never restricted on the grounds of ability to pay. In addition, members of the Catholic community are encouraged, through their faith, to contribute towards a better society by becoming active volunteers for the Common Good through membership of numerous non-Church charities, societies and groups and through participation in the wider civil society, through voluntary work, membership of governing bodies, magistrates, membership of Independent Monitoring Boards of prisons and in politics and in other ways.</p> <p>Besides the work that is being accomplished in parishes, the central services of the Diocese also offers various support and at the same time started key programmes to help encourage and nurture parishioners' faith so that they can better serve the Common Good, including the support for Marriage and Family Life.</p> <p>Marriage and Family Life - Families figure prominently in the life of the Catholic Church, so that the Church can be a place where family life is nurtured and supported. During the year, 151 marriages (114 in the previous year) were celebrated in the parishes. A variety of assistance and support is offered, starting with marriage preparation for engaged couples, which can be provided by the Parish Priest, and / or by teams of lay volunteers. Post wedding, the Church continues to offer support programmes such as <i>Retrouvaille</i> and <i>Encounter</i>.</p> <p>When children enlarge a family, the Church continues to walk with families in its catechetical programmes. Parents who wish to have their children baptised in the Church are offered baptismal preparation sessions that aim to prepare them for the responsibility of raising Catholic children, and also to show them the ways in which the practice of the Catholic faith strengthens the family. 436 baptisms took place in the parishes during the year (554 in the previous year). The Catechism of the Catholic Church states that parents are the first educators of their children in the faith, and baptismal preparation is one of the ways the Church supports them in this role. There is also a growing trend towards family catechesis in the broader Church, and within the Diocese. Family catechesis is faith education given to different generations of the family together. Most commonly this is undertaken in connection with the sacramental preparation of a child. When a child begins preparation for his or her First Holy Communion, for example, the parents (or sometimes grandparents) are invited to shared or parallel sessions. This is in part in response to the lack of confidence expressed by many parents concerning their ability to transmit the substance of the Catholic faith to their children, but the enthusiasm with which families approach these courses speaks of the value they place on Catholic family life. 598 First Communions were held during the year (634 in the previous year).</p>
<p>Provision, maintenance and upkeep of Churches, Public Chapels and Presbyteries.....</p>	<p>At 31 March 2020 there were approximately 100 churches or public chapels and over 70 presbyteries provided under this aim. The Diocese continue to invest £4.017m (£3.556m in the previous year) on refurbishments, maintenance and repairs to church buildings, presbyteries and halls, notably Lanherne Convent. This level of investment reflects the importance that the Diocese attaches to maintaining its sacred places of celebrations.</p> <p>The public benefit provided is through the provision of safe and worthy places of assembly for the Catholic community and through upkeep and public access to such buildings, many of which are listed as being of special or historical architectural interest. The provision of places of worship encourages and facilitates the practice of the religion by existing followers and adherents as well as allowing all people to enter and benefit from personal, spiritual contemplation. The proper care of such buildings for current and future generations is safeguarded through the Diocese's formal approval procedures with the direction of the Diocesan Property Commission. The responsible care of the Diocesan Trust for its 23 listed buildings is also exercised through the Historic Churches Committee of the five dioceses in southern England, including Plymouth. Its specific approval must be obtained in the place of listed building consent under the ecclesiastical exemption. The Trust is represented on that Committee.</p>

PLYMOUTH DIOCESAN TRUST

Charity Number: 213227

Trustees Report and Financial Statements

for the year ended 31 March 2020



OBJECTIVES AND ACTIVITIES OF THE CHARITY FOR PUBLIC BENEFIT *continued*

<i>Charitable Objective</i>	<i>Public Benefit provided</i>																																													
	<p>The public benefit is also served through the emphasis given by the Trustees to their moral and legal obligations for the safety of all who have access to the buildings. As a result, systems have been put in place to ensure that regular building condition surveys are carried out, and the implementation of recommended work is now being monitored. The Trustees effect insurance cover in respect of its buildings so that public access should not be unduly restricted by lack of funds to repair or restore buildings harmed as a result of accidental or other damage.</p>																																													
<p><i>The acquisition of sites.....and the erection, restoring, altering, enlarging, maintaining and repairing of any buildings for any of such [Roman Catholic] purposes.</i></p>	<p>This is a very major area of work funded through the Trust. The maintenance and development of churches so that they can be worthy places in which to worship according to changing needs, is seen as being fundamental to relate what is being offered by the Diocese and its parishes to the people they serve. The Church must be prepared to change to do this and be in places where people can be accompanied through their lives as they are actually lived. A considerable proportion of parish expenditure is on building enlargement, alteration or repair and renewal. Curial support is sometimes financial but also through the support and advice of the Liturgy Commission and the Diocesan Property Commission.</p> <p>The public benefits not only result from an inclusive and diverse community having appropriate places in which to worship, but also more generally because the buildings are signs of continuity; from times past through to the present and looking forward to the future, they are conspicuous symbols of the structure in our lives that helps bind our society together.</p>																																													
<p><i>The provision of colleges for the training of priests.....</i></p>	<p>No such colleges are located within the Diocese of Plymouth, but support is given to such colleges located elsewhere in the United Kingdom and abroad through payment of fees for the training of candidates for the priesthood. The Church's teaching is that only males can be considered for such training but fees for training are paid by the Charity so that no candidate is prevented from pursuing his calling through lack of funds.</p>																																													
<p><i>The provision of, or contribution towards the stipends and payments in the nature of a pension of priests' teachers, organists, choristers and other officers and assistants of the Roman Catholic Church in the Diocese.</i></p>	<p><u>Priests in active ministry</u></p> <p>The main support of priests, organists, choristers and others is provided by the Trust through the parishes. During the year, the Diocese incurred the following expenditure in support of priests in active ministry:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Support payments to priests in active ministry</th> <th style="text-align: right;">2020</th> <th style="text-align: right;">2019</th> </tr> <tr> <th></th> <th style="text-align: right;">£'000</th> <th style="text-align: right;">£'000</th> </tr> </thead> <tbody> <tr> <td>Allowances and stipend</td> <td style="text-align: right;">£221</td> <td style="text-align: right;">£229</td> </tr> <tr> <td>Housekeeping</td> <td style="text-align: right;">£85</td> <td style="text-align: right;">£92</td> </tr> <tr> <td>Travel</td> <td style="text-align: right;">£129</td> <td style="text-align: right;">£137</td> </tr> <tr> <td>Miscellaneous</td> <td style="text-align: right;">£65</td> <td style="text-align: right;">£72</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">£500</td> <td style="text-align: right;">£530</td> </tr> </tbody> </table> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Number of priests in active ministry</th> <th style="text-align: right;">2020</th> <th style="text-align: right;">2019</th> </tr> </thead> <tbody> <tr> <td><u>Diocesan priests</u></td> <td></td> <td></td> </tr> <tr> <td>On active work in the Diocese</td> <td style="text-align: right;">46</td> <td style="text-align: right;">44</td> </tr> <tr> <td><u>Other priests</u></td> <td></td> <td></td> </tr> <tr> <td>From other dioceses</td> <td style="text-align: right;">10</td> <td style="text-align: right;">10</td> </tr> <tr> <td>From the Ordinariate</td> <td style="text-align: right;">3</td> <td style="text-align: right;">5</td> </tr> <tr> <td>From Religious Orders</td> <td style="text-align: right;">22</td> <td style="text-align: right;">22</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">81</td> <td style="text-align: right;">81</td> </tr> </tbody> </table> <p>Included within such support is the appropriate support of permanent deacons who are normally non-stipendiary ordained clerics. The public benefit provided by such support is achieved through the services provided by the people so supported. Such benefits are necessary and incidental and meet reasonable and modest personal needs. The Trust cannot fulfil its main aims without properly trained and supported clergy and others who are essential for the worthy celebration of religious services and the provision of pastoral care.</p>	Support payments to priests in active ministry	2020	2019		£'000	£'000	Allowances and stipend	£221	£229	Housekeeping	£85	£92	Travel	£129	£137	Miscellaneous	£65	£72	Total	£500	£530	Number of priests in active ministry	2020	2019	<u>Diocesan priests</u>			On active work in the Diocese	46	44	<u>Other priests</u>			From other dioceses	10	10	From the Ordinariate	3	5	From Religious Orders	22	22	Total	81	81
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OBJECTIVES AND ACTIVITIES OF THE CHARITY FOR PUBLIC BENEFIT continued

<i>Charitable Objective</i>	<i>Public Benefit provided</i>									
	<p><u>Priests who have resigned from active ministry</u></p> <p>The provision of stipends or payment in the nature of a pension is generally through the support of the Plymouth Secular Clergy Fund (registered charity number: 213232). Each year collections are made, generally following church services throughout the Diocese. Provision is also being made to cover similar payments to the Bishop when he retires from office.</p> <p>During the year, the Diocesan Trust contributed £nil (£71k in the previous year) to the Plymouth Secular Clergy Fund and also incurred £123k additional costs in its books in relation to priests who have resigned from ministry but who were not eligible to receive the benefits offered by the Plymouth Secular Clergy Fund. The published accounts of Plymouth Secular Clergy Fund (registered charity number: 213232) for the year ended 31 March 2020 shows the following:</p> <table style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th></th> <th style="text-align: right;">2020</th> <th style="text-align: right;">2019</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Allowances paid to priests</td> <td style="text-align: right;">£319,829</td> <td style="text-align: right;">£288,000</td> </tr> <tr> <td style="text-align: center;">Number of priests that received allowances</td> <td style="text-align: right;">31</td> <td style="text-align: right;">30</td> </tr> </tbody> </table> <p><u>Employment</u></p> <p>Employment practice is supported and monitored for all employees, both curial and parochial, through the services of the Human Resources section (and the direction of the HR Sub-Committee), who together with the curia administrative staff ensure that contributions and pensions are paid when appropriate and that correct statutory returns and payments are made. The Episcopal Vicars and the Chief Operating Officer work together so that the duties of the curial administrative staff employed in secretarial, finance, property and human resources are aligned to ensure public benefit is provided through proper governance, and proper stewardship of the Trust's resources.</p>		2020	2019	Allowances paid to priests	£319,829	£288,000	Number of priests that received allowances	31	30
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<p><i>The provision, maintenance and upkeep of schools and colleges for the general education both religious and secular or religious or secular of children or young persons members of the Roman Catholic Church either with or without other children or young persons.</i></p>	<p>The Roman Catholic schools in the Diocese provide the environment where children learn and develop across a wide spectrum of disciplines, some more obvious, such as the academic disciplines, sports, music, and practical subjects. In line with the national Catholic agenda, the Trustees are committed towards ensuring that Catholic schools should offer opportunity for students to collaborate with others for the common good of all, ultimately in life becoming confident, responsible citizens striving for the good of the society.</p> <p>As at 31 March 2020, the following Catholic schools were in the Diocese:</p> <ul style="list-style-type: none"> • In Plymouth CAST, 33 Catholic primary schools, 2 Catholic secondary schools and 1 pre-school • Joint schools - 2 Joint Catholic and Church of England maintained secondary schools • Independent schools - 2 Independent Catholic Schools <p>* The 33 RC primary schools, the 2 RC primary schools and the pre-school are contained in a single multi-academy trust, Plymouth CAST which was set up in August 2013, with the schools finally converted on 1 April 2014. Plymouth CAST is a separate legal entity, limited by guarantee and also an exempt charity under the Charities Act 2011.</p> <p>The Diocese provides its support through the work of the Diocesan Schools Commission, which seek to support the governing bodies, head teachers and staff in maintaining and developing the Catholic ethos of the schools, and in managing and developing their sites and buildings. Also, the parishes support these schools through substantial involvement in the governing bodies and occasionally with finance. The public benefit is provided through the Church being a partner of the State in the provision of education within the state-maintained sector, and through the direct and indirect teaching of Catholic values to all who are involved with the school communities, including pupils, staff, parents and families. This work contributes directly to the spiritual and moral education of children. Not all pupils or staff at the schools are Catholic: approximately two-third of pupils are non-Catholic, for example. The schools are socially diverse and inclusive and often are placed in areas of social deprivation.</p>									



ACHIEVEMENTS AND PERFORMANCE

Pastoral and general charitable objectives

The Catholic Church has a large body of doctrine, its social teaching, which presents a rounded understanding of the human person and of the importance of solidarity. One focus of the doctrine is the *Common Good*, which refers to what belongs to everyone by virtue of their common humanity. The simple definition of the Common Good is ‘the sum total of social conditions which allows people, either as groups or individuals, to reach their fulfilment more fully and more easily’.

Some of the key activities and achievements in the areas of religious and pastoral services through parishes and the provision of education through the Catholic schools in the Diocese are as follows:

Evangelisation

The Diocese’s New Evangelisation programme has continued to focus on God’s call to “*Go make Disciples*”, which is call for each Christian to be missionary in outreach. It is also an invitation to share in the goodness, the truthfulness, the joy and the beauty that comes with an encounter with Jesus Christ. Our aim remains to provide opportunities for others to see or experience the beauty of this encounter. And in providing the opportunities, we will continue to take everything along i.e. our liturgy, our sacred music, the ambience of our church, our Eucharistic adoration, the sacraments – all these are vital in discovering this way of beauty, and we must never underestimate their importance.

The Vicariate for the New Evangelisation and Catecheses has completed Phase 1 of the New Evangelisation programme, which was to assist the parishes in forming Evangelisation Teams and promote discipleships so that they can be equipped to ‘reach out’ and gently engage the community on the person and the love of Jesus.

Phase 2 of the New Evangelisation programme is still ongoing, and it has entailed engagement and interface with mission practitioners and building new relationships in the process. To achieve this, it has been necessary to create a new organisational structure for the vicariate, with resources focusing on youth ministry and evangelisation.

Genesis Mission

In 2019, the Vicariate introduced the *Genesis Mission*, which is a step by step break down of the basic components of a fruitful encounter. It can be used by anyone because it is rooted in the act and art of meaningful conversation which is an essential element of our humanity, but also combined and elevated with the most vital, life giving of all subjects; Jesus Christ. The *Genesis Mission* to evangelisation training is unique in that it focuses on the missionary identity of the individual and also of the parish. It is a key element in establishing missional community so that participants can speak about their faith so boldly. *Genesis Mission* groups are being formed in parishes, so that the groups can train the catechists, who will then be equipped to go out and have faith conversations.

The key attributes of the *Genesis Mission* development are as follows:

- Effective training – it is an approach that enables the formation of the individual aided by theological underpinning
- Spiritual Reflection - it enables the individual to realise that a life of holiness and surrender to the Holy Spirit is a prerequisite for witness and proclamation
- Practical – a practical toolkit approach
- Faith development – development of one’s faith through focus on the *Word*

Ecclesiastical Education

There were 2 students preparing for priestly ordination and 3 preparing for the Permanent Diaconate. Training for priestly ordination at seminary lasts for between four and seven years, and to raise money to help fund the cost of the increased number of students in recent years, (around £30k per annum, each), the Diocese launched an appeal in 2011 in commemoration of the jubilee of Bishop Emeritus Christopher Budd. The appeal is ongoing, and during the year it raised £68k.



ACHIEVEMENTS AND PERFORMANCE continued

The Implementation of Catholic Social Teaching through Plymouth Caritas

The fundamental principle of all Catholic social teaching is that each and every human person is created in the image and likeness of God, and therefore possesses an innate dignity, irrespective of his or her personal circumstances or faith.

Through a series of papal encyclicals, the Church has developed this concept of human dignity to articulate essential truths about what constitutes a just society: one which

- is oriented towards human flourishing;
- supports the natural human community of the family, and the integration of people into broader communities of the Church and society;
- recognises the dignity and worth of human labour;
- guarantees the fundamental human rights of all;
- offers everyone the freedom to fulfil his or her responsibilities; and
- cares appropriately for God's creation.

Taking the lead from Pope Francis, the Bishop's aim is to facilitate a 'Ministry of Charity' that will entail working in partnership with existing social action organisations to implement initiatives that correspond to the ever changing needs of his flock, particularly in the areas of services for children, young people, the elderly, the homeless, the sick, immigrants and refugees- for whom the Church's charitable assistance must be ever accessible and ever available. At the heart of the Ministry is a network of stakeholders that consists of our parishes, the clergy, the schools, and charities, all engaging and working collaboratively in various initiatives in the name of the Church, and by so doing they strive to live out the Gospel by supporting the disadvantaged and vulnerable people in local communities.

The development of *Caritas Plymouth* has gathered further momentum during 2020, with the appointment of the **Caritas Manager**, a full time Officer-level role that reports to the Vicar General. Also, the Trustees have set up a diocesan governance body "The Caritas Committee", chaired by the Vicar General that is responsible for the strategic direction and policy framework on social action in the diocese. The Committee ensures that the work of Caritas Plymouth is aligned to the Bishop's vision by ensuring that it is representative of the Network, and also by ensuring that its activities and initiatives are based on the principles and values of Catholic Social Teaching. Following a consultation exercise, which was carried out between May and December 2018, the Committee identified the following five core priorities, which are set out in a document "Caritas Plymouth Strategic Plan for 2019-21":

- Education, Formation and Development
- Children and Family Life
- Refugees and Migrants
- Elderly and Isolated
- Homelessness

Already, Caritas Plymouth has been visible in encouraging the parishes to implement social action projects that respond to needs in their own local area. The team work in conjunction with the **Diocesan Grants / Fundraising Officer**, who helps parishes to identify external funding and develop impact reporting capability.

Projects that minister to those persons suffering from the following forms of poverty and social exclusion are at the heart of Caritas's work throughout the Diocese:

- The homeless: those living on the streets or in insecure housing
- Those in food poverty: those who cannot afford to buy sufficient food to feed their families
- Refugees: displaced persons can face many different social, legal and economic hurdles

Volunteers

Volunteering is at the very heart of Catholic social teaching: it is a form of the universal Christian vocation, or calling, to use our gifts for the benefit of others, be they in our local community or in the wider world. The Diocesan Trust is dependent on volunteers who serve mainly in the parishes, in various committees and positions, including parish finance committees, parish building committees, treasurers and flower arrangers. In Church law, each parish is required to maintain a Pastoral Council, which consists of the parish priests and willing members of the parish. Accordingly, parish priests are assisted in their pastoral duties by volunteers in activities such as visiting the sick, the elderly and others in need. It is estimated that each of the 68 parishes in the Diocese benefit from up to 120 hours of volunteering a month, which at the national living wage of £8.21 / hour equate to £803,923 per annum.



ACHIEVEMENTS AND PERFORMANCE continued

Financial summary

The Statement of Financial Activities is detailed on pages 22 to 23. The following is a summary:

	Curia			Parochial			Total		
	2020 £'000	2019 £'000	Change £'000	2020 £'000	2019 £'000	Change £'000	2020 £'000	2019 £'000	Change £'000
Income									
Donations and legacies (Note 2)									
Donations	£1,212	£196	£1,016	£3,223	£3,372	-£149	£4,435	£3,568	£867
Legacies	£32	£42	-£10	£1,040	£1,030	£10	£1,072	£1,072	£0
Grants	£44	£20	£24	£240	£199	£41	£284	£219	£65
	£1,288	£258	£1,030	£4,503	£4,601	-£98	£5,791	£4,859	£932
Charitable activities (Note 3)									
Fundraising	£3	£8	-£5	£175	£189	-£14	£178	£197	-£19
Rental income	£7	£22	-£15	£584	£583	£1	£591	£605	-£14
Other charitable activities	£197	£255	-£58	£192	£217	-£25	£389	£472	-£83
	£207	£285	-£78	£951	£989	-£38	£1,158	£1,274	-£116
Turnover of trading subsidiary	£6	£124	-£118	£0	£0	£0	£6	£124	-£118
Investment income	£647	£619	£28	£353	£323	£30	£1,000	£942	£58
Other	£0	£0	£0	£2	£32	-£30	£2	£32	-£30
	£653	£743	-£90	£355	£355	£0	£1,008	£1,098	-£90
Total income	£2,148	£1,286	£862	£5,809	£5,945	-£136	£7,957	£7,231	£726
Expenditure									
Fundraising costs	£224	£254	-£30	£171	£191	-£20	£395	£445	-£50
Cost of sales of trading subsidiary	£119	£149	-£30	£0	£0	£0	£119	£149	-£30
Provision for worship & Liturgy	£37	£40	-£3	£3,646	£3,670	-£24	£3,683	£3,710	-£27
Ministry support	£722	£732	-£10	£912	£931	-£19	£1,634	£1,663	-£29
Pastoral & community Evangelisation, catecheses & youth	£418	£408	£10	£91	£58	£33	£509	£466	£43
Caritas	£119	£120	-£1	£0	£0	£0	£119	£120	-£1
Faith & vocational discernment	£50	£36	£14	£0	£0	£0	£50	£36	£14
Diocesan Education	£131	£72	£59	£0	£0	£0	£131	£72	£59
	£248	£81	£167	£8	£12	-£4	£256	£93	£163
Total expenditure	£2,068	£1,892	£176	£4,828	£4,862	-£34	£6,896	£6,754	£142
Net income before gains & transfers	£80	-£606	£686	£981	£1,083	-£102	£1,061	£477	£584
Gains and transfers	-£79	£603	-£682	£125	£962	-£837	£46	£1,565	-£1,519
Net income	£1	-£3	£4	£1,106	£2,045	-£939	£1,107	£2,042	-£935

- In 2020 net income (before investment gains/losses) of £1,061k was achieved compared to £477k last year. The increase is mainly due to a gift in kind of £990k that was received in 2020 in the form of Lynton Convent and Presbytery. Investment gains in the year total £46k against £1,565k last year, and this resulted in the net income (after investment gains / losses) to be £1,107k.
- The overall position is therefore a £1,107k surplus compared to £2,042k last year.
- Voluntary income received by the parishes has remained fairly constant: Donations decreased slightly at £3.2 million and Legacies increased £10k to £1.04 million.
- The increase in Curial income is mainly due to £990k donated property that was received in 2020.



ACHIEVEMENTS AND PERFORMANCE continued

The Balance Sheet for the Group is detailed on pages 24 to 25. The following is a summary:

	Curia			Parochial			Total		
	2020 £'000	2019 £'000	Change £'000	2020 £'000	2019 £'000	Change £'000	2020 £'000	2019 £'000	Change £'000
Tangible fixed assets	£4,593	£3,211	£1,382	£27,201	£26,148	£1,053	£31,794	£29,359	£2,435
Joint Venture Investment	£3,806	£3,556	£250	£0	£0	£0	£3,806	£3,556	£250
Properties awaiting sale	£1,435	£435	£1,000	£575	£75	£500	£2,010	£510	£1,500
Investments	£27,103	£31,029	-\$3,926	£16,531	£17,980	-\$1,449	£43,634	£49,009	-\$5,375
Total fixed assets	£36,937	£38,231	-\$1,294	£44,307	£44,203	£104	£81,244	£82,434	-\$1,190
Debtors	-\$17	£335	-\$352	£1,328	£1,136	£192	£1,311	£1,471	-\$160
Cash at bank	£5,924	£4,661	£1,263	£6,680	£5,894	£786	£12,604	£10,555	£2,049
	£5,907	£4,996	£911	£8,008	£7,030	£978	£13,915	£12,026	£1,889
Creditors (inc. long term)	-\$1,251	-\$1,635	£384	-\$633	-\$657	£24	-\$1,884	-\$2,292	£408
Bank overdrafts	-\$4,750	-\$4,750	£0	-	-	-	-\$4,750	-\$4,750	£0
	-\$6,001	-\$6,385	£384	-\$633	-\$657	£24	-\$6,634	-\$7,042	£408
Total Funds	£36,843	£36,842	£1	£51,682	£50,576	£1,106	£88,525	£87,418	£1,107

There are ongoing capital projects both in the Curia, mainly the Stoodley Knowle joint venture scheme, and in the parishes, which have been largely financed by withdrawals from investments.

Investments policy and performance

Investment Powers - Under the trust deed of the Charity, the Trustees may invest any money in any manner in which trust money may be invested, according to the law for the time being in force and also in the purchase of real property of any nature or tenure. In the case of property held as permanent endowments, no investment may be made in any manner not authorised by or without such consent required by the instrument creating the permanent endowment and no sale or exchange of real property shall be made without the consent of the Charity Commissioners.

Investment Objectives and Policy - The Plymouth Roman Catholic Diocesan Common Investment Fund was established with the objective of pooling long-term investments of the Diocese and its parishes into a collective investment scheme. The general aims of the investments are:

- To provide a real absolute return equivalent to inflation over a five-year rolling period, (calculated in accordance with RPI), plus 4.0% per annum, by reference to the average unit price over the previous five years and thereby;
- If considered prudent in the context of the overall investment performance or is considered to be in the best interests of the unit holders, to fund a distribution, (which may be met from income or capital), that rises annually, to allow the Diocese to carry out its charitable purposes consistently, year on year, with due and proper consideration for future needs.
- If practical, to maintain and, if possible, enhance the real value of the underlying investments after such distributions.
- To do all the above within the confines of the fiduciary responsibilities of the Trust, its ethical guidelines and the need to reduce volatility so far as reasonably possible.

The Trustees adopted a formal Investment Policy, that sets out, in detail, the responsibilities and roles of the Trustees and others involved in the management of the Fund, its aims, attitude to risk, ethical investment policy, asset allocation strategy, performance benchmarks and investment restrictions. The Trustees are bound by the restrictions placed on them by the Charities Acts, the Trustee Act 2000, the Trust Deed and Orders of the Charity Commission. The Investment Managers must comply with these restrictions and limitations.

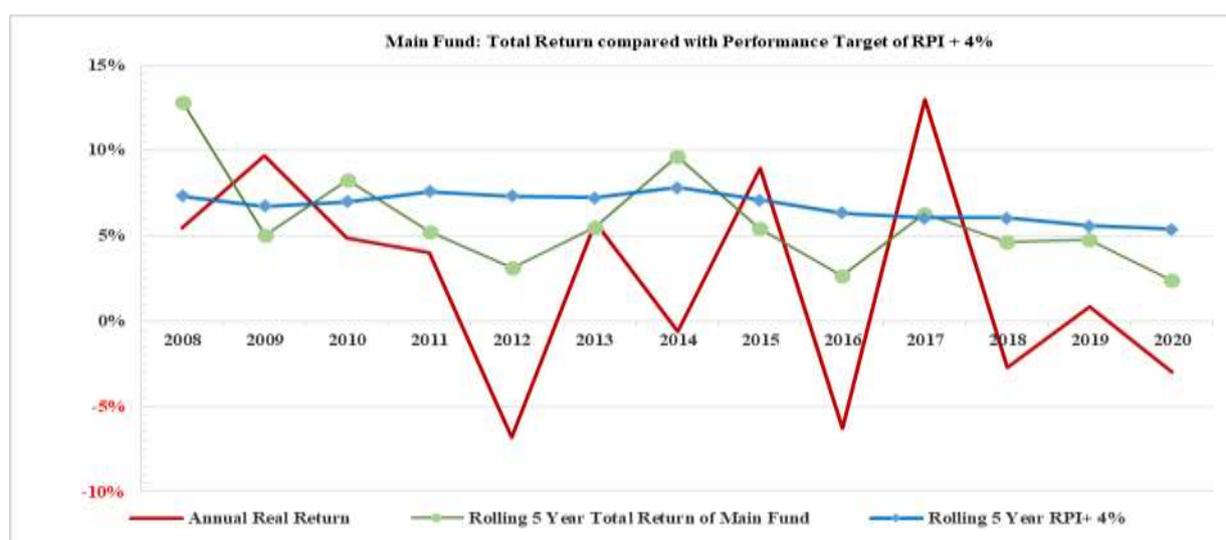
Investment Performance - The investment managers that manage the Diocese's investments have reported the following:

- **Main Fund:** The Fund generated a real loss of 2.96% (2019: Real Return of 0.85%). The value of the Fund decreased by £4.917 million from £43.641 million to £38.724 million.



ACHIEVEMENTS AND PERFORMANCE continued

- **Permanent Endowment Fund** - The Fund generated a loss of 5.08% (2019: gain of 6.8%). The value of the Fund decreased by £144k from £1.852 million to £1.708 million.
- **Total Return** - The Trustees have set a target performance rate of RPI+4% on total investments, measured on a 5-year rolling average basis. Global economic cycles and geo-political events impact on investment returns and increase their volatility, as was the case in 2008 and the Covid-19 pandemic in 2020. Data in the graph below show, (for the Main Fund only), the target performance rate and the actual total return, together with the 5-year rolling average Total Return. (Note that this particular target did not apply in the earliest years, but they have been included purely for comparison purposes). The red line in the graph demonstrates the volatility of the investment returns. The green line represents the 5-year average rolling Total Returns, compared with the blue rolling 5-year Target of RPI+4%. A simple average of the 12 years since 2008 shows that the Main Fund has performed below the rolling target performance of RPI+4% with the marginally better performance of the earlier years enhancing the overall result.



Reserves

Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), defines “reserves” as that part of a Charity’s income funds that is freely available. Of the total funds of the Charity as at 31 March 2020 of £88.525million this definition of reserves, therefore, normally will exclude £44.059million, as demonstrated below:

	Curial and subsidiaries	Parochial	Group Total	Note to the Accounts
	£'000	£'000	£'000	
• Permanent endowment funds	1,193	515	1,708	19
• Restricted funds	6,290	5,479	11,769	19
• Unrestricted funds not readily available for spending, specifically income funds which could only be realised by disposing of:				19
Fixed assets held for charity use	3,381	27,201	30,582	19
	10,864	33,195	44,059	

This implies that the level of free reserves is £44.466 million. The Statement of Recommended Practice acknowledges that this is a simplified calculation and that individual charities may have more or fewer reserves available to them where funds are earmarked or designated for essential future spending and therefore reduce the amount of income that is freely available. Such cases occur in the Diocese, where for example, parishes commonly hold funds as cash, pending the money being spent on major capital or repair building projects. Even disregarding the cash that might be held pending expenditure on building projects, 68 parishes currently exist in the Diocese, some with two or more churches located within them and therefore, in aggregate, a substantial amount has to be held as cash, spread over individual parish and curial bank accounts, in order to facilitate the day-to-day running of the Curia and parishes. The Trustees’ policy on reserves remains unchanged.



ACHIEVEMENTS AND PERFORMANCE continued

The Trustees aim is that this level should be sufficient to cover at least 12 months total expenditure, although they also acknowledge the flexibility in order to accommodate changes in future investment values and exceptional expenditure. The volatility of investments, as evidenced by the downturn in the global stock markets that occurred in March 2020, is such that this year the Trust recorded £46k overall gains on investments, against £1,565million of gains in the previous year.

Grant making

Plymouth Diocesan Trust is not primarily a grant-making charity. A small number of discretionary grants were made to contribute towards the costs of particular initiatives run by other charities where their objects correlated with those of the Diocesan Trust. Further information is detailed in Note 6(d).

Risk Management

The Trustees have overall responsibility for ensuring that the Charity has an appropriate system of controls, financial and otherwise. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities and to provide reassurance that:

- its assets are safeguarded against unauthorised use or disposition;
- proper records are maintained and financial information used within the Charity or for publication is reliable;
- the Charity complies with relevant laws and regulations.

The Trustees have delegated oversight responsibility for risk management to the Finance Sub-Committee (FSC), and the duties of the Sub-committee in this regard are to assess the scope and effectiveness of the systems in place to identify, assess, manage, and monitor significant risks. The Moderator of the Curia (a Trustee) is the Chief Risk Officer who chairs risk meetings in the FSC and works with the FSC to carry out its duties.

A Risk Register is maintained, which identifies strengths and weaknesses of controls, in particular with regard to the operations and finances of the Charity, together with actions required and taken to rectify weaknesses. Procedures are in place to continually monitor those risks and any new ones identified. Risks have been categorised into broad headings including, (1) Safeguarding; (2) Ageing Clergy; (3) Education; (4) Financial; (5) Governance. These were then assessed as to the likelihood of their occurring and the severity of the effects of the risk leading to a potential overall impact calculation in order to give a scale of relative importance/urgency to each one.

Safeguarding: The Bishop and the Trustees are mindful of their responsibilities in maintaining a safe environment for children and adults in the Diocese when they come into contact with any member of the Church. Being loved and being kept safe is at the heart of the Church's ministry, and hence failing to prevent abuse of the vulnerable has repercussions of the individual, the Church and the society. To mitigate this risk, the Diocese follows the policies and procedures put in place by the Catholic Safeguarding Advisory Services CSAS) and The National Catholic Safeguarding Commission (NCSC), which are enforced by the Vicariate for Safeguarding and Pastoral Services. This vicariate promotes a safe recruitment policy and maintains a diocese-wide training programme to reinforce safeguarding procedures. The programme includes induction days for new Safeguarding Representatives in parishes, mandatory safeguarding training for clergy, religious and chaplains with access to dedicated online resource centre. The vicariate also responds to any allegation, past or present, of any inappropriate behaviour or actual abuse by any member or person working for the Charity, paid or unpaid, liaising with the police and other statutory authorities. An independent Safeguarding Commission oversees the work of the vicariate in this respect.

Independent Inquiry into Child Sexual Abuse (IICSA) – In common with other Catholic organisations in the UK, the Diocese has been asked by IICSA to provide information to and participate in this inquiry into the extent of institutional failures to protect children from sexual abuse in the Catholic Church in England and Wales. The Diocese has fully and transparently cooperated with the inquiry through providing witness statements and statistical information. The Bishop and the Trustees fully supports the aims of the inquiry and actively promotes the Truth Project in the Diocese.

Clergy: The number of clergy in the Diocese has been static, and entry into vocation is very low. At the same time the age profile of those in active service is rising – in 6 years i.e. by 2026, half of the clergy in the Diocese will be aged 75+ The Trustees have taken practical steps, including (a) planning for fewer priests as part of pastoral reorganisation; (b) active encouragement of new vocations through appeals, and the implementation of new initiatives to strengthen ongoing formation of the clergy; (c) greater involvement of the laity in the liturgy and other Church activities; and (d) policy and funding strategy to provide support for the ageing clergy.



ACHIEVEMENTS AND PERFORMANCE continued

Financial: Although the financial position of the Diocese is stable (as shown in the financial summary section of this report), the overall financial health is susceptible to variables outside its control, notably the level of investment income received in the parishes and the value of investment funds, which is linked to global economic conditions. The steps taken by the Trustees include (a) ensuring that an annual budget is prepared covering the Diocesan Curial Offices' activities, and approved by the Finance Sub-Committee; (b) regular consideration by the Finance Sub-Committee (together with the Investment Group as appropriate) of the financial results, variances from budgets, investment performance, non-financial performance indicators and benchmarking reviews; (c) strategic planning to include the resources that will be needed to cater for the ageing clergy in the future; and (d) delegation of authority, segregation of duties and formal supervision structures.

In common with most Roman Catholic dioceses in the country, Mass attendance in the Diocese is on a declining trend. Since 2008, average weekly Mass attendance has fallen from 16,425 to 12,001 in 2020 (27%). But this decline has not impacted on the voluntary income received in parishes.

Furthermore, there is a risk of significant drain on financial resources of maintaining functional properties many of which are listed to some degree.

Governance risks: The structure of the Diocese is such that its parishes have a significant degree of independence notwithstanding that their activities remain the responsibility of the Bishop and the Trustees. Measures including information systems and controls are established to monitor these activities, particularly those relating to statutory and regulatory compliance including Employment, Safeguarding, Health & Safety and Property Maintenance. Also, Parish Finance Mentors support the parishes and improve controls.

Impact of COVID-19: While this report was being written, there was a post balance sheet event, the worldwide outbreak of the coronavirus pandemic, which has caused extensive disruptions to organisations globally with major implications for operations as well as finances. For three months between mid-March and mid-June 2020, all churches were closed to the public and Holy Mass was celebrated by parish priests in physical isolation, though in some cases it was streamed in some form. The impact of this period of closure on parochial reserves is estimated at the time of writing this report to be a reduction of up to £551,000 based on a review of the parochial income received during April to September 2020 vis-à-vis the same period last year. During the lockdown period, chaplaincy-led activities, central services and Caritas had to suspend temporarily activities that could not be adapted to be delivered remotely or on-line. The impact of the suspension of these on the free reserves was not deemed to be significant. The stock market downturn that occurred in March 2020 resulted in a diminution in the value of the diocesan investment portfolio of £1.268 million, which is already accounted for in these financial statements. A review of the investments as at 30 November 2020 indicated that the losses had been fully recovered.

Outlook for the future

The Trustees of the Diocese have established the following list of priorities which will inform their governance strategy:

- the fostering of the new evangelisation at all levels of the Diocese
- the development of youth ministry
- the promotion of Faith formation and vocational discernment
- the promotion of the well-being of the clergy
- the improvement of our church buildings and the securing of parish life
- the support of the Liturgy and liturgical formation, with a particular concern for the central role of the Cathedral in the life of the diocese
- the development and on-going support of the mission of Caritas Plymouth
- the support of education and places of education, especially the Catholic schools of the diocese
- the sustaining of the work of the Diocesan Chancery and Diocesan Tribunal

Having an agreed set of principles and priorities is important for when it comes to making decisions at the level of governance, particularly with regards to the investment and allocation of resources. These same principles and priorities will also determine the response to issues which are due to causes outside of the Diocese's control, for example, new compliance issues which arise from civil or canonical legislation, the sudden death of a key individual, or the occurrence of an unforeseen matter requiring major financial expenditure.

PLYMOUTH DIOCESAN TRUST

Charity Number: 213227

Trustees Report and Financial Statements

for the year ended 31 March 2020



REFERENCE AND ADMINISTRATIVE INFORMATION

TRUSTEES

Plymouth Roman Catholic Diocesan Trustees Registered,

comprising:

- Right Reverend M O'Toole, Bishop of Plymouth (Chairman)
- Right Reverend Monsignor R Draper (Resigned 28th October 2020)
- Very Reverend Canon J Deeny
- Very Reverend Canon P Cummins
- Reverend J Bielawski
- Reverend K Kirby
- Very Reverend Canon K Paver
- Very Reverend Canon M O'Keeffe
- Mr D M Butler BSc FRICS
- Mr P McGauley M.Ed (Resigned 16th May 2019)
- Sir N Butterfield QC BA
- Mr J Acton
- Mr J Love (Resigned 28th October 2020)
- Mrs C Theyer
- Mr D Keogh
- Ms J Burbury

FINANCE SUB-COMMITTEE

- Reverend K Kirby (Chairman)
- Reverend M Skelton (Resigned November 2019)
- Mr D M Butler BSc, FRICS
- Mr J Love (Resigned 28th October 2020)
- Mr P McGauley M.Ed (Resigned 16th May 2019)
- Brian Bargent (Appointed 9th May 2019)
- Mr A Akinpelu BSc, FCCA (Chief Operating Officer)
- Kelly Parker-Trout (Finance Manager)

INVESTMENT COMMITTEE

- Mr D M Butler BSc, FRICS (Chairman)
- Mr J Love (Resigned 28th October 2020)
- Mr R Krawiec (Resigned 10th December 2019)
- Mr A Akinpelu BSc, FCCA (Chief Operating Officer and Secretary)
- JT Financial Management Ltd (Consultants)

SECRETARY TO THE TRUSTEES

Mr A Akinpelu BSc, FCCA

CHIEF OPERATING OFFICER

Mr A Akinpelu BSc, FCCA

AUDITORS

PKF Francis Clark, Torquay

SOLICITORS

Tozers LLP, Exeter

INVESTMENT MANAGERS

- Newton Investment Management Limited, London
(Authorised and regulated by the Financial Conduct Authority)
- Ruffer LLP, London
(Authorised and regulated by the Financial Conduct Authority)

PRINCIPAL BANKERS

National Westminster Bank plc,
Plymouth

INSURERS

The Catholic National Mutual Limited
Westbourne
The Grange
St. Peter Port
Guernsey GY1 4LP

PRINCIPAL ECCLESIASTICAL ADDRESS

Bishop's House
45 Cecil Street
Plymouth PL1 5HW

PRINCIPAL ADDRESS OF THE CHARITY

St Boniface House
Ashburton
Newton Abbot
TQ13 7JL



LEGAL STRUCTURE AND CONSTITUTION

Plymouth Diocesan Trust is the charity of the Roman Catholic Diocese of Plymouth, established by a Trust Deed dated 15 April 1931, as amended on 29 November 1971 and 27 September 2001. The assets of the Diocese are held subject to that deed. The Charity is registered with the Charity Commission (Registration number 213227). By a certificate dated 12 June 1931, the Trustees of Plymouth Diocesan Trust are registered as a body corporate known as Plymouth Roman Catholic Diocesan Trustees Registered.

The diocesan boundaries include the counties of Cornwall, Devon and Dorset and recent statistics showed the number of mass attenders was 12,001 spread through 68 parishes, stretching from the Holy Family parish, Penwith, (that includes Penzance, St Ives, Hayle and the Isles of Scilly), in the west, to parts of Bournemouth in the east. The Diocese is divided into 5 deaneries: Dorset, Exeter and North and East Devon, Torbay, Plymouth and Cornwall.

The affairs of the Trust are managed in several areas as illustrated below, and the accounts of all the areas as they affect the Diocese are brought together in the Group Accounts:

PLYMOUTH DIOCESAN TRUST CHARITABLE GROUP			
Charity		Plymouth R C Diocesan Common Investment Fund (CIF)	Non-charitable subsidiary undertakings
Curia	Parishes		
The Curia is the central administrative hub of the Diocese and exists to support the mission of the Church which is carried out in the parishes and schools of the Diocese, and to promote good practice and offer training and resources to enhance Catholic life. The Moderator of the Curia together with Episcopal Vicars and the Chief Operating Officer exercise oversight over Curia activities, keeping in view the good of the Diocese as a whole. Curial funds are used in providing diocese-wide services and pastoral care.	Parishes are the focal point of each community. Each parish signifies where Catholics come together each Sunday to worship, and where children are educated in the faith. It is also the base from which the community reaches out to others of all faiths, caring for those in need, working towards the common good and celebrating with neighbours. Parish funds are used to carry out the work of the Diocese at a local level and to help fund the curia. Each parish is required to have a Finance Committee which meets at least twice per annum to support and advise the parish priest particularly in the areas of finance and property.	The Common Investment Fund was established by Charity Commissioners' Order dated 7 February 1977. This order established a scheme whereby Plymouth Diocesan Trust may consolidate investments and moneys belonging to charities into one combined pool. The scheme is a Common Investment Fund within the meaning of the Charities Act 2011, and it is registered with the Charity Commission under the same registration 213227 as the Diocesan Trust. The Fund is designed specifically for the needs of the Diocese of Plymouth and its parishes. The Trustees have divided the Fund into a "Main Fund" (comprising unrestricted funds and restricted funds, other than permanent endowment funds) and a "Permanent Endowment Fund"; the purpose of this is to allow the two funds to follow different investment objectives, although both have now adopted a Total Return policy.	Diocesan Trading Limited Diocesan Trading Limited, a company registered in England and Wales (Regd. 02564900) is a wholly owned subsidiary company of Plymouth Diocesan Trust, and it is used for trading and income generating activities so that the risks of those activities do not directly impact upon the Diocese. Ansteys Cove Development LLP Ansteys Cove Development LLP is a limited liability partnership registered in England and Wales (Regd. OC420048), set up to undertake property development as a joint venture between Diocesan Trading Limited and Dart Abbey Enterprises Limited, who are equal members with equal voting rights.
Subsidiary Charities and Other Charities with common trustees – Other connected charities under the control of the Diocesan Bishop or Trustees: <i>Separately registered charities</i> <ul style="list-style-type: none"> • Catholic Children’s Society (Plymouth) • Clarence, Ada and Winnifred Halse Trust <i>Charities united with Plymouth Diocesan Trust for registration and accounting purposes</i> <ul style="list-style-type: none"> • Cornish Missions Trust • Plymouth Diocesan Children’s Welfare Trust • St. Scholastica’s Abbey – Trust Deed Dated 9.3.1923 • St. Scholastica’s Trust <i>Charities excepted from registration</i> <ul style="list-style-type: none"> • Kathleen Maude Clark Trust Fund Endowed legacies and gifts (see note 1 (e) to the Accounts for more details)			



GOVERNANCE AND MANAGEMENT

Trustees

The Trustees who served during the year are listed on page 14.

The affairs of the charity are governed by the Trustees, who are recruited from the senior clergy (Episcopal Vicars) and suitably qualified and experienced lay faithful of the Diocese. The Bishop's prior approval is required for the appointment of new Trustees, who are introduced to their role and responsibilities by the Vicar General and the Chief Operating Officer at which time relevant Charity Commission literature is issued together with the trust deed and latest financial information available. As and when required trustees attend informal training sessions ensuring that they have an appreciation of the balance of their canonical and civil responsibilities.

The Trustees meet at least 6 times a year to conduct the operations of the charity and implement its investment and other policies of the Diocese. In the fulfilment of their responsibilities, the Bishop and Trustees are assisted in their work by the following sub-committees: the Finance Sub-committee, the Diocesan Property Commission, the Human Resources Sub-committee, the Caritas Committee and the Diocesan Education Commission

The Finance Sub-committee, chaired by the Moderator of the Curia, provides advice and assistance in matters relating to budget, finance and investment. As the need arises, professionals with particular expertise in financial and investment matters, may be asked to assist the work of the sub-committee as advisers. The Finance Sub-committee also fulfils the responsibility for Audit and Risk. The Investment Group, and the Capital Development Group (CDG), which has a strategic planning role with regards to the future development of the land and buildings belonging to the Trust also reports to this sub-committee.

The Diocesan Property Commission, chaired by the Moderator of the Curia, has the responsibility of overseeing and preparing for approval all projects relating to the property owned by the Diocese, fulfilling where necessary the obligations of the Diocese with reference to the Historic Churches Commission.

The Human Resources Sub-committee, chaired by a lay trustee, assists the Trustees in the fulfilment of their responsibilities particularly with regards to employment and related issues. The membership of the Sub-committee consists of the Vicar General, Moderator of the Curia and other representative Trustees, together with the Human Resources Officer of the Diocese.

The Diocesan Education Commission, chaired by the Episcopal Vicar for Schools, has the oversight for monitoring the Catholic ethos of the diocesan schools, working principally with the Diocesan Schools Commissioner, an officer of the Diocese.

The Caritas Committee, chaired by the Vicar General, is responsible for the strategic direction and policy framework on social action in the diocese, advising and reviewing the activity of *Caritas Plymouth*, ensuring that its programmes accord with stated objectives and achieve desired impacts.

The Curial Office

The day to day administration of the charity is operated from the registered office (known as the "Curia"). The Curia consists of a small number of paid officers and staff, some of whom are assigned and report to an Episcopal Vicar in for the direct Mission activities including Evangelisation, Youth Ministry, Clergy, Vocations, Tribunal and Chancery, Education and Caritas. Other paid staff whose roles are mainly operational or support, including Finance, Property, Human Resources, Safeguarding, Communications, Grants & Fundraising and IT – all report to the Chief Operating Officer.

Within the Curial complex are the Diocesan Chancery and Tribunal office which is the office of the Chancellor and also deals with marriage annulment petitions. The Judicial Vicar exercises the bishop's judicial authority.

The Episcopal Vicars, together with the Bishop's Private Secretary, form the Bishop's Council. The Council is assisted by the Chief Operating Officer, who is also the secretary to the trustees.

The Chief Operating Officer

The Bishop and the Trustees are ultimately responsible for the financial management of the Diocese as a charity. The Chief Operating Officer is the Diocese's principal officer, and accountable in canon law for the stewardship of fiscal resources of the Diocese in order to support its mission and goals. Under Canon 494 of the Code of Canon Law, the Chief Operating Officer role is to "administer the goods of the Diocese under the authority of the Bishop in accord with the budget determined by the Finance Council (the body of Trustees) and, from the income of the Diocese, to meet expenses which the Bishop or others designated by him have legitimately authorised" (Canon 494, §3). He is also the Trust Secretary, and the nominated contact at the Charity Commission.



GOVERNANCE AND MANAGEMENT continued

Pastoral oversight

In Church terms, a diocese is a district or an area under the pastoral care of a bishop. The Diocese of Plymouth is under the pastoral care of Bishop Mark O’Toole and his vicars. Pastoral services are delivered in each and every parish under a parish priest, and there is a Vicariate for Pastoral Services (in conjunction with Safeguarding) that ensures chaplaincy provision for hospitals, universities, and prisons is in place.

The Bishop exercises his pastoral oversight in regular consultations with the Bishop’s Council and the following: Council of Priests which meets twice per year with the Bishop to discuss and give advice on a wide range of issues. The Council is composed of nominated priests of the Diocese, including the Deans who represent their respective deaneries together with ex officio priests with diocesan responsibilities and the members of the Bishop’s Council. The Bishop must consult the Council of Priests:

- before erecting, suppressing or notably altering parishes (canon 515§2)
- before establishing regulations concerning the allocation of offerings received on the occasion of the performance of certain parochial functions and the remuneration of clerics who fulfil these functions
- before consenting to the construction of a new church (canon 1215§2)
- before relegating a church to profane use (canon 1222§2)
- before imposing a moderate tax for the needs of the Diocese upon public juridical persons subject to his governance (canon 1263).

Chapter of Canons: At the re-establishment of historic forms of church government in 1850, each Diocesan Bishop was empowered to appoint a Chapter of Canons to take responsibility for the organisation and maintenance of his Cathedral. Within the Diocese of Plymouth, 16 senior priests constitute the Chapter of Canons and are consulted by the Bishop on important diocesan matters (Code of Canon Law 503ff).

The Clergy

At parish level, the parish priest is responsible for all aspects of running his parish. Parish priests are not employees; in HM Revenue and Customs terms they are Holders of Religious Office and effectively act as agents for the Trustees in all but the purchase and disposal of property and investment assets. Each parish is required to have a finance committee which meets at least twice per annum to support and advise the priest particularly in the areas of finance and property. A comprehensive “Parish Financial and Administration Guidelines” manual is issued by the Curia to the parishes. The manual is updated regularly and is the basis for internal audit. Also, an “ad clerum” is issued by the Bishop regularly through which policies are communicated to priests covering both liturgical/pastoral and, when required, financial and administrative matters. Further support is also available from Deans and Curia.

In active ministry as at the date of the last survey, there were 46 Diocesan priests and 28 permanent deacons of the Diocese. In addition, some of the work of the Church in the Diocese is carried out by priests and permanent deacons from other dioceses, by priests of the Ordinariate and by priests and religious brothers and sisters, members of religious orders. Surveys carried out in the last few years show the following numbers:

	2012	2013	2014	2015	2016	2017	2018	2019	2020
<u>Diocesan priests</u>									
On active work in the Diocese	53	55	48	51	48	49	47	44	46
On active work outside Diocese	1	1	1	1	1	0	0	0	0
<u>Other priests</u>									
From other dioceses	2	4	4	4	8	8	14	10	10
From the Ordinariate	3	4	4	4	3	3	3	5	3
From Religious Orders	22	23	22	20	18	18	20	22	22
<u>Permanent deacons</u>									
Diocesan	30	23	24	23	28	30	31	31	28
From other dioceses	2	3	2	3	3	3	3	3	3
<u>Religious houses</u>									
Houses of male Religious	2	2	2	2	2	2	2	2	2
Houses of Religious sisters	24	23	21	22	20	19	19	19	19

The Religious Orders and Religious Houses are separate charities, and their results are not included in these Accounts.



GOVERNANCE AND MANAGEMENT continued

Roman Catholic Schools in the Diocese

36 out of the 40 RC schools in the Diocese are contained in a single multi academy trust, Plymouth CAST, which was set up in August 2013. Plymouth CAST is a separate legal entity, limited by guarantee and also an exempt charity under the Charities Act 2011. Plymouth Diocesan Trust is the legal owner of the land and buildings that are occupied by the Catholic schools in the Diocese (other than that of independent schools). These assets are occupied by the schools for educational purposes under a supplemental agreement between the Diocese, the Secretary of State and each school. The nature of such occupation means that the Trustees do not have the power to dispose of the land and buildings until a school ceases occupation, which in turn requires the approval of the school local governing body and the Secretary of State. Consequently, the land and buildings are deemed to have nil value and are therefore not included in these accounts. The non-property assets, liabilities and transactions of the schools are not included in the accounts as they are neither owned nor controlled by the Trustees.

The Bishop and the Vicar General are members of the Multi Academy Trust, but they do not partake in its day to day running nor do they control how resources are expended or allocated. Nonetheless, the Bishop appoints a majority of the directors and by so doing can exercise significant influence on strategic direction of the Multi Academy Trust. Legal advice obtained by the Trustees of Plymouth Diocesan Trust during 2015 confirmed that there was no requirement to treat Plymouth CAST as a subsidiary for the purposes of consolidation in the Charity's Accounts. The Trustees are of the view that this position remains valid.

Key management personnel

The key management personnel of the Diocese comprise of the Chief Operating Officer and the senior management team of the curial offices. The officers of the following vicariates and departments are part of the senior management team: Safeguarding and Pastoral Services, Property Maintenance, Human Resources and Communications. Key management remuneration is set by the Human Resources Sub-Committee, taking into consideration the market rates for similar roles. It is also the role of the Human Resources Sub-Committee to review the remuneration of the key management periodically in order to recognise and reward outstanding performance.

Trustees' expenses

A number of the Trustees are clergy of the Diocese. They are housed and remunerated in the parishes for their priestly duties and are reimbursed expenses for carrying out their ministry in the same way as other priests of the Diocese. No Trustee received any remuneration or expenses from the Charity in connection with their duties as Trustees during the year. No Trustee had any special interest in any contract with the Charity.

Statement of Trustees' Responsibilities for the preparation of Accounts

The Trustees are responsible for preparing the annual report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). The law applicable to charities in England and Wales requires the Trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources of the Charity for that period. In preparing these accounts the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable United Kingdom Accounting Standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the accounts comply with the Charities Act 2011, the applicable Charity (Accounts and Reports) and the provisions of the Trust Deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.



GOVERNANCE AND MANAGEMENT continued

Public Benefit

This report is written in accordance with the requirements of the Charities Act and having had regard to the advice and guidance given by the Charity Commission. The Trustees understand their statutory requirement to report on their charity's public benefit and have sought to prepare their annual report with due regard to the general and statutory public benefit guidance.

Consultation has been had between the Charity Commission and religious charities in relation to the question of public benefit. The Trustees are encouraged that the Commission acknowledge the intangible spiritual benefits that the charity provides. Jesus said "you shall love your neighbour as yourself". Our parishes reach out beyond their own congregations locally, nationally and indeed internationally, via all sorts of initiatives from simple collections at the end of Mass, to more practical assistance such as assisting the disabled, bereavement counselling and visiting the sick at home and in hospital. Catholic schools are increasingly populated with non-Catholic children whose parents' value not just their proven educational excellence, but also the moral codes and practices which support it. The young adults leaving our schools will go on to become valued members of society. Our churches and the services of our clergy are open to all who wish to explore whether the Catholic Church can help them to enrich their spiritual lives. The trustees believe that they have complied with the duty in Section 17 of the 2011 Charities Act to give due regard to the various guidance notes published by the Commission.

Going Concern

The activities of the Diocesan Trust, together with the factors likely to affect future development, principal risks and uncertainties facing the Trust and its availability of unencumbered cash reserves are set out within the Trustees Report, on the previous pages. Its financial position in terms of the year's results, its assets and liabilities and movement in cash is set out in the principal financial statements on pages 22 to 26. The Trust has considerable financial resources, mainly in the form of investments and property, and whilst the Trustees recognise that attendance in the parishes is following a downward trend, they have taken steps to mitigate this by diversifying the investment portfolio, and investigating additional income streams, including external grant funding.

Since the year end, the worldwide outbreak of the coronavirus (COVID-19) pandemic has caused extensive disruptions to organisations globally with major implications for operations as well as finances. The Trustees acknowledge and recognise the impact of the pandemic on the operations of the Charity, its beneficiaries, partners, stakeholders and on the wider society, and have ensured that both resources and processes are in place to mitigate any disruption to the operations. Overall, the Trustees believe that in spite of these risks and uncertainties, including the current general economic impact of the Covid-19 pandemic, there are no material uncertainties about the Diocesan Trust's ability to continue as a going concern and that it is well placed to manage these risks.

The Trustees therefore have a reasonable expectation that the Charity has adequate resources to continue its operations for the foreseeable future. Accordingly, they continue to adopt the going concern basis in preparing the annual report and accounts.

Signed on behalf of the Trustees on 10th December 2020

Right Reverend M O'Toole, Bishop of Plymouth

Mr Anthony Akinpelu BSc, FCCA

A handwritten signature in blue ink that reads "+ Mark O'Toole .".

A handwritten signature in blue ink that reads "Anthony Akinpelu".

Trustee

Chief Operating Officer



INDEPENDENT AUDITORS' REPORT TO THE TRUSTEES OF PLYMOUTH DIOCESAN TRUST

Opinion

We have audited the financial statements of Plymouth Diocesan Trust (the "Charity") for the year ended 31 March 2020 which comprise the Group Statement of Financial Activities, the Group and Charity Balance Sheet, the Group statement of Cash Flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the Charity and the group affairs as at 31 March 2020 and of the group's incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the group financial statements section of our report. We are independent of the group and Charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the group and charity financial statements is not appropriate; or
- the trustees have not disclosed in the group financial statements any identified material uncertainties that may cast significant doubt about the group and Charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report other than the group financial statements and our auditor's report thereon. Our opinion on the group financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the group financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the group financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the group financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.



INDEPENDENT AUDITORS' REPORT TO THE TRUSTEES OF PLYMOUTH DIOCESAN TRUST

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities Act 2011 requires us to report to you if, in our opinion:

- the information given in the Trustees' Annual Report is inconsistent in any material respect with the financial statements;
- sufficient accounting records have not been kept;
- the financial statements are not in agreement with the accounting records and returns; or
- we have not obtained all the information and explanations necessary for the purposes of our audit.

Responsibilities of the trustees

As explained more fully in the trustees' responsibilities statement set out on page 18 the trustees are responsible for the preparation of the group financial statements and for being satisfied that they give a true and fair view, and for such internal control as they determine is necessary to enable the preparation of group financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the Charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the Charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the Charity's trustees, as a body, in accordance with section 144 of the Charities Act 2011 and the regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the Charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

A handwritten signature in blue ink that reads "PKF Francis Clark".

PKF Francis Clark
Chartered Accountants and Statutory Auditors
Sigma House, Oak View Close, Edginswell Park
Torquay, Devon

28th January 2021

PKF Francis Clark is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006.

PLYMOUTH DIOCESAN TRUST

Charity Number: 213227

Trustees Report and Financial Statements

for the year ended 31 March 2020



GROUP STATEMENT OF FINANCIAL ACTIVITIES 2020

	Notes	Curial and Subsidiaries			Sub-Total £'000
		Unrestricted £'000	Restricted £'000	Endowment £'000	
INCOME AND ENDOWMENTS FROM:					
Donations and legacies	2	92	1,194	2	1,288
Charitable activities	3	171	36	-	207
Gross trading income of trading subsidiary		6	-	-	6
Investments	4	553	59	35	647
Other		-	-	-	-
Total Income	5	822	1,289	37	2,148
EXPENDITURE ON:					
Raising funds		202	22	-	224
Cost of sales of trading subsidiary		119	-	-	119
		321	22	-	343
Charitable activities					
Provision for worship & Liturgy		36	1	-	37
Ministry support		639	83	-	722
Pastoral and community		334	84	-	418
New evangelisation, Catecheses & youth		119	-	-	119
Caritas		50	-	-	50
Faith & vocational discernment		131	-	-	131
Diocesan Education & schools		158	90	-	248
Total expenditure	5, 6	1,788	280	-	2,068
Net income / (expenditure) before other recognised gains and (losses)		(966)	1,009	37	80
Other recognised gains and (losses)					
Gains, losses and revaluations on properties	13, 15	-	-	-	-
Gains, losses and revaluations on other investments		249	(51)	(82)	116
Total		249	(51)	(82)	116
Net income / (expenditure) after gains and losses		(717)	958	(45)	196
Transfers between Curial Office and Parishes		(195)	-	-	(195)
Permanent Endowment Fund Transfers		-	37	(37)	-
Other transfers between funds		17	(17)	-	-
Net income / (expenditure) and net movement in funds		(895)	978	(82)	1
Reconciliation of funds					
Total funds brought forward		30,255	5,312	1,275	36,842
Total funds carried forward		29,360	6,290	1,193	36,843

The results derive from continuing activities.

The notes on pages 27 to 55 form part of these accounts.

The Comparative SOFA for the year ended 31 March 2019 is included at Note 23.

PLYMOUTH DIOCESAN TRUST

Charity Number: 213227

Trustees Report and Financial Statements

for the year ended 31 March 2020

GROUP STATEMENT OF FINANCIAL ACTIVITIES 2020

Notes	Parochial			Sub- Total	2020 Total	2019 Total
	Unrestricted	Restricted	Endowment			
	£'000	£'000	£'000	£'000	£'000	£'000
2	4,306	197	-	4,503	5,791	4,859
3	732	219	-	951	1,158	1,274
	-	-	-	-	6	124
4	264	74	15	353	1,000	942
	2	-	-	2	2	32
5	5,304	490	15	5,809	7,957	7,231
	142	29	-	171	395	445
	-	-	-	-	119	149
	142	29	-	171	514	594
	3,452	194	-	3,646	3,683	3,710
	884	28	-	912	1,634	1,663
	75	16	-	91	509	466
	-	-	-	-	119	120
	-	-	-	-	50	36
	-	-	-	-	131	72
	5	3	-	8	256	93
5, 6	4,558	270	-	4,828	6,896	6,754
	746	220	15	981	1,061	477
	5	-	-	5	5	767
	59	(74)	(60)	(75)	41	798
	64	(74)	(60)	(70)	46	1,565
	810	146	(45)	911	1,107	2,042
	254	(59)	-	195	-	-
	-	16	(16)	-	-	-
	4	(4)	-	-	-	-
	1,068	99	(61)	1,106	1,107	2,042
	44,620	5,380	576	50,576	87,418	85,376
	45,688	5,479	515	51,682	88,525	87,418

PLYMOUTH DIOCESAN TRUST

Charity Number: 213227

Trustees Report and Financial Statements

for the year ended 31 March 2020

BALANCE SHEET

	Notes	2020				Group £'000
		Curial	Parochial	Charity	Charitable & trading subsidiaries	
		£'000	£'000	£'000	£'000	
FIXED ASSETS						
Tangible fixed assets	12a & b	4,035	27,201	31,236	558	31,794
Properties awaiting sale	13	435	75	510	-	510
Investments	15	26,616	16,531	43,147	487	43,634
Investment in Joint Venture						
- Share of net assets	15	-	-	-	-	3,806
		31,086	43,807	74,893	1,045	79,744
CURRENT ASSETS						
Properties awaiting sale	13	1,000	500	1,500	-	1,500
Debtors	16	3,988	1,328	5,316	62	1,311
Cash at bank and in hand		5,785	6,680	12,465	139	12,604
		10,773	8,508	19,281	201	15,415
CREDITORS: amounts falling due within one year						
Short term loans	17	257	(257)	-	-	-
Other creditors	18	(493)	(376)	(869)	(265)	(1,134)
Bank overdrafts		(4,750)	-	(4,750)	-	(4,750)
		(4,986)	(633)	(5,619)	(265)	(5,884)
Net current assets		5,787	7,875	13,662	(64)	9,531
CREDITORS: amounts falling due over one year	18b	(750)	-	(750)	-	(750)
Total net assets		36,123	51,682	87,805	981	88,525
FUNDS						
Endowment	19	983	515	1,498	210	1,708
Restricted		5,674	5,479	11,153	616	11,769
Unrestricted - Designated and General		29,466	45,688	75,154	155	75,048
Total funds		36,123	51,682	87,805	981	88,525

PLYMOUTH DIOCESAN TRUST
 Charity Number: 213227
Trustees Report and Financial Statements
 for the year ended 31 March 2020



BALANCE SHEET

2019		
Charity	Charitable & trading subsidiaries	Group
£'000	£'000	£'000
28,790	569	29,359
510	-	510
48,539	470	49,009
-	-	3,556
77,839	1,039	82,434
-	-	-
5,102	56	1,471
10,433	122	10,555
15,535	178	12,026
-	-	-
(1,025)	(267)	(1,292)
(4,750)	-	(4,750)
(5,775)	(267)	(6,042)
9,760	(89)	5,984
(1,000)	-	(1,000)
86,599	950	87,418
1,615	236	1,851
9,990	702	10,692
74,994	12	74,875
86,599	950	87,418

The notes on pages 27 to 55 form part of these Accounts.

+ Mark O'Toole

Right Reverend M O'Toole, Bishop of Plymouth
Trustee

John Deeny

Very Reverend Canon J Deeny
Trustee

10th December 2020



GROUP STATEMENT OF CASH FLOWS

	2020	2019
	£'000	£'000
Cash flows from operating activities		
Net cash provided by/(used in) operating activities (note 1 below)	473	166
Cash flows from Investing activities		
Investment income	1,000	942
Purchase of tangible fixed assets	(3,328)	(2,989)
Proceeds from disposal of tangible fixed assets	-	-
Purchase of units in Common Investment Fund	(8,455)	(557)
Proceeds from disposal of units in Common Investment Fund	12,538	2,361
Purchase of investment properties	(17)	(509)
Proceeds from disposal of investment properties	82	-
Purchase of other investments	(309)	(498)
Proceeds from disposal of other investments	64	-
Net cash provided by/(used in) investing activities	1,575	(1,250)
Cash flows from financing activities		
Receipt of endowments	1	5
Change in cash equivalents in the year (note 2 below)	2,049	(1,079)
Cash and cash equivalents at 1 April 2019	5,805	6,884
Cash and cash equivalents at 31 March 2020	7,854	5,805

NOTES TO THE CASHFLOW STATEMENT

1	Reconciliation of net income/(expenditure) to net cash flow from operating activities		
	Net Income/(Expenditure) for the reporting period	1,107	2,042
	Depreciation	662	738
	(Gains)/losses on investments	(46)	(1,565)
	Investment income	(1,000)	(942)
	Donations to endowment funds	(1)	(5)
	(Profit)/loss on sale of fixed assets	-	(9)
	Increase in debtors	160	(265)
	Increase in creditors	(408)	172
	Net cash provided by/(used in) operating activities	473	166
2	Analysis of cash and cash equivalents	At 1 April 2019	Cash flows
		£'000	£'000
	Cash at bank and in hand	10,555	2,049
	Bank overdrafts	(4,750)	-
		5,805	2,049
			At 31 March 2020
			£'000
			12,604
			(4,750)
			7,854

The notes on pages 27 to 55 form part of these Accounts.



1 PRINCIPAL ACCOUNTING POLICIES

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the accounts are set out below.

(A) BASIS OF PREPARATION

These accounts have been prepared for the year to 31 March 2020.

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant accounting policy below or the notes to these accounts.

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (Charities SORP FRS 102) issued on 16 July 2014, the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The Charity constitutes a public benefit entity as defined by FRS 102.

(B) CRITICAL ACCOUNTING ESTIMATES & AREAS OF JUDGEMENT

Preparation of the accounts requires the Trustees and management to make significant judgements and estimates. The items in the accounts where these judgements and estimates have been made include:

- assessing the probability of the receipt of legacy income;
- estimating the useful economic life of tangible fixed assets to determine a depreciation rate;
- assessing the appropriateness of the assumptions and methodology used in determining the fair value of investment properties;
- determining the value of designated funds needed at the year end to meet specific future expenditure.
- estimating the cost of the parish functional fixed assets, including property, that were held at 31 March 1996.

(C) ASSESSMENT OF GOING CONCERN

The Trustees have assessed whether the use of the going concern assumption is appropriate in preparing these accounts. The Trustees have made this assessment in respect to a period of one year from the date of approval of these accounts, as per page 19 of the Trustees Report.

The Trustees of the charity have concluded that there are no material uncertainties related to events or conditions that may cast significant doubt on the ability of the Charity to continue as a going concern. The Trustees are of the opinion that the Charity will have sufficient resources to meet its liabilities as they fall due. The most significant areas of judgement that affect items in the accounts are detailed above. With regard to the next accounting period, the year ended 31 March 2021, the most significant areas that affect the carrying value of the assets held by the Charity are the level of investment return, the performance of the investment markets and property values (see the investment policy and the risk management sections of the Trustees' report for more information).



1 PRINCIPAL ACCOUNTING POLICIES continued

(D) BASIS OF CONSOLIDATION AND SCOPE OF THE ACCOUNTS

The Accounts comprise the consolidation of the Accounts of the following:

the main charity, Plymouth Diocesan Trust, (Charity Number 213227), consisting of:

- the Curia and subsidiary charities subject to a uniting direction for the purposes of registration and accounting;
- the Parishes;
- The Plymouth Diocesan Common Investment Fund
- subsidiary charities of the main charity that are not subject to a uniting direction for the purposes of registration and accounting;
- the individual trusts that are under the control of the Trustees of Plymouth Diocesan Trust;
- a small number of other trusts, which historically have invested in the Common Investment Fund operated by the Trustees;
- the trading subsidiary, Diocesan Trading Limited; and
- The joint Venture, Ansteys Cove Developments LLP, of which a 50% share is owned by the trading subsidiary, Diocesan Trading Limited, that is consolidated using the Equity method.

The Common Investment Fund was established by Charity Commissioners' Order dated 7 February 1977. This order established a scheme whereby Plymouth Diocesan Trust may consolidate investments and moneys belonging to charities into one combined pool. The scheme is a Common Investment Fund within the meaning of the Charities Act 2011. The Common Investment Fund is registered under the Charity registration number 213227. The Common Investment Fund is designed specifically for the needs of the Diocese of Plymouth and its parishes. The Trustees have divided the Common Investment Fund into a "Main Fund" (comprising unrestricted funds and restricted funds, other than permanent endowment funds) and a "Permanent Endowment Fund"; the purpose of this is to allow the two funds to follow different investment objectives, although both have now adopted a Total Return policy.

The Common Investment Fund was fully consolidated in the accounts of Plymouth Diocesan Trust for the first time in the year ended 31 March 2017. For earlier years, separate audited statutory accounts were prepared and published, and consequently the accounts were not consolidated. Following legal advice, separate statutory accounts are now no longer required, and therefore the accounts of the Common Investment Fund are now consolidated.

Further details of the Common Investment Fund may be found in note 15 to these Accounts.

The consolidated Statement of Financial Activities for the charitable group is shown on pages 22 to 23 of these Accounts. No separate statement of financial activities has been prepared for the Charity as the results of the charitable and trading subsidiaries are clearly shown in the consolidated statement of financial activities and supporting notes.

(E) FUND ACCOUNTING

The Charity's funds are broken into three distinct areas:

Curial funds

Amounts received for use across the whole of the Diocese.

Parish funds

Amounts paid by Parishes for investment in the Common Investment Fund and other legacies or donations that specify that the parish is the beneficiary.

Other funds

Amounts invested in the Common Investment Fund by other complementary charities that do not have common trustees.

Under each of these headings, the funds are further subdivided:

Permanent endowment funds

After extensive research and in the absence of evidence to the contrary, the Trustees believe the endowments to be of a permanent rather than an expendable nature and, taking a prudent approach, have treated them as such in the Accounts. The funds are invested in the Common Investment Fund unless they represent tangible fixed assets.



1 PRINCIPAL ACCOUNTING POLICIES continued

In April 2014, the Trustees passed a number of resolutions under the powers granted by s281 of The Charities Act 2011 in relation to certain permanent endowment funds of less than £10,000. This enabled the capital of these funds to be spent as income and, as a result, these funds were transferred to restricted funds in the year ended 31 March 2015.

Where the remaining permanent endowment funds are invested in the Common Investment Fund, a total return approach to investment has been adopted. Where the remaining permanent endowment funds are represented by tangible fixed assets, the capital must remain intact and only the income may be distributed for the purposes of the fund.

Other restricted funds

Both the income and capital may be used for the purpose of the fund. Until they are spent, most funds are invested in the Common Investment Fund or put on deposit.

Unrestricted funds (designated and general)

Both the income and the capital may be used for the general purposes of the charity, with particular reference to the parish, (if appropriate). Funds contained within Designated Funds and General Funds are classified, which includes transfers of the net amount of unrestricted funds invested in tangible fixed assets to a Tangible Fixed Asset Fund.

Designated funds are amounts of unrestricted funds that have been put aside at the discretion of the Trustees for particular purposes or projects. They can include:

- (i) amounts set aside for contingencies; and
- (ii) expenditure that the charity is not obliged to incur, either legally or constructively but which is, nevertheless, planned.

Further details of designated funds may be found in note 19 to the Accounts.

General funds comprise accumulated surpluses and deficits after transfers to designated funds.

These funds provide for the maintenance and improvement of all properties. They also pay for the administration of the affairs of the charity and for the various pastoral activities with which the charity is involved.

(F) INCOME RECOGNITION

Income is recognised in the period in which the charity and/or group has entitlement to the income, the amount of income can be measured reliably, and it is probable that the income will be received. Income comprises donations and legacies, income from the commercial trading activities of trading subsidiaries, investment income and interest receivable, income from charitable activities comprising rental income from functional properties and income from parish and similar activities, and other income comprising income or gains linked to tangible fixed assets.

(i) Donations and legacies

Donations (including income from offertory and similar collections) are recognised when the Group and/or Charity has confirmation of both the amount and settlement date. They include associated tax claims on a receivable basis. In the event of donations pledged but not received, the amount is accrued for when the receipt is considered probable. In the event that a donation or grant is subject to conditions that require a level of performance before the Group and/or Charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the Group and/or Charity and it is probable that those conditions will be fulfilled in the reporting period.

In accordance with the Charities SORP FRS 102 volunteer time is not recognised.

Legacies are included in the statement of financial activities when the Group and/or Charity is entitled to the legacy, the executors have established that there are sufficient surplus assets in the estate to pay the legacy, and any conditions attached to the legacy are within the control of the Group and/or Charity. Entitlement is taken as the earlier of the date on which either: the Group and/or Charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor to the Group and/or Charity that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably, and the Group and/or Charity has been notified of the executor's intention to make a distribution. In the event that the gift is in the form of an asset other than cash or a financial asset traded on a recognised stock exchange, recognition is subject to the value of the gift being reliably measurable with a degree of reasonable accuracy and the title of the asset having been transferred to the Group and/or Charity. Legacies subject to a life interest held by another party are not accounted for until their death.



1 PRINCIPAL ACCOUNTING POLICIES continued

(ii) Income from charitable activities

Income from the rental of functional properties is recognised when the income is receivable under the contract for hire or lease document, when the amount can be measured reliably, and it is probable such income will be received. Income from parish and similar activities is recognised when the relevant parish has entitlement to the income, the amount can be measured reliably, and it is probable that the income will be received.

(iii) Investment Income

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due. Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the bank.

(iv) Other Income

Other income is measured at fair value and accounted for on an accruals basis.

(G) EXPENDITURE RECOGNITION

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the group and/or charity to make a payment to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. All expenditure is accounted for on an accruals basis, inclusive of irrecoverable Value Added Tax. Expenditure comprises direct costs and support costs. All expenses, including support costs, are allocated or apportioned to the applicable expenditure headings.

Expenditure on charitable activities includes all costs associated with furthering the charitable purposes of the charity and its subsidiary charities through the provision of charitable activities. Such costs include staff costs and other direct overheads attributable to those purposes. A detailed analysis of the expenditure is provided in note 6.

Charitable donations and grants are included in the statement of financial activities in the year when approved and when the intended recipient has either received the funds or been informed of the decision to make the grant and has satisfied all performance conditions. Grants approved but not paid at the end of the financial year are accrued.

During the year the charity carried out an exercise to ensure that expenditure was properly allocated to headings that better reflected its charitable activities. The 2019 comparatives were restated accordingly, there is no change to the overall expenditure disclosed in that year.

(H) SUPPORT AND GOVERNANCE COSTS

Support costs represent indirect charitable expenditure. In order to carry out the primary purposes of the Charity and its subsidiary charities, it is necessary to provide support in the form of personnel development, financial procedures, provision of office services and equipment and a suitable working environment. Governance costs comprise the costs involving the public accountability of the Charity (including audit costs) and costs in respect of its compliance with regulation and good practice. All support costs and governance costs are allocated across the activities of the charity, based on the Trustees' estimate of usage of resources. Further details may be found in notes 6, 7 and 8 to the Accounts.

(I) CREDITORS AND PROVISIONS

Creditors and provisions are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Creditors and provisions are recognised at the amount the charity anticipates it will pay to settle the debt.

(J) INVESTMENTS

Listed investments are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price.

As noted above one of the financial risks the Charity is exposed to is that of volatility in equity markets and investment markets due to wider economic conditions.

Properties held for investment purposes are included in these accounts at open market value. The valuation has been determined by the Trustees, with professional assistance. Details of the dates and basis of the valuations are given in note 15 to the accounts. Disposals of investment properties are accounted for on completion.

Realised and unrealised investment gains (or losses) are combined in the statement of financial activities and are credited (or debited) in the year in which they arise.

Investments in subsidiary companies are included on the balance sheet at cost.



1 PRINCIPAL ACCOUNTING POLICIES continued

(K) FIXTURES, FITTINGS AND EQUIPMENT

Fixtures, Fittings and Equipment that were in use at 31 March 1996 and that had a current replacement cost exceeding £1,000, have been capitalised and included in the Accounts at an estimate of their historical cost *, (or in the case of donated assets, at an estimate of value at the date of acquisition). Subsequent acquisitions with a cost, (or in the case of donated assets, estimated value), of over £1,000, are capitalised on the same basis. They are depreciated at rates calculated to write off the cost or valuation, less the estimated residual value, of each asset evenly over its expected useful life as follows:

Church Furniture	<i>20 to 50 years</i>
Church plate and vestments	<i>20 to 50 years</i>
Presbytery Contents	<i>5 to 10 years</i>
Office equipment	<i>3 to 10 years</i>
Hymn books and missals	<i>10 to 20 years</i>
Sound systems and special lighting	<i>10 years</i>
Kitchen equipment	<i>10 years</i>
Hall equipment	<i>5 years</i>

* The estimates of the historic cost of fixtures, fittings and equipment and of freehold land and buildings (see below) were arrived at by establishing the average costs relating to a sample of parishes in detail and applying these values to the remaining parishes not sampled. For the purpose of these accounts, and consistent with the transitional rules set out in FRS 102, the 1996 valuations are defined as deemed cost.

(L) FREEHOLD AND LEASEHOLD LAND AND BUILDINGS

Functional Land and Buildings

Churches, Presbyteries, Halls and Offices etc.

Freehold Land: functional land, (i.e. land used for the prime purpose of the charity), is included in the Accounts at original cost or where this is not available, at an estimate of its historical cost *, (or in the case of donated land, at its fair value at the date of receipt). Freehold land is not depreciated because it has an indefinitely long useful life.

Freehold Buildings: functional buildings, (i.e. buildings used for the prime purpose of the charity), that are still in use by the charity, are included in the Accounts at original cost or where this is not available at an estimate of their historical cost *, (or in the case of donated buildings, at an estimate of their fair value at the date of receipt). All new functional buildings, improvements and major renovations are capitalised at the cost of construction.

Buildings that were in use at 31 March 1996 are depreciated at rates calculated to write off their estimated historical cost, (less the estimated residual value), evenly over the whole of their useful life. Subsequent additions are depreciated on the same basis.

The estimate of the useful life of a building varies, depending on the condition and future use of the building. However, in general it is expected that a building in a reasonable state of repair will continue in use without major renovations or improvements for the following period:

Unlisted churches	<i>25 to 100 years</i>
Cathedral and listed churches	<i>100 to 200 years</i>
Presbyteries	<i>25 to 50 years</i>
Other buildings	<i>25 to 75 years</i>



1 PRINCIPAL ACCOUNTING POLICIES continued

The condition and net book values of all properties are regularly reviewed to ensure that the depreciation policies adopted are and remain appropriate. Disposals of freehold property are accounted for on completion.

Leasehold Land and Buildings: leasehold land and buildings, are depreciated over the life of the lease on a straight-line basis.

Details and addresses of the Diocesan churches and other buildings, (freehold and leasehold), can be found in the Diocesan Year Book. Note 14 to the Accounts gives the total insured value of these buildings.

Schools

Land: the charity owns the land on which the 35 Roman Catholic schools and 2 joint Roman Catholic and Church of England maintained schools are built. The nature of the occupation of the land by these schools means that the Diocesan Trustees do not have the power to dispose of the land until a school ceases its occupation, which in turn would require the approval of the school and the Secretary of State. For the 35 Roman Catholic schools, each an academy under Plymouth CAST multi-academy trust (itself an exempt charity and publicly funded), a Supplemental Agreement exists documenting the Trustees' commitment to the Secretary of State to continue to make the land available to each academy in the same way as when the schools were maintained schools. The cost of any land held for the purposes of a school is not capitalised. The Diocesan Trustees consider that no meaningful value can be attributed to these assets since they are not used directly by the Charity, do not generate income, and cannot be disposed of in the open market or put to alternative use while such occupation, which may be indefinite, continues.

Buildings: the school buildings are occupied, improved, extended and repaired by each school. The nature of the occupation of these buildings by each school means that the Diocesan Trustees do not have control over the buildings until the school ceases its occupation, which in turn would require the approval of the school and the Secretary of State. For the schools that are academies in the multi-academy trust, the approval of Plymouth CAST would also be required. As with land and for the same reason, buildings are not capitalised.

The school governors account for the building, improvement and repair costs of the schools and account for any grants received in respect of these costs.

Details of the Diocesan Schools, (freehold and leasehold), are given in the Diocesan Year Book. The insured value of these school buildings is given in note 14 to these Accounts.

Donated Property awaiting sale

Donated properties awaiting sale are shown in the Balance Sheet at the Trustees' best estimate of their ultimate net sale proceeds. If the asset is expected to be realised within 12 months then it is analysed in note 13 as "current". If the asset is expected to be realised after more than 12 months, then it is analysed in note 13 as "non current".

At the time the assets are received, the Trustees place a fair value upon the property and this value is disclosed in the Incoming Resources section of the Statement of Financial Activities under legacies and donations. All changes in value during the year are reported in the "gains on investment assets" section of the Statement of Financial Activities. Details of the date and basis of the valuations and valuer are given in note 13 to these Accounts. The fair value at the date of receipt of these assets is separately disclosed in note 13. As these assets are not used by the charity, no charge for depreciation is made in the Accounts.



1 PRINCIPAL ACCOUNTING POLICIES continued

Former Functional Land and Buildings

Properties that were previously occupied for charity use but are now no longer in use, fall into two categories.

Those that can now be sold or are awaiting sale

Properties awaiting sale are shown at the Trustees' best estimate of their ultimate net sale proceeds. If it is expected to realise the asset within 12 months, then it is analysed in note 13 as "current". If it is expected to realise the asset after more than 12 months, then it is analysed in note 13 as "non current". All changes in value during the year are reported in the "gains on investment assets" section of the Statement of Financial Activities. Details of the date and basis of the valuations and valuer are given in note 13 to these Accounts. The estimated historical cost of these assets is separately disclosed in note 13. As these assets are no longer used by the charity, no charge for depreciation is made in the Accounts.

(M) WORKS OF ART AND HISTORIC TREASURES

Works of art, treasures and plate are not capitalised in these accounts. They are considered to be heritage assets for the purposes of the Statement of Recommended Practice Accounting and Reporting by Charities. The assets are integral to the Charity's overall objective of advancing the Catholic religion. They all have very long lives and are worth preserving indefinitely. The Trustees consider that it would be prejudicial to the safe custody of these assets to disclose details of their value and usage in these accounts.

(N) MOTOR VEHICLES

Motor vehicles are capitalised and depreciated so as to write off the cost of each vehicle over their estimated lives as follows:

Motor cars	<i>4 years</i>	Mini buses	<i>7 years</i>
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(O) PENSIONS POLICY

The charity participates in the Teachers' Pension Scheme, (a defined benefit scheme), (which is now closed to new entrants of the charity), and a money purchase scheme, which are funded by contributions from the charity and by the employees. Contributions are charged to the Statement of Financial Activities in the year in which they are paid. Further details may be found in notes 10 and 11 to the Accounts.



2 DONATIONS AND LEGACIES

	Donations (including in the nature of kind) £'000	Grants (in the nature of donations) £'000	Legacies £'000	2020 Total £'000	2019 Total £'000
Curial	1,212	44	32	1,288	258
Parochial	3,223	240	1,040	4,503	4,601
	4,435	284	1,072	5,791	4,859

Included in parochial grants is £114,182 (2019:£65,403) from the Listed Places of Worship Grant Scheme.

3 CHARITABLE ACTIVITIES

	Fundraising £'000	Rental income from functional properties £'000	Other charitable activities £'000	2020 Total £'000	2019 Total £'000
Curial	3	7	197	207	285
Parochial	175	584	192	951	989
	178	591	389	1,158	1,274

4 INVESTMENTS

	Common Investment Fund £'000	Other £'000	2020 Total £'000	2019 Total £'000
Income received from:				
Listed investments and cash held as part of investment portfolio	980	-	980	925
UK cash held at bank	-	20	20	17
	980	20	1,000	942

5 THIRD PARTY INCOME AND EXPENDITURE

Where the Charity does not have any discretion in collection and distribution of donations and has no entitlement to the donations, then these amounts are treated as conduit funding. Amounts relating to conduit funding are not included in the Statement of Financial Activities of the Charity.

In the year ended 31 March 2020, this conduit funding amounted to £737,000; (2019: £803,000).

Details of amounts collected but not remitted to Third Parties at 31 March 2020 are shown in note 18.



6 RESOURCES EXPENDED Year ended 31 March 2020

Provision for worship and Liturgy

Our churches and chaplaincies provide places for prayer, worship and the celebration of Mass.

Ministry support

Our clergy are trained and supported both during and after their active ministry by the Diocese and are housed and remunerated for their dedicated life to the Church and the local community.

Pastoral and community

The Church provides a wide range of pastoral care and support in the community, including providing aid to those in need.

New Evangelisation, Catecheses and Youth

Aims to introduce the person and the love of Jesus Christ through simple and non-intrusive outreach initiatives. The New Evangelisation and Catecheses initiative were introduced to assist the parishes in forming Evangelisation teams and also promoting discipleships that will be equipped to ‘reach out’ and gently engage the community on the person and the love of Jesus.

Caritas

The church supports the network of social action charities and parishes within the Plymouth Diocese, working in partnership with them to help poor, vulnerable and marginalised people.

Faith and Vocational discernment

The church supports people on their vocational path to Priesthood. This is a vital call in our Church because a priest is ordained to be a sign and instrument of Jesus, the Good Shepherd. For others, their vocational call may be to marriage, the consecrated single life, to a life in community or the permanent diaconate.

Diocesan Education and Schools

Schools are essential to the mission of the Church in nurturing the faith of our young people. Opportunities are provided for continuing education into adulthood.

a) Analysis by Activity	Activities undertaken directly £'000	Grant funding of activities £'000	Support Costs £'000	2020 Total £'000	2019 Total £'000
Curia and Subsidiaries					
Provision for worship & Liturgy	19	12	6	37	40
Ministry support	404	154	164	722	732
Pastoral and Community	283	48	87	418	408
New Evangelisation, Catecheses & Youth	91	-	28	119	120
Caritas	37	1	12	50	36
Faith & vocational discernment	94	9	28	131	72
Diocesan Education & schools	158	5	85	248	81
Raising funds	-	-	343	343	403
	1,086	229	753	2,068	1,892

Parish

Provision for worship	2,673	-	973	3,646	3,670
Ministry support	589	-	323	912	931
Pastoral and Community	-	91	-	91	58
Education	-	8	-	8	12
Raising funds	125	-	46	171	191
	3,387	99	1,342	4,828	4,862

PLYMOUTH DIOCESAN TRUST

Charity Number: 213227

Trustees Report and Financial Statements

for the year ended 31 March 2020



6 RESOURCES EXPENDED Year ended 31 March 2020

a) 2019 Analysis by Activity	Activities undertaken directly £'000	Grant funding of activities £'000	Support Costs £'000	2019 Total £'000
Curia and Subsidiaries				
Provision for worship	25	12	3	40
Ministry support	497	169	66	732
Pastoral and Community	274	98	36	408
New Evangelisation, Catecheses & Youth	106	-	14	120
Caritas	32	-	4	36
Faith & vocational discernment	54	11	7	72
Education	55	-	26	81
Raising funds	-	-	403	403
	1,043	290	559	1,892
Parishes				
Provision for worship	2,717	-	953	3,670
Ministry support	625	-	306	931
Pastoral and Community	-	58	-	58
Education	-	12	-	12
Raising funds	139	-	52	191
	3,481	70	1,311	4,862

b) Analysis of Support Costs	(Memo) (Parish levy) £'000	Raising Funds	Provision for Worship & Liturgy	Community & Pastoral	Diocesan Education & schools	New Evangelisation, Catecheses & Youth	Caritas	Faith & vocational discernment	Ministry Support	2020 Total	2019 Total
		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Curia											
Raising funds	-	343	-	-	-	-	-	-	-	343	403
St Boniface House	461	-	4	56	55	18	8	18	106	265	74
Bishops Council	111	-	1	13	13	4	2	4	28	65	39
Other	142	-	1	18	17	6	2	6	30	80	43
	714	343	6	87	85	28	12	28	164	753	559
Parish											
Raising funds	-	46	-	-	-	-	-	-	-	46	52
Administration wages	-	-	-	-	-	-	-	-	323	323	306
Office and administration	-	-	196	-	-	-	-	-	-	196	185
Parish levy (see above)	-	-	714	-	-	-	-	-	-	714	701
Other	-	-	63	-	-	-	-	-	-	63	67
		46	973	-	-	-	-	-	323	1,342	1,311

A parish levy is raised by the Curia to the parishes in respect of central costs. This has the effect of reducing curia and increasing parish costs.

PLYMOUTH DIOCESAN TRUST

Charity Number: 213227

Trustees Report and Financial Statements

for the year ended 31 March 2020



Common Investment Fund	Subsidiaries	Main Charity	2020 Total	2019 Total
£'000	£'000	£'000	£'000	£'000

c) The following payments have been made to the external auditors:

Audit fees	12	5	57	74	63
Financial advice / other	-	-	3	3	3
	12	5	60	77	66

d) Analysis of Grant Payments

	Curia	Parishes	2020 Total	2019 Total
	£'000	£'000	£'000	£'000
Ministry Support:				
• Grants to Religious Orders and Former Religious Orders that provide religious or ministry activities	21	-	21	20
• Grants to provide support for priests when they cease active ministry (mainly to the Plymouth Secular Clergy Fund)	7	-	7	95
• Grants to support priests in ill-health, those in active ministry who do not have a parish, the Bishop, the Bishop Emeritus and Seminarians	121	-	121	97
Pastoral and Community:				
• Grants to improve living conditions of children, young people and families (including non-Catholics)	33	-	33	34
• Grants to support pupils travelling to attend Catholic schools in the Diocese	9	-	9	10
• Grants to Religious Orders that provide pastoral support for disadvantaged individuals and groups	15	-	15	9
• Grants to non-religious organisations that provide pastoral support for disadvantaged individuals and groups (e.g. refugees, marriage and family care)	15	91	106	77
Education:				
• Grants to the Roman Catholic schools in the Diocese	8	8	16	17
	229	99	328	360

**7 GOVERNANCE COSTS**

	2020 £'000	2019 £'000
Governance costs (included within support costs) comprise the following:		
Main charity audit fees (see note 6c) - current year	60	50
- (over) / under-provision previous years	9	8
Trading subsidiary's audit fees and taxation work	5	5
Subsidiary charities' independent examination fees and accounts preparation	3	4
General advice, including legal and financial	3	3
Trustees' meeting expenses of the main and subsidiary charities, insofar as they relate to the general management of the charities, including the costs of travel	7	10
	84	80

8 DIRECT AND INDIRECT SUPPORT COSTS

Costs that are directly attributable to activities of the Charity are allocated to the respective cost headings during the year. This allocation includes support costs where they are directly attributable. For example, in the case of the costs of a parish, both directly attributable costs and the direct support costs of running that parish have been allocated to that parish during the year.

The Vicariate for Administration offers general advice and help to all parishes and central agencies. The Vicariate for Administration, together with the Office of the Moderator, administers accounts, trusts, investments, banking, payroll and human resources matters, insurances, some parish projects, property management and transactions, legal matters, tax reclaims, parish assessments, the parish administration manual and health and safety. Where these support costs are directly attributable to activities of the Charity, they are allocated to the respective cost headings during the year. Those costs not directly attributable have been allocated across the activities of the Charity, based on the Trustees' estimate of usage of resources.

9 TRUSTEE EMOLUMENTS AND RELATED PARTY TRANSACTIONS

Trustees do not receive any remuneration by virtue of their positions as trustees. Trustees who are Roman Catholic priests of the Diocese of Plymouth are housed and remunerated in their parishes and are reimbursed expenses for carrying out their priestly duties in the same way as priests who are not trustees. To assist him in the performance of his duties, the Bishop is provided with a flat and his expenses in carrying out his office as Bishop are borne out of curial funds.

Four Trustees (2019: five Trustees) received travel expenses totalling £943 (2019: £868) in their capacity as trustees during the year. In addition, costs of Trustee meetings of £1,198 (2019: £2,590) were paid directly by the charity.

Throughout the year, Trustees who are not members of the clergy attend Mass and other services and events within the Diocese of Plymouth in their capacity as parishioners. In the course of doing so, they will contribute to the offertory and make other financial contributions. The nature of such giving means that it is not possible to quantify the amount donated to the Charity by its Trustees during any financial year.



10 STAFF COSTS AND REMUNERATION OF KEY MANAGEMENT PERSONNEL

	2020 £'000	2019 £'000
Gross wages and salaries	1,289	1,182
Employer's National Insurance Contributions	72	64
Pension Contributions (money purchase schemes – see note 11)	107	89
Termination Payments (4 employees)	11	9
The average number of employees, (both full-time and part-time), by the charity and its subsidiaries during the year was:	Number	Number
Parishes (mainly part-time employees)	103	109
Pastoral (full-time equivalent: 10)	21	21
Central management (full-time equivalent: 15)	24	22
	148	152

The following table shows the number of employees whose emoluments, excluding pension contributions, but including benefits in kind, were at a rate equal to or greater than £60,000 per annum:

	Number	Number
£60,001 to £70,000	-	1
£70,001 to £80,000	-	-
£80,001 to £90,000+	1	1
	£'000	£'000

The amount of pension contributions, (money purchase scheme), paid in the year for the above employees amounted to:

	10	15
The number of staff to whom retirement benefits are accruing is:		
Money purchase schemes	51	42
Final salary schemes	-	-

Voluntary workers

In addition to employees, the Charity has a number of unpaid volunteers who help in the parishes.

Priests and Deacons

In addition to employees, there were 46 priests and 28 permanent deacons in active ministry in the year.

Key management personnel

The key management personnel of the Charity in charge of directing and controlling, running and operating the charity on a day to day basis comprise the Trustees, the Oeconomus and the senior management team of the curial offices of the Plymouth Roman Catholic Diocesan Trust. The total remuneration (including taxable benefits, employer's national insurance and employer's pension contributions) of the key management personnel for the year was £336,776 (2019 - £226,514).

11 PENSIONS

The Charity participates in a money purchase scheme. The scheme is funded by contributions from the Charity and by the employees. Contributions are charged to the Statement of Financial Activities in the year in which they are paid. The total employer's costs charged for the year were as follows and there £10,826 outstanding at the balance sheet date:

	2020 £'000	2019 £'000
Money purchase schemes	107	89
	107	89

Further details of the Teachers' Pension Scheme may be found at <https://www.teacherspensions.co.uk>.



12A TANGIBLE FIXED ASSETS - CHARITY (excluding schools, works of art and historic treasures)

	Functional land	Functional buildings	Motor vehicles	Fixtures, fittings and equipment	Total
	£'000	£'000	£'000	£'000	£'000
Historical cost/fair value at acquisition (if donated)					
At 1 April 2019	319	34,630	75	4,085	39,109
Additions	-	3,142	-	186	3,328
Disposals	-	(378)	-	-	(378)
At 31 March 2020	319	37,394	75	4,271	42,059
Accumulated Depreciation					
At 1 April 2019	-	6,872	75	3,372	10,319
Charged this year	-	457	-	194	651
Disposals	-	(147)	-	-	(147)
At 31 March 2020	-	7,182	75	3,566	10,823
Net Book Value					
At 31 March 2020	319	30,212	-	705	31,236
At 31 March 2019	319	27,758	-	713	28,790

Functional Land and Functional Buildings include former functional properties with sale restrictions.

Details of insurance values of buildings are given in note 14.

The net book value of functional buildings includes £430,561 (2019:£437,420) in respect of buildings built on leasehold land.

Works of art, treasures and plate are not capitalised in these accounts. They are considered to be heritage assets for the purposes of the Statement of Recommended Practice Accounting and Reporting by Charities. The assets are integral to the Charity's overall objective of advancing the Catholic religion. They all have very long lives and are worth preserving indefinitely. The Trustees consider that it would be prejudicial to the safe custody of these assets to disclose details of their value and usage in these accounts.

Schools' land and buildings are not capitalised in these Accounts (see accounting policy note 1(l) for further details).



12B TANGIBLE FIXED ASSETS - GROUP (excluding schools, works of art and historic treasures)

	Functional land	Functional buildings	Motor vehicles	Fixtures, fittings and equipment	Total
	£'000	£'000	£'000	£'000	£'000
Historical cost/ fair value at acquisition (if donated)					
At 1 April 2019	319	35,263	75	4,103	39,760
Additions	-	3,142	-	186	3,328
Disposals	-	(378)	-	-	(378)
At 31 March 2020	319	38,027	75	4,289	42,710
Accumulated Depreciation					
At 1 April 2019	-	6,944	75	3,382	10,401
Charged this year	-	467	-	195	662
Disposals	-	(147)	-	-	(147)
At 31 March 2020	-	7,264	75	3,577	10,916
Net Book Value					
At 31 March 2020	319	30,763	-	712	31,794
At 31 March 2019	319	28,319	-	721	29,359

Functional Land and Functional Buildings include former functional properties with sale restrictions.

Details of insurance values of buildings are given in note 14.

The net book value of functional buildings includes £643,240 (2019:£651,998) in respect of buildings built on leasehold land.

Works of art, treasures and plate are not capitalised in these accounts. They are considered to be heritage assets for the purposes of the Statement of Recommended Practice Accounting and Reporting by Charities. The assets are integral to the Charity's overall objective of advancing the Catholic religion. They all have very long lives and are worth preserving indefinitely. The Trustees consider that it would be prejudicial to the safe custody of these assets to disclose details of their value and usage in these accounts.

Schools' land and buildings are not capitalised in these Accounts; (see accounting policy note 1(l) for further details).



13 PROPERTIES AWAITING SALE - CHARITY

	Current	Non Current		Total
	Former functional properties	Former functional properties	Donated properties	
	£'000	£'000	£'000	£'000
At 1 April 2019	-	75	435	510
Transfers	232	-	-	232
Additions	-	-	-	-
Net gain on revaluation	1,268	-	-	1,268
Other	-	-	-	-
At 31 March 2020	1,500	75	435	2,010
Historical cost / fair value at acquisition (if donated)				
At 31 March 2020	232	66	69	367
At 31 March 2019	-	66	69	135

Details of insurance values of buildings are given in note 14.

The Trustees have estimated the realisation values as at 31 March 2020 of the non current properties. Independent professional valuations were carried out as at 31 March 2019.

14 INSURANCE VALUE OF BUILDINGS

As detailed in accounting policy note 1(l), schools are not capitalised in these Accounts, unless it is planned to close a school and realise its assets in the foreseeable future. The insurance (rebuilding/ reinstatement) value of buildings on 31 March 2020, (including those properties that are capitalised in notes 12, 13 and 15 of these Accounts), was as set out below. These values do not represent the market value and exclude the value of the land. The reinstatement values are set by insurers, not the Trustees and as such it is the responsibility of the insurers to cover any shortfall should this be necessary.

	2020 £'000	2019 £'000
Diocesan and parish property, churches, presbyteries and halls	298,839	298,459
	298,839	465,684



15A FIXED ASSET INVESTMENTS

	Charity	Charitable & trading subsidiaries	Group	Investment properties	Other investments	Common Investment Fund
	£'000	£'000	£'000	£'000	£'000	£'000
At 1 April 2019	48,539	470	49,009	2,905	247	45,857
Additions	8,472	59	8,531	17	59	8,455
Disposal at opening book value	(12,601)	(83)	(12,684)	(82)	(64)	(12,538)
Net gain/ (loss) on revaluation	(1,263)	41	(1,222)	5	41	(1,268)
At 31 March 2020	43,147	487	43,634	2,845	283	40,506
Represented by:						
UK investment properties	2,845	-	2,845	2,845	-	-
Direct investment in listed UK securities	4,618	204	4,822	-	204	4,618
Direct investment in listed international securities	6,905	72	6,977	-	72	6,905
Multi-asset funds – non region specific	21,064	209	21,273	-	-	21,273
Credit and illiquid strategies	1,707	-	1,707	-	-	1,707
Global funds	2,572	-	2,572	-	-	2,572
Gold and precious metals	1,596	-	1,596	-	-	1,596
Forward foreign exchange	(47)	-	(47)	-	-	(47)
Options	1,008	-	1,008	-	-	1,008
UK cash funds and cash held as part of investment portfolio	788	2	790	-	2	788
Investments in UK subsidiary and associated company	1	(1)	-	-	-	-
Other investments	90	-	90	-	4	94
At 31 March 2020	43,147	487	43,634	2,845	283	40,506
Analysed between:						
Endowment funds	1,498	210	1,708	-	-	1,708
Restricted funds	6,104	278	6,382	-	278	6,104
Unrestricted and Designated funds	35,545	(1)	35,544	2,845	5	32,694
	43,147	487	43,634	2,845	283	40,506
Historical cost at 31 March 2020	38,260	366	38,626	1,589	201	36,836

During the year the Common Investment Fund generated investment income of £980,000 (2019: £925,000), net investment losses of £1,268,000 (2019: gains of £811,000) and incurred administration costs, including investment managers' fees, of £395,000 (2019: £461,000).

At 31 March 2020 multi asset funds held as part of the Common Investment Fund included the following holdings deemed material when compared with the overall value of the fund at that date:

Newton SRI Fund for Charities £22,981,105

The Common Investment Fund relates to the investment portfolio of Plymouth Roman Catholic Diocesan Common Investment Fund. No material restrictions affect the realisation of the investments. The Trustees have estimated property values for the above properties using independent professional valuations carried out by WG Lean (RICS registered valuer) as at 31 March 2019. Details of insurance values of buildings are given in note 14. Common Investment Fund investments at 31 March 2020 include £10,500 cash awaiting conversion into units.

Ansteys Cove Development LLP – Joint Venture £3,805,681

The charity's wholly owned subsidiary, DTL, is a member of Ansteys Cove Development LLP, and is entitled to 50% of any profit share arising. The joint venture's principal activity is property development. In the period to 31 March 2020 there was no material profit or loss in the joint venture, and the balance due to the charitable group represents its share of the underlying net assets at cost.



15B FIXED ASSET INVESTMENTS

Total return investment of Permanent Endowments

A resolution to adopt the total return approach to investments of permanent endowment funds was made by the Trustees in April 2014. Detailed records had been maintained that identified the original gifts and the subsequent separate unapplied total returns.

The power of total return permits the trustees to invest permanently endowed funds to maximise total return and to apply an appropriate portion of the unapplied total return to income each year. Until the power is exercised to transfer a portion of unapplied total return to income, the unapplied total return remains invested as part of the permanent endowment.

The power allows the trustees to decide in each year how much of the unapplied total return is transferred to income funds and so available for expenditure. Having considered their obligations under the duty of even-handedness, the trustees made a transfer of £52,736 unapplied total return to restricted income funds. In making this decision the trustees have taken account of the investment climate, the return on investment for the year and the income needs of the charity.

A summary of the movements on the permanent endowment funds as well as the movements on the individual permanent endowment funds that are invested on a total return basis are as follows:

Summary of Movements

	Trust for Investment £'000	Unapplied Total Return £'000	Income Fund £'000	Total Endowment £'000
At 1 April 2019				
Gift component of permanent endowment	683	-	-	683
Unapplied total return	-	1,168	-	1,168
Income fund	-	-	-	-
Total	683	1,168	-	1,851
Movement in unapplied total return and endowment in the year:				
Gift of endowment funds	2	-	-	2
Investment return: dividends and interest	-	50	-	50
Investment return: recognised and unrecognised gains/(losses)	-	(142)	-	(142)
Management costs	-	-	-	-
Total	685	1,076	-	1,761
Unapplied total return allocated to income	-	(53)	53	-
Income fund transferred to restricted funds	-	-	(53)	(53)
Net movement in the year	685	1,023	-	1,708
Closing value of permanent endowment				
Gift component of permanent endowment	685	-	-	685
Unapplied total return	-	1,023	-	1,023
Total at 31 March 2020	685	1,023	-	1,708



15B FIXED ASSET INVESTMENTS

FUND	Carried forward 1 April 2019 £	MOVEMENTS IN YEAR						Carried forward 31 March 2020 £	
		Gift of Endowment Funds £	Investment return		Unapplied total return transferred to income £	Final distribution from income £	Interim distribution from income (paid) £		Net movements in year
			Dividends and interest £	Realised/ unrealised gains (and losses) £					
Parishes									
Vincent Hopkins Hogg dec'd Trust Separately registered - No. 117259	Trust for investment	7	-	-	-	-	-	-	7
	Unapplied total return	61	-	2	(5)	(2)	-	(5)	55
	Income fund	-	-	-	-	2	(1)	(1)	-
		67	-	2	(5)	(0)	(1)	(1)	62
Miss T A V Meeson-Davies Trust Re: Chulmleigh (E079)	Trust for investment	15	-	-	-	-	-	-	15
	Unapplied total return	135	-	4	(12)	(4)	-	(12)	124
	Income fund	-	-	-	-	4	(2)	(2)	-
		150	-	4	(12)	(0)	(2)	(2)	138
Endowment (transferred from charity number 267898 - Mrs B J Roskilly)	Trust for investment	18	-	-	-	-	-	-	18
	Unapplied total return	100	-	3	(9)	(3)	-	(9)	91
	Income fund	-	-	-	-	3	(1)	(2)	-
		117	-	3	(9)	(0)	(1)	(2)	108
H V Lean Trust (E075)	Trust for investment	11	-	-	-	-	-	-	11
	Unapplied total return	99	-	3	(8)	(3)	-	(9)	90
	Income fund	-	-	-	-	3	(2)	(2)	-
		110	-	3	(8)	-	(2)	(2)	101
Miss E M Freame Trust (E066)	Trust for investment	6	-	-	-	-	-	-	6
	Unapplied total return	33	-	1	(3)	(1)	-	(3)	30
	Income fund	-	-	-	-	1	(1)	(1)	-
		39	-	1	(3)	-	(1)	(1)	36
Marnhull No. 4 Fund (Grove Cottage E053)	Trust for investment	6	-	-	-	-	-	-	6
	Unapplied total return	39	-	1	(3)	(1)	-	(4)	35
	Income fund	-	-	-	-	1	(1)	(1)	-
		45	-	1	(3)	(0)	(1)	(1)	42
Potts-Chatto Bequest (E049)	Trust for investment	7	-	-	-	-	-	-	7
	Unapplied total return	33	-	1	(3)	(1)	-	(3)	30
	Income fund	-	-	-	-	1	(1)	(1)	-
		41	-	1	(3)	(0)	(1)	(1)	37
Curia									
Holden - Priests holiday home fund	Trust for investment	92	-	-	-	-	-	-	92
	Unapplied total return	119	-	6	(16)	(6)	-	(17)	103
	Income fund	-	-	-	-	6	(3)	(3)	-
		212	-	6	(16)	-	(3)	(3)	195
St Scholastica's Trust - Separately registered - No. 1050950	Trust for investment	228	-	-	-	-	-	-	228
	Unapplied total return	237	-	13	(36)	(13)	-	(36)	200
	Income fund	-	-	-	-	13	(6)	(7)	-
		465	-	13	(36)	-	(6)	(7)	429
Diocesan Mass Fund Units (E038)	Trust for investment	102	2	-	-	-	-	-	104
	Unapplied total return	197	-	8	(23)	(9)	-	(24)	174
	Income fund	-	-	-	-	9	(4)	(4)	-
		299	2	8	(23)	-	(4)	(4)	278
Harold Lister Sunderland Trust (U18162)	Trust for investment	10	-	-	-	-	-	-	10
	Unapplied total return	38	-	1	(4)	(1)	-	(4)	34
	Income fund	-	-	-	-	1	(1)	(1)	-
		48	-	1	(4)	-	(1)	(1)	44
John Woolcott Trust for Young people (split between Exeter parishes)	Trust for investment	15	-	-	-	-	-	-	15
	Unapplied total return	16	-	1	(2)	(1)	-	(2)	13
	Income fund	-	-	-	-	1	(0)	(0)	-
		31	-	1	(2)	-	(0)	(0)	28
CA & W Halse Fund Separately registered - No. 1074291	Trust for investment	167	-	-	-	-	-	-	167
	Unapplied total return	61	-	6	(18)	(6)	-	(18)	44
	Income fund	-	-	-	-	6	(3)	(3)	-
		228	-	6	(18)	-	(3)	(3)	211
TOTAL PER STATEMENT OF MOVEMENT IN FUNDS	Trust for investment	683	2	-	-	-	-	-	685
	Unapplied total return	1,168	-	50	(142)	(53)	-	(145)	1,023
	Income fund	-	-	-	-	53	(26)	(27)	-
		1,851	2	50	(142)	-	(26)	(27)	1,708

PLYMOUTH DIOCESAN TRUST

Charity Number: 213227

Trustees Report and Financial Statements

for the year ended 31 March 2020



16 DEBTORS

	2020				Group	2019	
	Curial	Parochial	Charity	Charitable & trading subsidiaries		Charity	Group
	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Legacy debtors	-	483	483	-	483	629	629
Owed between Curia and Parishes	(275)	275	-	-	-	-	-
Taxation recoverable	-	492	492	-	492	513	513
Net amount due (to)/from subsidiary	4,067	-	4,067	-	-	3,687	-
Net amount due (to)/from associated company (note 22)	13	-	13	-	13	12	12
Other debtors/ prepayments	183	78	261	62	323	261	317
	3,988	1,328	5,316	62	1,311	5,102	1,471
Due within one year	3,988	1,328	5,316	62	1,311	5,102	1,471
Due after more than one year	-	-	-	-	-	-	-
	3,988	1,328	5,316	62	1,311	5,102	1,471

The Charity is also entitled to three legacies subject to a life interest held by another party, which have not been accrued in these accounts, in accordance with Accounting Policy note 1(f).

17 SHORT AND LONG TERM LOANS

These relate to loans between the Curial Office and the Parishes and are interest free and unsecured.

18A CREDITORS

	2020				Group	2019	
	Curial	Parochial	Charity	Charitable & trading subsidiaries		Charity	Group
	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Due to Common Investment Fund	11	-	11	-	11	288	288
Purchase ledger balances	168	-	168	(3)	165	67	64
Other loans	-	88	88	-	88	108	108
Owed to third parties (note 5)	-	40	40	-	40	75	75
Accruals	219	100	319	182	501	415	422
Sundry creditors	95	148	243	86	329	72	335
	493	376	869	265	1,134	1,025	1,292

18B CREDITORS OVER ONE YEAR

	2020				Group	2019	
	Curial	Parochial	Charity	Charitable & trading subsidiaries		Charity	Group
	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Accruals	750	-	750	-	750	1,000	1,000
	750	-	750	-	750	1,000	1,000

PLYMOUTH DIOCESAN TRUST

Charity Number: 213227

Trustees Report and Financial Statements

for the year ended 31 March 2020



19 FUNDS

Analysis of charitable funds	Balance at	Statement of Financial Activities			Transfers	Balance at
	1 April 2019	Incoming resources	Resources expended	Investment gains and (losses)	and other movements	31 March 2020
	£'000	£'000	£'000	£'000	£'000	£'000
Permanent Endowments						
St Scholastica's Trust (a)	465	13	-	(36)	(13)	429
Other	810	24	-	(46)	(24)	764
Curia and subsidiaries	1,275	37	-	(82)	(37)	1,193
Parishes	576	15	-	(60)	(16)	515
Total	1,851	52	-	(142)	(53)	1,708
Restricted Reserves						
Active Religious (b)	847	10	-	(14)	-	843
Catholic Children's Society Plymouth (c)	272	88	(95)	41	-	306
Children's Welfare (d)	394	14	-	(20)	-	388
Clergy Abroad (e)	336	-	-	(12)	-	324
Ecclesiastical Education (f)	723	17	-	(25)	-	715
Elderly support (g)	470	17	-	(25)	(17)	445
Formation (h)	482	21	-	(29)	-	474
Kathleen Maude Clark Trust (i)	392	-	(10)	-	-	382
Other	1,396	1,122	(175)	33	37	2,413
Curia and subsidiaries	5,312	1,289	(280)	(51)	20	6,290
Parishes	5,380	490	(270)	(74)	(47)	5,479
Total	10,692	1,779	(550)	(125)	(27)	11,769
Designated and Unrestricted Reserves						
Active Religious (b)	5,362	137	(14)	61	(23)	5,523
Ecclesiastical Education (f)	1,669	54	(10)	24	-	1,737
Safeguarding (j)	138	21	(139)	9	7	36
Church Building Fund (k)	2,490	64	(7)	29	(8)	2,568
Poor Missions (l)	1,398	46	-	21	(30)	1,435
Schools Commission (m)	908	33	(42)	15	-	914
Tribunal (n)	991	35	(40)	14	11	1,011
Formation (h)	5,954	199	(47)	73	(1)	6,178
Other	11,364	95	(1,370)	3	(134)	9,958
Trading subsidiary	(19)	138	(119)	-	-	-
Curia and subsidiaries	30,255	822	(1,788)	249	(178)	29,360
Parishes	44,620	5,304	(4,558)	64	258	45,688
Total	74,875	6,126	(6,346)	313	80	75,048
Total Charitable Group funds	87,418	7,957	(6,896)	46	-	88,525

Descriptions of the different types of funds, (a, b, c etc.) are shown on page 51.

PLYMOUTH DIOCESAN TRUST

Charity Number: 213227

Trustees Report and Financial Statements

for the year ended 31 March 2020



19 FUNDS continued

Analysis of charitable funds	Balance at	Statement of Financial Activities			Transfers	Balance at
	1 April 2018	Incoming resources	Resources expended	Investment gains and (losses)	and other movements	31 March 2019
	£'000	£'000	£'000	£'000	£'000	£'000
Permanent Endowments						
St Scholastica's Trust (a)	442	13	-	23	(13)	465
Other	783	23	(15)	42	(23)	810
Curia and subsidiaries	1,225	36	(15)	65	(36)	1,275
Parishes	563	14	-	14	(15)	576
Total	1,788	50	(15)	79	(51)	1,851
Restricted Reserves						
Active Religious (b)	831	9	-	7	-	847
Catholic Children's Society Plymouth (c)	313	61	(89)	(13)	-	272
Children's Welfare (d)	379	12	-	3	-	394
Clergy Abroad (e)	326	7	-	3	-	336
Ecclesiastical Education (f)	698	19	-	6	-	723
Elderly support (g)	466	15	-	4	(15)	470
Formation (h)	463	15	-	4	-	482
Kathleen Maude Clark Trust (i)	399	-	(10)	3	-	392
Other	1,352	119	(133)	13	45	1,396
Curia and subsidiaries	5,227	257	(232)	30	30	5,312
Parishes	4,765	712	(185)	80	8	5,380
Total	9,992	969	(417)	110	38	10,692
Designated and Unrestricted Reserves						
Active Religious (b)	5,204	122	(16)	75	(23)	5,362
Ecclesiastical Education (f)	1,602	49	(5)	23	-	1,669
Safeguarding (j)	258	19	(143)	4	-	138
Church Building Fund (k)	2,425	57	(19)	35	(8)	2,490
Poor Missions (l)	1,365	41	-	20	(28)	1,398
Schools Commission (m)	922	29	(56)	13	-	908
Tribunal (n)	972	31	(37)	14	11	991
Formation (h)	5,760	183	(70)	83	(2)	5,954
Other	11,879	338	(1,150)	172	125	11,364
Trading subsidiary	6	124	(149)	-	-	(19)
Curia and subsidiaries	30,393	993	(1,645)	439	75	30,255
Parishes	43,203	5,219	(4,677)	937	(62)	44,620
Total	73,596	6,212	(6,322)	1,376	13	74,875
Total Charitable Group funds	85,376	7,231	(6,754)	1,565	-	87,418



19 FUNDS continued

The Trustees consider that the long-term nature of the aims of the Charity require that they exercise their power to accumulate surplus income and hold such funds as designated funds. These funds are necessary in order to secure the Charity's ability to support the fundamental objectives of the Plymouth Roman Catholic Diocese now and in future years.

The large geographical area covered by the Plymouth Diocese and the relatively small mass attendance, means that the Charity has to maintain a large number of buildings and provide services over a wide area, with limited annual voluntary income.

It is, therefore, the Trustees' policy to accumulate surpluses and one-off income such as legacies and invest these funds for the long term. This action will in turn provide a growing income stream for future years to cover the costs mentioned above.

Total funds at 31 March 2020 were represented by:

	-----Curial-----		-----Parochial-----	
	Restricted funds £'000	Unrestricted funds £'000	Restricted funds £'000	Unrestricted funds £'000
Fixed Assets				
Tangible fixed assets	654	3,381	-	27,201
Properties awaiting sale	-	1,435	-	575
Investment in joint venture	-	-	-	-
Investments (note a)	3,585	23,031	4,050	12,481
Creditors over one year	-	(750)	-	-
Net current assets	2,418	2,369	1,944	5,431
	6,657	29,466	5,994	45,688
Endowment	983	-	515	-
Restricted	5,674	-	5,479	-
Unrestricted – Designated and General	-	29,466	-	45,688
	6,657	29,466	5,994	45,688
Note a:				
Investments comprise:				
Investment properties	-	1,108	-	1,737
Funds awaiting introduction to Common Investment Fund	-	-	-	11
Investments in Common Investment Fund	3,585	21,918	4,050	10,733
Other investments	-	4	-	-
Investment in UK subsidiary	-	1	-	-
	3,585	23,031	4,050	12,481

Sufficient funds are held in an appropriate form to enable each fund to be applied in accordance with any restriction imposed.

PLYMOUTH DIOCESAN TRUST

Charity Number: 213227

Trustees Report and Financial Statements

for the year ended 31 March 2020



19 FUNDS continued

Monies collected and accumulated in parishes are, according to Canon Law, under the control and direction of the Parish Priest. Parishes are encouraged to participate fully in the local and universal church and, indeed, contribute to the diocese-wide activities via the parish levy. Although the Trustees of the Charity have ultimate responsibility for all charitable funds, the juridical person who holds parish funds is the Parish Priest and, therefore, in the Accounts of the Plymouth Diocese, although there are parish funds that are shown as unrestricted, they are unrestricted only insofar as their usage within the relevant parishes.

The Trustees can foresee substantial increases in expenditure in the future, which are unlikely to be met from future increases in voluntary or fund-raising income. The Trustees have, therefore, formulated the reserves policy, which enables the Charity to fulfil its objectives and allow for expansion in the future. Many of the designated funds that follow are formed as a result of donor-implied intentions for the moneys rather than binding legal obligations placed on the Trustees.

	Charity Total	Charitable and Trading -----Subsidiaries-----		Group total
		Restricted Funds	Unrestricted Funds	
	£'000	£'000	£'000	£'000
Fixed Assets				
Tangible fixed assets	31,236	558	-	31,794
Properties awaiting sale	2,010	-	-	2,010
Investment in joint venture	-	-	-	3,806
Investments (note a)	43,147	488	(1)	43,634
Creditors over one year	(750)	-	-	(750)
Net current assets	12,162	(220)	156	8,031
	87,805	826	155	88,525
Endowment	1,498	210	-	1,708
Restricted	11,153	616	-	11,769
Unrestricted – Designated and General	75,154	-	155	75,048
	87,805	826	155	88,525
Note a:				
Investments comprise:				
Investment properties	2,845	-	-	2,845
Funds awaiting introduction to Common Investment Fund	11	-	-	11
Investments in Common Investment Fund	40,286	210	-	40,496
Other investments	4	278	-	282
Investment in UK subsidiary	1	-	(1)	-
	43,147	488	(1)	43,634

Further analysis of investments may be found in note 15.



19 FUNDS continued

The movement of funds shown on page 47 is classified in accordance with note 1 (e) to the Accounts.

The funds carried forward at 31 March 2020 represent:

- (a) *St Scholastica's Trust* is a subsidiary charity of the main charity (and united for registration and accounting purposes). It provides moneys for the support of contemplative religious orders within the Diocese.
- (b) *The Active Religious Fund* provides moneys for the support of active religious orders within the Diocese.
- (c) *Catholic Children's Society (Plymouth)*: a subsidiary charity of the main charity, whose principal activity is the relief of children in need of care and protection and in particular Roman Catholic children. The Society promotes good parenting, provides general support in the parishes and schools of the Diocese and makes grants to individuals in need.
- (d) *Children's Welfare*: the income from Bishop Restieaux's Jubilee Fund is used to promote children's welfare in the parishes. In recent years, the income from the Plymouth Diocesan Children's Welfare Trust has been used to fund children's safeguarding work in the Diocese: see (j) below.
- (e) *Clergy Abroad*: moneys to support clergy performing their ministry overseas.
- (f) *The Ecclesiastical Education Fund* caters for the education and training of students wishing to enter the Roman Catholic priesthood within the Diocese and on-going training of ordained clergy.
- (g) *The Elderly Support Fund* is for the benefit of the elderly in the Diocese. In recent years the income has been used to assist in funding clergy pension contributions.
- (h) *The Vicariate for Formation* provides resources, courses and education material for religious education of adults and children throughout the Diocese. After the year-end, this Vicariate has been re-organised to become the Vicariate for Evangelisation.
- (i) *The Kathleen Maude Clark Trust* was established to provide a rest home for Priests of the Roman Catholic Church or Nuns or Nursing Sisters.
- (j) *Safeguarding* deals with the expenses involved in setting up procedures to handle children's safeguarding and vulnerable adults' issues sympathetically and positively.
- (k) *The Church Building Fund* deals with the grants and loans made to parishes in order to assist them in the building of their churches and presbyteries.
- (l) *The Poor Missions Fund* provides assistance to those parishes which, because of the low level of their income, are unable to support either the parish priest or the necessary repair work to the parish church or presbytery.
- (m) *The Schools' Commission* deals with the costs of providing clerical, professional and financial assistance to assist schools in the Diocese to undertake building contracts.
- (n) *The Tribunal's* funds have been set aside for the judicial processing of petitions for declarations of nullity of marriage and other Canon Law matters.



20 COMMITMENTS AND CONTINGENT LIABILITIES

Commitments

The Charity has leased St Boniface House, Ashburton from Buckfast Abbey. The lease is for 20 years from January 2013 and the annual rental payments are £65,776, making the total capital commitment at 31 March 2020 £838,644 (2019:£904,420).

In addition, the Charity’s wholly owned subsidiary, Diocesan Trading Limited, has entered into a loan agreement with its joint venture, Ansteys Cove Development LLP, to provide a facility of up to £4m.

Parish commitments were as follows:

	£'000
Reconciliation of movement in the year	
Commitment at 31 March 2019	269
Less: falling due within the year ended 31 March 2020	<u>(269)</u>
	-
Add: estimated commitments falling due in the year ended 31 March 2020	91
Commitments at 31 March 2020 (falling due within one year)	<u>91</u>

At 31 March 2020 there was one (2019: two) forward foreign exchange contracts within the Common Investment Fund, with a value of (£46,729) (2019:£31,127). The post year end settlement was a receipt of £47,914 (2019: £30,813).

Contingent Liabilities

Included within tangible fixed assets is a property with a carrying value of £1,519,374 (2019:£890,000) that was gifted to the charity in 2015. The terms of the gift include a covenant that requires for a period of twenty five years the charity uses the property for the advancement of the Roman Catholic Religion or that they preserve and protect the property and its Roman Catholic heritage as a place of religious, historical and architectural interest. If the property is not used for either of these purposes during this time the property must be transferred back to the donor. Alternatively, if the property is sold within twenty five years of the transfer there is a clawback clause that requires a proportion of the proceeds to be repaid to the donor. The Trustees have no plans to dispose of the property in the foreseeable future and intend to adhere to the terms of the covenant.

21 PLYMOUTH CAST

Plymouth CAST is a Multi Academy Trust operating 33 primary and 2 secondary academies across Cornwall, Devon and Dorset. The schools are predominantly Catholic schools and there are some joint schools. The Trust is a company limited by guarantee and an exempt charity. As at 31 March 2020, the Trust had 3 members, including The Plymouth Diocese and Right Reverend M O’Toole, Bishop of Plymouth.

The Bishop of Plymouth controls Plymouth CAST by virtue of his ability to appoint the majority of the Board of Trustees.

Plymouth Diocese does not consider that it controls Plymouth CAST and therefore it is not a subsidiary company as defined within SORP (FRS102). Plymouth Diocese does not have significant influence over Plymouth CAST by virtue of its membership in the company. Through the direction of The Bishop of Plymouth the Diocese offers support and guidance where appropriate in order to deliver the educational objectives of that charity. Further details are contained within the Trustees’ Report.

The Plymouth Diocese has granted Plymouth CAST use of its school freehold land and buildings as specified in the Church Supplemental Agreements, which require not less than 2 years written notice to Plymouth CAST to terminate the agreement. The Academies Financial Handbook makes clear that in the opinion of the Education Funding Agency the risks and rewards of ownership of the land and buildings lie with Plymouth Diocese.

As explained in accounting policy 1(m) these land and buildings are, and have historically been, included at £nil value in the accounts of Plymouth Diocese. The Diocesan Trustees consider that no meaningful value can be attributed to these assets since they are not used directly by the Charity, do not generate income, and cannot be disposed of in the open market or put to alternative use while such occupation by the schools, which may be indefinite, continues. As a consequence, no value is attributed to the investment in Plymouth CAST in the entity or consolidated balance sheet.

In the year to 31 August 2020 The Plymouth Diocese supplied Plymouth CAST with resources, services and fixed assets at a cost of £62,815 (2017: £40,760). The Plymouth Diocese provided Plymouth CAST with the use of school land and buildings during the year to 31 August 2019 that are deemed to have a notional rent value of £1,948,335 (2018:£1,905,299). This is not included in income of The Plymouth Diocesan Trust. A full copy of the accounts of Plymouth CAST may be obtained from <http://castportal.plymouth-diocese.org.uk> or the Companies House website.

PLYMOUTH DIOCESAN TRUST

Charity Number: 213227

Trustees Report and Financial Statements

for the year ended 31 March 2020



22 INTER-DIOCESAN FUEL MANAGEMENT LIMITED

The Diocese holds one of the nine £1 ordinary shares issued by Inter-Diocesan Fuel Management Limited, a company set up in conjunction with eight other Dioceses in order to obtain competitively priced energy for Diocesan properties. The profits of the company are gift-aided to the participating Dioceses.

PLYMOUTH DIOCESAN TRUST

Charity Number: 213227

Trustees Report and Financial Statements

for the year ended 31 March 2020



23 GROUP STATEMENT OF FINANCIAL ACTIVITIES 2019

	Notes	Curial and Subsidiaries			Sub- Total
		Unrestricted	Restricted	Endowment	
		£'000	£'000	£'000	
INCOME AND ENDOWMENTS FROM:					
Donations and legacies	2	126	127	5	258
Charitable activities	3	207	78	-	285
Gross trading income of trading subsidiary		124	-	-	124
Investments	4	536	52	31	619
Other		-	-	-	-
Total Income	5	993	257	36	1,286
EXPENDITURE ON:					
Raising funds		231	23	-	254
Cost of sales of trading subsidiary		149	-	-	149
		380	23	-	403
Charitable activities					
Provision for worship & Liturgy		39	1	-	40
Ministry support		655	62	15	732
Pastoral and community		262	146	-	408
New evangelisation, Catecheses & youth		120	-	-	120
Caritas		36	-	-	36
Faith & vocational discernment		72	-	-	72
Diocesan Education & schools		81	-	-	81
Total expenditure	5, 6	1,645	232	15	1,892
Net income / (expenditure) before other recognised gains and (losses)		(652)	25	21	(606)
Other recognised gains and (losses)					
Gains, losses and revaluations on properties	13, 15	(33)	-	-	(33)
Gains, losses and revaluations on other investments		472	30	65	567
Total		439	30	65	534
Net income / (expenditure) after gains and losses		(213)	55	86	(72)
Transfers between Curial Office and Parishes		59	10	-	69
Permanent Endowment Fund Transfers		-	36	(36)	-
Other transfers between funds		16	(16)	-	-
Net income / (expenditure) and net movement in funds		(138)	85	50	(3)
Reconciliation of funds					
Total funds brought forward		30,393	5,227	1,225	36,845
Total funds carried forward		30,255	5,312	1,275	36,842

The results derive from continuing activities.

PLYMOUTH DIOCESAN TRUST

Charity Number: 213227

Trustees Report and Financial Statements

for the year ended 31 March 2020



GROUP STATEMENT OF FINANCIAL ACTIVITIES 2019

Notes	Parochial			Sub- Total	2019 Total	2018 Total
	Unrestricted	Restricted	Endowment			
	£'000	£'000	£'000	£'000	£'000	£'000
2	4,154	447	-	4,601	4,859	5,800
3	789	200	-	989	1,274	1,135
	-	-	-	-	124	106
4	244	65	14	323	942	838
	32	-	-	32	32	1
5	5,219	712	14	5,945	7,231	7,880
	156	35	-	191	445	442
	-	-	-	-	149	107
	156	35	-	191	594	549
	3,543	127	-	3,670	3,710	3,458
	914	17	-	931	1,663	1,469
	52	6	-	58	466	662
	-	-	-	-	120	136
	-	-	-	-	36	16
	-	-	-	-	72	90
	12	-	-	12	93	29
5, 6	4,677	185	-	4,862	6,754	6,409
	542	527	14	1,083	477	1,471
	800	-	-	800	767	45
	137	80	14	231	798	(93)
	937	80	14	1,031	1,565	(48)
	1,479	607	28	2,114	2,042	1,423
	(62)	(7)	-	(69)	-	-
	-	15	(15)	-	-	-
	-	-	-	-	-	-
	1,417	615	13	2,045	2,042	1,423
	43,203	4,765	563	48,531	85,376	83,953
	44,620	5,380	576	50,576	87,418	85,376

PLYMOUTH DIOCESAN TRUST

Charity Number: 213227

Trustees Report and Financial Statements

for the year ended 31 March 2020



24 FINANCIAL ACTIVITIES OF SUBSIDIARIES

The group accounts include the following results of its subsidiaries:	2020 £'000	2019 £'000
Total income	232	191
Total expenditure	(224)	(248)
Net Gains	23	(13)
Net income/deficit	31	(70)
Net assets by subsidiary:		
Kathleen Maude Clark Trust	402	410
Clarence Ada & Winnifred Halse Trust	274	287
Catholic Children's Society	306	272
Diocesan Trading Limited	(1)	(19)
	981	950